

William Rezes Principal 732-360-4519

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Old Bridge Township Public Schools Jonas Salk Middle School

Where Character Counts 155 West Greystone Road Old Bridge, NJ 08857

October 2023

Dear Parents,

Please be advised that parent conferences are scheduled as follows for Jonas Salk Middle School:

Monday, November 13, 2023	6:00 p.m8:0
Wednesday, November 15, 2023	6:00 p.m8:0
Thursday, November 16, 2023	6:00 p.m 8:0

00 p.m.Grades 6 and 700 p.m.Grades 6 and 800 p.m.Grades 7 and 8

To streamline the appointment process, conferences will again be scheduled on the Parent Portal. Please see scheduling instructions. Please note Parent Conference are in person. If you have extenuating circumstances and cannot meet in person a virtual conference can be made for your schedule time slot. After scheduling your conference, please email the teacher to request a virtual meeting. In person conferences are preferred.

The Parent Teacher Conference Scheduling option will open on the Parent Portal Wednesday, November 1 beginning at 6:00 p.m. If you currently do not have access to the Parent Portal, please contact the Guidance Office at 732-360-4525 prior to the conference scheduling date. Also, if you have difficulty scheduling an appointment, you or your child can contact the teacher directly or the Guidance Office for assistance.

When scheduling a conference, please select a time slot with the appropriate teacher. If your child is a general education student in an ICR class with two teachers, please be sure to schedule a conference with the general education teacher. Furthermore, if your child is a special education student in an ICR class, please be sure to select the ICR teacher to schedule the conference.

The middle school administration and staff look forward to seeing you at Parent-Teacher Conferences. To accommodate as many parents as possible, conferences are limited to a maximum of five minutes.

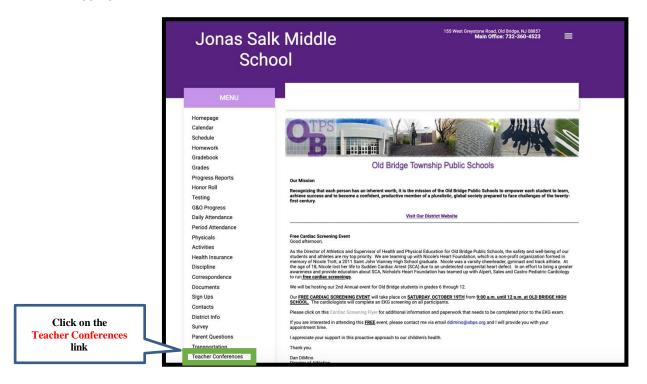
Since this is a program for parents and teachers, your cooperation in NOT bringing students to evening conferences would be appreciated. If you would like to meet with your child's teacher, please join us in November.

Sincerely,

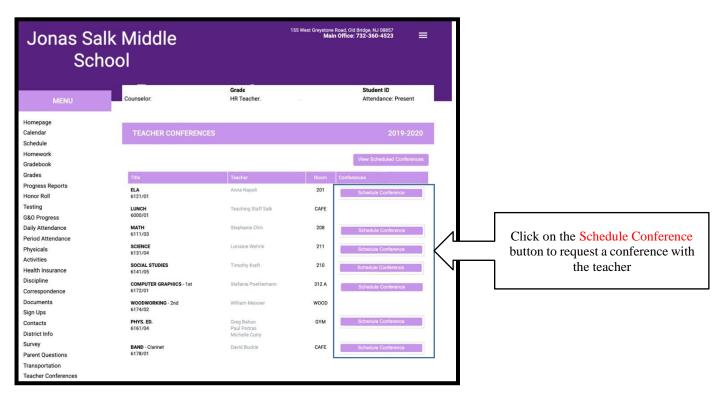
William Rezes Principal

Parent-Teacher Conference Scheduling Instructions for Parents

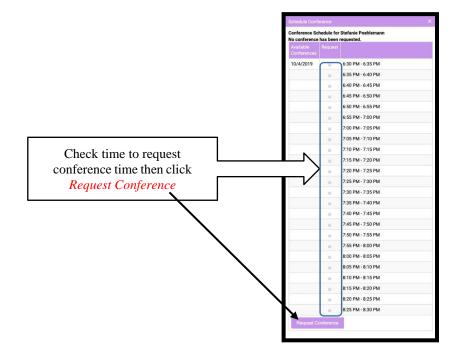
1. After logging onto the Parent Portal, click on the Teacher Conferences link on the left.



2.



- 3. Choose the correct conference day, and a convenient time slot.
 - a. Only one appointment time per teacher can be requested.
 - b. The appointment request will automatically be sent to the teacher.
 - c. Repeat this process for each teacher conference requested.
 - d. Please note: You cannot book back-to-back appointments (i.e. 6:30-6:35 and 6:35-6:40). There must be at least a 5-minute interval between appointments.



4.

