

## **DAVID CITTADINO**

Superintendent 732-566-1000

**CATHY GRAMATA** 

Principal

**MARILYN ZINO** 

Secretary to the Principal





## OLD BRIDGE TOWNSHIP PUBLIC SCHOOLS

## **Leroy Gordon Cooper Elementary School**

160 BIRCHWOOD DRIVE CLIFFWOOD BEACH, NJ 07735 732-290-3881

Dear Parent/Guardian:

Parent/Teacher Conferences for the Old Bridge Township Elementary Schools have been scheduled for Tuesday, November 28th day/evening; Wednesday, November 29th, *day only* and Thursday, November 30th day/evening. *These days will be early dismissal days for students*. Daytime conferences will be held on November 28<sup>th</sup>, November 29<sup>th</sup>, and November 30<sup>th</sup> from 2:15 pm to 3:15 pm. Evening conferences will be held on November 28<sup>th</sup> and November 30<sup>th</sup> from 6:00 to 8:00 pm.

All conferences will be scheduled by parents online through the "Real Time" parent portal. Instructions will be forwarded via the parent portal in the upcoming days. If you wish to have an evening conference and are unable to find an open slot, please feel free to contact the teacher who will make every effort to accommodate your request within the scheduled time frame. As limited time is allocated for night conferences, we must reserve conferences for those families with two working parents, one parent families, and for teachers who need to meet with both parents.

## THE PORTAL WILL BE OPEN FOR SCHEDULING CONFERENCES ON NOVEMBER 15. 2023.

The schedule for students for conference days:

Grades Pre-K-5

8:50 am -1:15 pm

Buses will be provided according to the shortened schedule.

Please contact your child's teacher if you have questions regarding Parent/Teacher Conferences.

Respectfully,

Ms. Gramata

Principal





