



Would you like to be a substitute for KISD?

We need you to complete the following steps:

- 1) Do a substitute application on line at Kermit ISD**
(<https://www.kermitisd.org/page/employment-information>). **Submit your GED, HS diploma, and/or any college transcripts.**
- 2) Get on EduHero (<https://eduhero.net>) and do the sub components.**
Please call 586-1000 and speak with Debbie and she will help you set up and account and give you instructions on how to log in and get started.
- 3) Come to the Ad building and get the paperwork for Finger printing and Criminal background check. Sign up for a Sub training date.**
- 4) Complete the payroll paperwork and additional substitute training with an administrator on your designated day at the Ad building.**
- 5) After all the above has been completed and you are Criminal history and fingerprints are cleared each campus will receive a list of substitutes who have completed all the necessary compliance items.**

Returning Substitutes will need to:

- 1.)Get on EduHero (<https://eduhero.net>) and do the sub components.**
Please call 586-1000 and speak with Debbie and she will help you set up and account and give you instructions on how to log in and get started.
- 2.)Call the Ad building and sign up for a sub training date.**
- 3.)Do substitute training with an administrator on your designated day at the Ad building.**
- 4.)Each campus will receive a list of substitutes who have completed all the necessary compliance items.**

Substitute pay rates are as follows:
High School Diploma/GED: \$65.00 a day
8 hrs. or more of college: \$85.00 a day
College Degree: \$110.00 a day
Teaching Certificate: \$150 a day

If you have any questions please call
Debbie or Anna at 432-586-1000.

Substitute Training for Kermit ISD will be held at the KISD Administration Building on the following dates. All substitutes are required to complete the on-line compliance training and the in person substitute training. If you have any questions, please contact Debbie Gutierrez at 586-1000.

August 6th – 9:00 a.m.

December 3rd – 9:00 a.m.

August 13th – 9:00 a.m.

January 7th – 9:00 a.m.

September 3rd – 9:00 a.m.

January 14th – 9:00 a.m.

September 17th – 9:00 a.m.

February 4th – 9:00 a.m.

October 1st – 9:00 a.m.

March 4th – 9:00 a.m.

November 5th – 9:00 a.m.

April 1st – 9:00 a.m.