

La Crescent-Hokah PTO February 1, 2024 meeting		
Agenda Item	Discussion & Action Items	Notes
Introductions		
Teacher Rep	Alison Baudek	4th grade symphony trip is 2/8 Art field trip? Possibly Marine Art Museum in Winona
Kindergarten registration	PTO to provide funds for a early registration prize	1/29/2024 approval to provide \$100 for a prize was approved via email. Kindergarten Registration: Feb 27, 5:00- 6:30. Need volunteers for table. Sign up sheets. Volunteer to make flyer / newsletter? (also talked about having teachers hand them out at conferences) Janelle: Get books to Christi Brandon to do a PTO flyer/newsletter, video etc. that showcases what we do Possible bookmark that has PTO dates along with what we do Brandon volunteers to help with registering kids - possibly set up computers in the library for registering that night
Parent Leaders	Bookfair, BBTL, GGRR Committees, Financial Director, Marketing	Printed flyer went home with kids, specific request email sent to volunteer list Katie Parochka is interested in being treasurer
BBTL	Tuesday, April 4, 2024, from 5:30-7:00 pm Chairperson: Morgan Schmidt School liaison: Christi Thesing, Kate Thompson, Abby Lee? Sarah Riess?	Need to Contact Presenters, Make Schedule and Line Up food. Question: Mr. Ekern wondering if baseball players could still be involved but it's a game night? Possibly record a reading or read to a class during the day? Maybe other high school groups to read during the day for kids that can't come to the event at night 2024 BBTL presenters Email Request to Readers
Spring Book Fair	<u>Conferences are February 12-14</u> <u>2024 Spring Bookfair Timeline</u> <u>Feb 2: "Save the Date" sent</u> <u>Delivery window: 2/5/24 - 2/9/24</u> <u>Feb 9: set up after school</u> <u>Pickup window: 2/20/24 - 2/23/24</u> <u>Feb 15: take down fair after school. 3:00 - 4:30, or later? Janelle can't be there</u>	2/9: Look at set up right after school (Janelle, Megan, Leah, Nichole) 2/14: start take down around 4:30 Request for Snack Library Re-stock. Bring to Conferences / Bookfair Request for indoor recess supplies. Bring to conferences Request for used Lancer gear. Bring to conferences
Yearbook	Contract / Price: \$15 Pre-orders - available now Cover selected: Done - game board Final quantity due: 4/15/2024	
Scholastic Wishlist's	Update from Megan W \$6,250 balance	An email did go out to teachers about setting up a Scholastic wish list (\$200 each) 13 wish lists done so far

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Other items	Staff appreciation Teacher retirements	Ask teachers what they want Brandon to develop a Google form to ask for input (Target, food, etc.)
Registered Non Profit	Reactivate Nonprofit Status (\$90) Update on renewal progress	We have re-registered and the check has cleared. Just waiting to hear back. Still not on the states website
PTO onboarding & committees	Recap of January 17 meeting	Review and vote on changes to Bylaws Motion to accept bylaws: Kelly, second: Bonnie All in favor 2024 PTO By Laws revised 1.17.24.docx Nichole to send update bylaws to Brittany along with the minutes
Meeting Schedule 1st Thursday of the Month 6:00pm- 8:00pm	February 1 (Review PTO bylaws & SOP's) March 7 - Plan teacher appreciation April 4- Bring Books to Life May 2 June 6	Move the April PTO meeting to April 11
Agenda Item	Board Discussions	
Funding Requests	Christi Thesing requested \$100 for a prize / incentive for early Kindergarten Registration	1/29/2024 approved via email. Janelle made motion to approve, Bonnie Seconded the motion, passed with majority votes.
Financial	<u>PTO Deposits & Expenses</u>	Impact Nutrition has been paid Nothing new to report
Attendance:		
Name	Role	Attendance
Janelle Ramaker	President	Y
Kelly Norsten	Vice President	Y
Nichole Pierce	Secretary	Y
Andrea Spencer	Treasurer	Y
Leah Webber	Co-treasurer	
Ashley Lorenz	Director	Y
Megan Weeth	Teacher Liaison	Y
Brandon Lange	Technology Liaison	
Megan Wurzel	Director	
Bonnie Martin	Director	Y
Nicole Schmit	Director	
Morgan Schmidt	Parent volunteer	
Jeffrey Copp	Principal	
Melinda Crowley	Superintendent	