

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD Personnel & Finance Committee Meeting
MINUTES OF December 6, 2023

The Personnel and Finance Committee of the Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met as a committee on Wednesday, December 6, 2023, at 11:30 a.m. in the GCMS Board Room located at 307 N Sangamon Avenue, Gibson City. The committee was called to order by Superintendent Jeremy Darnell, roll was called with board members Johnson, Whitehouse and Friday in attendance. Also present were district Superintendent Jeremy Darnell, Assistant Superintendent of Curriculum & Instruction Erin Nuss, and Secretary to the Board Lori Kristensen.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

A motion to begin the meeting was made by board member Johnson and seconded by board member Friday at 11:30 a.m. Motion carried by roll call with all board members present voting yes.

Additional Agenda Items: None

Discussion Items:

Fund Balance Review

The Unit Office received the tax distribution from Ford County which was four months late. The county Assessor has communicated that she anticipates the next distribution to be on time..

FY24 Levy

With the FY24 Levy in place for next year, Darnell reported an estimated \$1.1 million in revenue for the next year if the numbers come in as expected. In FY23, \$8.2 million was spent on personnel and total salaries. Darnell shared that this number is expected to go up to \$8.3 million in total salaries for FY24.

Retention

The board is discussing the option of a cost of living bonus again for the FY25 school year which could be paid out in October 2024.

2024-2025 Staffing

Director of Student Services: This new position is being created for the 2024-2025 school year and the job description continues to be refined. The new position will be a 12-month contract. More information on the position and the salary range will be provided after the first of the year.

Custodial: Superintendent Darnell presented to the committee recommendations for staffing and wage adjustments for current and new staff for FY25. A possible second shift premium wage was discussed. There will be two open custodial positions posted to the website and social media outlets beginning December 7.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD Personnel & Finance Committee Meeting
MINUTES OF December 6, 2023

Open Positions for 24-25 School Year: ES Interventionist, ES Special Education, MS Social Studies, HS Spanish Supervision, HS English. These positions will most likely be posted on the website and social media outlets sometime in January 2024.

Teacher Retirements: Mrs. Funk (HS English), Mr. Hoogstraat (HS Spanish Supervision & ESL), Mr Berry (MS Social Studies).

A motion to adjourn the meeting was made by board member Johnson and seconded by board member Whitehouse at 12:45 p.m. Motion carried by voice vote, with all members present voting yes.

Board President Josh Johnson

Secretary to the Board Lori H. Kristensen