

Senior Prom 2024 Contract

Dear Parents/Guardians:

Please carefully review the 2024 Prom Contract below, as the terms and conditions will apply to all attendees. The 2024 Contract will govern the behavior of Woodbridge High School students, as well as any guests from outside the district. All students and parents of students attending prom must acknowledge and agree to abide by the school prom contract.

Sincerely,
Scott Osborne
Principal

Woodbridge High School Prom Contract

- The prom is a special event, and students' attendance at this event is a privilege that is subject to compliance with the rules and other provisions set forth in this contract, as well as the school rules and Board policies. Violations of this contract or school policies will result in disciplinary action. **Further, any violation of the Woodbridge Township Public School District Substance Abuse policy by a senior may result in the loss of privilege to participate in this year's graduation ceremony.**
- Students and guests must check in at the prom within 30 minutes of the start time (**6:00 - 6:30 pm**). Any student arriving more than 30 minutes late will not be admitted to the prom, and a parent/guardian will be contacted.
- Each student and guest must present a school identification card at check-in at the prom. If a guest is not enrolled in any school, a driver's license or other valid identification must be presented.
- Students and guests are *not* permitted to leave the prom before 9:30 pm.
- Any student who is serving a suspension from school or is absent from school on the day of prom **will not be admitted** to prom, and **no refund will be issued**.
- Students must have no outstanding fines (**Cap and Gown Payment, School Fines, Sports Equipment, and Cafeteria Fines**) in order to attend prom.
- If you choose to leave early, you will not be allowed to re-enter. No one will be permitted to go to their car.
- No smoking/vaping is permitted inside or outside the venue.
- **No backpacks, bags, or storage containers other than small purses will be permitted into the prom. Purses are subject to search by staff at any time.**
- Students may not switch or substitute a guest, whether or not the guest is a Woodbridge High School student. **No refund of the prom bid will be given if a student or his/her guest is unable to attend for any reason.**
- All guests must be under the age of 20 years old at the time of the event.
- *If you are planning to bring an outside guest, you must submit a photocopy of their driver's license or other valid photo identification when purchasing prom bids. The same photo identification must be presented in order for your guest to be permitted into the venue.*
- Only seniors attending the prom will be permitted to leave school early on June 7th. Seniors will be permitted to leave at 12:10 pm. Any underclassman attending prom must have a permission slip signed in order to leave school no earlier than 12:10 pm.

Substance Abuse Policies and Procedures for Prom

The following procedures will be carried out for any student or guest suspected of possession or use of alcohol or a controlled dangerous substance:

- 1) The student or guest will be required to submit to a urine test and/or a breathalyzer test that may, at the discretion of administration, be administered on site at the prom, at the local police station, or at a medical facility.
- 2) A parent or guardian will be notified, and the parent/guardian will be required to pick up his/her child. No refund for prom tickets will be given.
- 3) The police will be notified. The student/guest may be subject to police action, including arrest or other legal charges.
- 4) All consequences outlined in the Student Handbook and Board Policy will be enforced, including suspension and/or loss of privileges to participate in any upcoming senior events, including graduation.

Students and their guests are expected to act in a mature and appropriate manner at the prom. All school rules and Board Policies including disciplinary actions will be in effect. The parent/guardian will be notified if a student disregards the rules and policies, and the student/guest will be removed from the prom with no refund of the prom bid.

Any student bringing an outside guest who is not a student of Woodbridge Township Public Schools will be responsible for his/her guest adhering to this contract, as well as all school rules and policies.

Any student found falsifying any information, signature, or initial on this contract, will not be permitted to attend prom, no refund will be given, and disciplinary action will be taken.

Compliance with the rules set forth in this contract, as well as school rules and Board Policies is a condition of admittance to and continued attendance at the prom. Violations of this contract, school rules, or Board Policies will result in disciplinary action, removal from the prom, and parent/guardian notification. Violation of the Board's Substance Abuse Policy will also result in police notification and loss of certain privileges, including loss by senior students of the privilege to participate in this year's graduation ceremony.

Prom bids are nonrefundable.

Administrative discretion will be used in the final adjudication of all searches, penalties and disciplinary actions.

Senior Prom 2024 Contract Form A

Please make sure all boxes are completely filled out.

Senior Information:

Student Name:	
Student Cell Phone:	
Parent/Guardian Name:	
Parent/Guardian Contact Number(s):	
Please list any medical concerns and/or allergies (if any):	

- I have read and fully understand all policies and procedures on the 2024 Senior Prom Contract.

**Student must return prom contract form A and form B, fully completed and signed,
at the time of purchase.**

Woodbridge High School Contract for Students Form B

The undersigned acknowledges reading and understanding the rules and requirements appearing on the previous two pages of this contract and agrees to abide by them as a condition of attendance at the Woodbridge High School Prom.

Further, I promise not to drink alcohol or consume any illegal substance on prom night. I commit myself to celebrating in a safe and healthy way. I pledge not to get into a car with someone who has been drinking alcohol or who has consumed an illegal substance. If I find myself in a situation where I feel unsafe or uncomfortable, I promise to call you, my parent or guardian, for a ride home. I commit to this pledge and recognize there are consequences for every decision I make. In signing this contract, I fully understand and acknowledge the conditions of attendance at the prom and will adhere to the aforementioned conditions and advise my date of the same.

Senior Name (Print): _____ Senior Signature: _____

Woodbridge High School Prom Contract for Parents/Guardians

The undersigned acknowledges reading and understanding the rules and requirements appearing on the previous two pages of this contract and agrees that their child will abide by them as a condition of attendance at the Woodbridge High School Prom.

Further, as a parent/guardian of a student attending the Woodbridge High School Prom, I promise to make myself available during the evening of June 7th, to pick up my child from the prom if s/he has not adhered to the conditions of the Woodbridge High School Prom Contract. By signing this contract, I acknowledge reading and understanding conditions of attendance at the prom.

Parent/Guardian Information - Senior

Parent/Guardian Name: _____ Parent Signature: _____

Primary Phone Number: _____

If different from above:

Emergency Contact Name: _____ Phone Number: _____

Receipt Number: _____

Ms. Wauters's Signature: _____

Mr. Morrison's Signature _____