

Regulation

CLASS RANK & GPA

A. High School class rank will be calculated using the weights listed in the chart below.

1. Rank will be calculated and released three times throughout high school; an unofficial rank after grade 10, an official rank after grade 11, and a final rank upon completion of grade 12.
2. Rank each year will be based on the students' best 40 credits.

EXAMPLE:

If a student takes Senior Study, only eight courses will be ranked.

If a student takes a Zero Hour course (a tenth course), the best 40 credits of course rank points will be calculated.

Track:

AP (Advanced Placement)

C (College Level)

Honors

R (Advanced)

S (College Prep)

Grades	A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-
AP/C	25	24	23	22	21	20	19	18	17	16	15	14
Honors	22	21	20	19	18	17	16	15	14	13	12	11
R	19	18	17	16	15	14	13	12	11	10	9	8
S	16	15	14	13	12	11	10	9	8	7	6	5

3. A student must be enrolled in a Woodbridge Township School District high school for at least two years to be considered for a final top 20 ranking.

*As of June 2014 for the class of 2016 and thereafter, class rank will be based on a weighted GPA that will include all courses taken by each student.

B. Grade point average (GPA) is based solely on final grades on a 4.33 point scale. GPA is non-weighted and calculated for every course. GPA may be calculated by semester, yearly or cumulative. GPA will be rounded to two decimal places.

1. GPA is calculated as follows:

- a. The final letter grade for the course will be translated to the corresponding number grade based on the chart below.
- b. The number grade will be multiplied by the number of credits for the course. This product will be called "Quality Points" (QP).
- c. The GPA is the sum of the QP divided by the total credits.

EXAMPLE:

<u>Final Grades</u>	<u>Numerical Grades</u>	<u>Credits</u>	<u>QP</u>
A	4.00 x 5		20
B	3.00 x 5		15
C	2.00 x 5		10
B	<u>3.00 x 5</u>		<u>15</u>
	Sum	20	Sum 60

GPA = $\frac{\text{Sum QP}}{\text{Sum Credits}} = \frac{60}{20} = 3.0$

**LETTER GRADE/NUMBER GRADE
TRANSLATION GRID**

Letter Grade	Number Grade
A+	4.33
A	4.00
A-	3.66
B+	3.33
B	3.00
B-	2.66
C+	2.33
C	2.00
C-	1.66
D+	1.33
D	1.00
D-	0.66
F	0.00

Adopted: 04/14
Readopted: 08/14

Regulation

POSTING GRADES ELECTRONICALLY – SECONDARY SCHOOLS**A. Secondary Schools**

1. Teachers are expected to grade papers and post the grades electronically in a timely fashion. Parents' access to their children's grades is a vital component of parent/teacher communication, as well as an important determinant in the success of their child. With this in mind, it will be the responsibility of the building principal to develop deadlines for teachers to have assessments graded and posted. These deadlines shall not be more than:

- a. 3 days for minor assessments*
- b. 5 days for major assessments*

*Unless arrangements are agreed upon with the principal or his/her designee prior to the assignment.

2. Teachers will also be responsible for posting a reasonable number of grades throughout the marking period to assure that accurate assessments are being made regarding their students' progress. Again, the principal will determine policy for their building. The minimum grades shall not be less than:

- a. 20 minor assessments per marking period*
- b. 5 major assessments per marking period*

*Classes that last less than one marking period shall be pro-rated.

B. Elementary Schools

While it is strongly recommended that these guidelines are followed for the core subjects (language arts, mathematics, science) in elementary schools, principals will be granted the latitude to adjust the number of grades in each subject area for their schools.

Adopted: 10/12

Readopted: 08/14