

## Effort | Commitment | Honor | Ownership

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Jenny Thomas Registrar

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## Classified Position

Echo School District is seeking a motivated self-reliant individual to work as an instructional assistant with our high and middle school students. Seven (7) hours per day and pay will be negotiated with the successful candidate. The duties would be as follows with the possibility of additional assignments:

- Assist Classroom Teachers
- Supervise Independent Study Students
- Help Coordinate Online Study Classes
- Supervise Lunch Detention
- Duties as Assigned

Applicants should possess the following qualifications and qualities to be successful in this position:

- 2 year degree in any field and/or pass the required placement exams
- Complete a criminal background check
- Have a strong work ethic
- Be a self-motivator
- Flexibility
- Motivate and hold students accountable
- Communicate with students, staff, and administration

All interested parties please complete the following:

- Classified employee application. Either on line through Echo School District website or one can be obtained in person.
- Letter of Interest
- Resume

## **Open Until Filled**

If you have additional, questions please contact Raymon Smith, Superintendent.

rsmith@echosd5.org

