School-Level Communicable Disease Management Plan

Pilot Rock Junior/Senior High School 2023-2024

School/District/Program Information

District or Education Service District Name and ID: Pilot Rock School District 2202

School or Program Name: Pilot Rock Junior/Senior High School

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Table 1.

Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Plan Types	Hyperlinks and Descriptions
School District Communicable Disease Management Plan OAR 581-022-2220	https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1964842/commdisease.pdf
Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010	**See Section D on page 9 of the Communicable Disease Plan linked above.**
Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220	**From Section D on page 9 of the Communicable Disease Plan linked above.** "Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school or outside learning space, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. There is a room at the elementary and at the secondary school used just for isolation. There is a door that closes to the office area and a window so that the office staff can observe and supervise."
Emergency Plan or Emergency Operations Plan OAR 581-022-2225	**The PRSD posts the following information re: Emergency Preparedness for parents and community: https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1551/PRSD/2364375/PRSD_Emergency_Communication_and_Preparedness_Information.pdf** Additional details re: emergency plans are available upon request in the district office.

Plan Types	Hyperlinks and Descriptions
Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)	*Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of a communicable disease outbreak.* **PRSD posts information for reporting bullying and safety concerns through SAFE OREGON and our School Social Worker maintain a website and provides activities to support mental health and wellbeing:** **https://www.pilotrock.k12.or.us/page/wellness-center**
Additional documents reference here:	**NA**

SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2.   **Roles and Responsibilities**

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	• Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. • In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. • Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners.	Troy Jerome Superintendent/ Elementary Principal	David Norton Asst. Superintendent/ JrSrHS Principal

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
School Safety Team Representative (*or staff member knowledgeable about risks within a school, emergency response, or operations planning*)	• Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. • Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system.	IMESD Nurse	Troy Jerome Superintendent
Health Representative (*health aid, administrator, school/district nurse, ESD support*)	• Supports building lead/administrator in determining the level and type of response that is necessary. • Reports to the LPHA any cluster of illness among staff or students. • Provides requested logs and information to the LPHA in a timely manner.	IMESD Nurse	Troy Jerome Superintendent
School Support Staff as needed (*transportation, food service, maintenance/custodial*)	• Advises on prevention/response procedures that are required to maintain student services.	Troy Jerome Superintendent	David Norton Assistant Superintendent
Communications Lead (*staff member responsible for ensuring internal/external messaging is completed*)	• Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. • Shares communications in all languages relevant to school community.	Troy Jerome Superintendent	David Norton Assistant Superintendent
District Level Leadership Support (*staff member in which to consult surrounding a communicable disease event*)	• Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response. • Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers.	Troy Jerome Superintendent	David Norton Assistant Superintendent
Main Contact within Local Public Health Authority (LPHA)	• Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. • Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners.	IMESD Nurse	Troy Jerome Superintendent
Others as identified by team		NA	

Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation[1], etc.)

1. Equity Decision Tools for School Leaders
2. Community Engagement Toolkit
3. Tribal Consultation Toolkit

Suggested Resources:

Table 3.   **Centering Educational Equity**

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	Communication through attendance records and staff to assure students continue instruction if ill.
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	Our school Social Worker, County Care Team, Administration and staff will develop a plan to assist students and families that may need differentiated or additional support. *Each building uses data teams that regularly monitor student needs and implements strategies of support.*

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[1] Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a government-to-government basis*.*

OHA/ODE Recommendation(s)	Response:
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	Our team will meet and create a plan that best suits the situation. *The building teams described above will access the human, instructional and/or online resources that students need to be successful. Our student populations are small enough that individualizing support is the norm rather than the exception.*
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	Follow up meetings will need to take place bi-weekly for the first monthly and then monthly to follow up on implementation. Staff is trained annually by the County Care team. *Ongoing monitoring is provided through the building data teams and the individual tracking of our social worker.*

Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.

Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. CDC Guidance for COVID-19 Prevention in K-12 Schools
7. Supports for Continuity of Services

Table 4.   **Communicable Disease Mitigation Measures**

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	*CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Please include whether your school will offer COVID-19 vaccine clinics or notices about where to access vaccines in your community.* **Shots are required by law** *for children in attendance at public and private schools, preschools, child care facilities, and Head Start programs in Oregon. Nearly every place that provides care for a child outside the home* requires shots *or a* medical *or* nonmedical exemption *to stay enrolled.* The district requires compliance with state vaccination rules.
Face Coverings	Allow personal choice for masking.
Isolation	When a student is known to have an exposure, they will be isolated until they can be picked up by a parent. Students and staff will be directed to stay home when they are ill and/or symptomatic.
Symptom Screening	Parents will be notified of COVID symptoms. Staff, to the extent possible, will screen students as needed.
COVID-19 Diagnostic Testing	*OHA offers schools a diagnostic testing program to all public and private K-12 schools in Oregon. Please indicate whether your school will offer diagnostic testing.* The district will direct families to county testing resources.
Airflow and Circulation	The district will ensure airflow and circulation meet the proper standards to reduce the spread of COVID.
Cohorting	Cohorting and tracking will not be implemented, but the nature of the school operations have students largely cohorting by classroom with small class sizes.
Physical Distancing	We will continue to encourage distancing when feasible.
Hand Washing	Handwashing will be a part of the exit and return from recess process. It will also be done before and after lunch. Signs will be posted at all bathrooms about proper handwashing.
Cleaning and Disinfection	Custodial staff ensures desks are properly sanitized, classrooms and bathrooms meet cleaning expectations.
Training and Public Health Education	Posters will be posted on the doors coming into the school reminding those who enter on health protocols.

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.
https://www.pilotrock.k12.or.us/page/school-safety

Date Last Updated: **August 25, 2023**

Date Last Practiced: **Staff training will take place in the Fall of 2023, after the school bond upgrades are completed.**