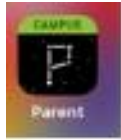


HOW TO COMPLETE ASD ONLINE FORMS

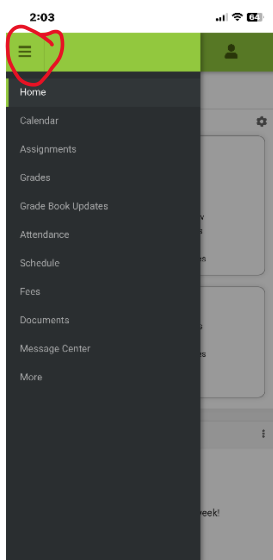
Step 1:

Open the Parent Portal App and login. If you do not have parent portal, please contact Simmons Middle School at 605-725-7900.



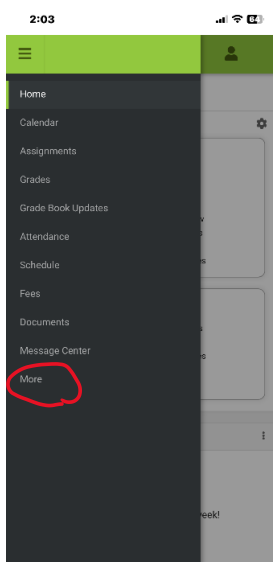
Step 2:

Click the 3 bars at the top of the screen.



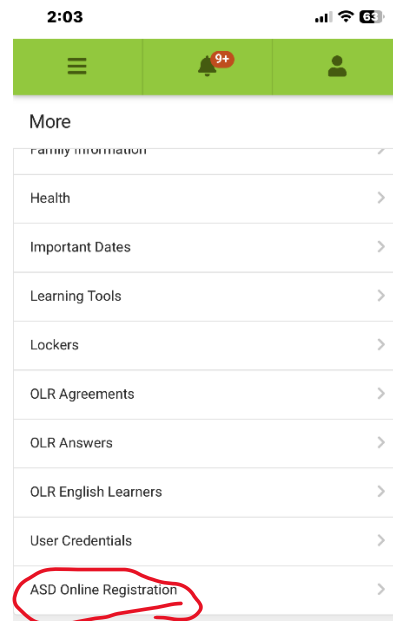
Step 3:

Click the word more at the bottom of the menu.



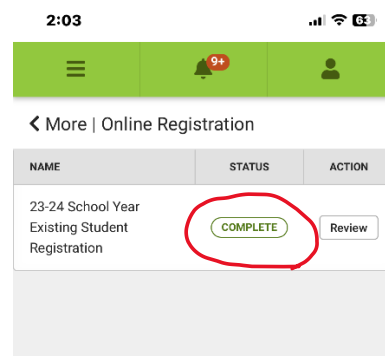
Step 4:

On the bottom of the More Menu, select ASD Online Registration.



Step 5:

If your registration says complete, you are done for this school year. If your registration says that it has not been started or in progress, this will need to be completed.



If you have any questions, please call the main office at Simmons Middle School 605-725-7900.