

## Substitute Biweekly Timesheet

Pay Period From \_\_\_\_\_ To \_\_\_\_\_

**Substitute Name:** \_\_\_\_\_ **School:** \_\_\_\_\_

[illegible]

Secretary Initials \_\_\_\_\_

Principal Signature \_\_\_\_\_

MINUTE CONVERSION CHART	
15 minutes	0.25
30 minutes	0.50
45 minutes	0.75