



TONAWANDA CITY SCHOOL DISTRICT

TonawandaHigh School

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LYNDSEY TODARO
PRINCIPAL

RENEE SMITH
ASSISTANT PRINCIPAL

January 5th, 2024

Dear Parents/Caregivers of High School students,

We are almost to the midway point of the school year and the second quarter is coming to a close. From Tuesday, January 23rd through Thursday, January 25th, 2024, we will be having Regents/Midterm exams. Monday, January 22nd, is a full day of regular classes for students. Friday, January 26th, there will be no classes or exams for students. It is important for students to attend the day their exam is being administered. There is no make-up day for missing a Regents exam.

Exam Times

- Students taking a morning exam will need to arrive at school at regular arrival time. At promptly 8:00am, students will be admitted into the exam location. Teachers will provide students with testing directions and materials.
- Students scheduled to take an afternoon exam will need to arrive at school by 11:45am and report to the Miller Gym. At 12:00pm, students will be admitted into the exam location and teachers will provide students with testing directions and materials.

Meals

- Breakfast will be offered in the morning as usual.
- Students with an exam in the AM and PM will be offered lunch.
- All meals will be served through the middle school.

Transportation

- For those students who take the bus to school, buses will run as usual to and from school.
- There will be a midday bus run as well to bring students to and from school if they only have 1 exam that day.

Exam Etiquette & Reminders

- No cell phones or electronic devices- Each student will check in their cell phone and any additional electronic devices (Apple watches, tablets, etc) before sitting in their assigned seat for each exam. All electronic devices should be turned off.
- No food or drink allowed during exams EXCEPT water!
- REMEMBER to bring sharpened pencils and pens to each exam.
- During exams, all school rules outlined in the Code of Conduct must be followed.
- Your child has 3 hours from the start of the exam (unless you have accommodations per IEP or 504). If they show up late, they do not have extra time.
- They can not leave and return to the exam. Once they begin, the only break they are able to get is a restroom break.
- There is a required "sit time" for each exam. They can not leave before that time.
- If they arrive late and past the 1 and 1/2 hour mark, they will not be allowed in.
- If they miss a Regents exam, they will have to take it the next time it is offered (June, August). There are no make-ups given and they will receive a zero.

Please click on the following link to view the exam schedule: [January 2024 Regents Midterm Schedule](#)

Thank you,

Lyndsey Todaro, Principal

Renee Smith, Assistant Principal