



TONAWANDA CITY SCHOOL DISTRICT

100 HINDS STREET
TONAWANDA, NEW YORK 14150
716-694-7784-Phone 716-695-8738-Fax



TIMOTHY A. OLDENBURG, Ed.D.
SUPERINTENDENT OF SCHOOLS

November 14, 2023

Dear Tonawanda Community Members:

As we approach the holiday season, our students and staff continue to engage in numerous celebrations, recognitions, and community centered outreach. One of the hallmarks of this time of year is recognizing the importance of giving, generosity, and volunteerism.

The Turkey Trot typically kicks off this season which includes numerous student performances, community service, goodwill, and concludes with our annual Christmas for Kids celebration. Thank you for your participation and support as we engage in these meaningful community events.

Our staff play a significant role in modeling and mentoring our students to better understand and participate in acts of kindness, community action, and to develop a sense of service to others. We are proud of our school community and the values that we prioritize in Tonawanda.

Please consider joining our team. We have open positions in our district in which we are looking for quality candidates to apply. Please consider sharing these opportunities with others that you may believe could support our students and join our team.

The following positions are associated with a labor union and include a valuable benefit package that includes negotiated annual pay increases, single/family health insurance, paid personal and sick leave, vacation leave (12 month employees), NYS retirement pension, and other associated employment benefits.

Please consider applying for:

- **Custodian – Full-time, Monday – Friday schedule, 2:30pm – 10:30pm (second shift)**
 - Indoor/Outdoor work, clears snow, maintains interior of our buildings, completes work order requests, cleans classrooms, offices, bathrooms and athletic spaces (Contact John Wille, Director of Buildings & Operations at 716-694-7675 or at jwille@tonacsd.org)
- **Cleaner - Full-time, Monday – Friday schedule, 2:30pm – 10:30pm (second shift)**
 - Indoor work, assigned area of responsibility, works independently and as part of a group, cleans classrooms, bathrooms, offices, athletic spaces (Contact John Wille, Director of Buildings & Operations at 716-694-7675 or at jwille@tonacsd.org)
- **Laborer - Full-time, Monday – Friday schedule, 1pm – 9pm (second shift)**
 - Primarily outside grounds maintenance work, snow removal, supports Athletic programs/fields/events (Contact John Wille, Director of Buildings & Operations at 716-694-7675 or at jwille@tonacsd.org)

- **Teacher Aide (3) – Tonawanda Elementary School, Full-time, Monday – Friday schedule, 7:30am – 3:50pm**
 - Behavioral support of students in special classroom setting, may include support of students with toileting needs (Contact Christa Young, Director of Special Education at 716-694-7678 or at cyoung@tonacsd.org)
- **Our district is in need of substitute service in the following positions:**
 - Teachers, teacher assistants, teacher aides, clerks, cleaners, and custodians. We are offering building-based positions (Monday – Friday daily assignment) and half-day shifts (AM or PM or hourly/flexible shifts). Please contact Michelle Moore at mmoore@tonacsd.org or 716-694-7784.

I wish each of you a great holiday season and thank you for your continued support and trust.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy A. Oldenburg".

Timothy A. Oldenburg, Ed.D.
Superintendent of Schools