

# Annual Integrated Pest Management Notice

## For School Year 2023 – 2024



Dear Parent, Guardian, or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. The Collingswood Board of Education has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the schools IPM Policy included with this notice.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

The IPM Coordinator for Collingswood Public Schools is:

Name of IPM Coordinator: Keith Higginbotham, Supervisor of Buildings and Grounds

Business Phone number: 856-962-5701 x6145

Email Address: khigginbotham@collsk12.org

Business Address: 424 Collings Avenue, Collingswood, NJ 08108

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan Collingswood Public Schools may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

Enclosed is a copy of the school district's IPM policy as adopted by the Collingswood Board of Education, a list of Safety Committee meetings in which adaptations or modifications to the school integrated pest management plan will be addressed and a list of pesticides that are in use or that have been used in the past 12 months on school property.

## **Collingswood Board of Education Integrated Pest Management Policy for New Jersey Schools**

The New Jersey School Integrated Pest Management Act of 2002 requires schools to implement a school integrated pest management policy. The law requires the superintendent of the school district, for each school in the district, the board of trustees of a charter school, and the principal or lead administrator of a private school, as appropriate, to implement Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides. Collingswood Board of Education shall therefore develop and maintain an IPM plan as part of the school's policy.

### **Integrated pest management procedures in schools**

Implementation of IPM procedures will determine when to control pests and whether to use mechanical, physical, cultural, biological or chemical methods. Applying IPM principles prevents unacceptable levels of pest damage by the most economical means and with the least possible hazard to people, property, and the environment.

Each school shall consider the full range of management options, including no action at all. Non-pesticide pest management methods are to be used whenever possible. The choice of using a pesticide shall be based on a review of all other available options and a determination that these options are not effective or not reasonable. When it is determined that a pesticide must be used, low impact pesticides and methods are preferred and shall be considered for use first.

### **Development of IPM plans**

The school IPM plan is a blueprint of how the Collingswood Board of Education will manage pests through IPM methods. The school IPM plan states the school district's goals regarding the management of pests and the use of pesticides. It reflects the school district's site-specific needs. The IPM plan shall provide a description of how each component of the school IPM policy will be implemented at the school. For Public schools, the Local School Board, in collaboration with the school building administrator, shall be responsible for the development of the IPM plan for this school. For Charter schools and non-public schools, the development of the IPM plan shall be the responsibility of the Board of Trustees or the Principal or Lead Administrator.

### **IPM Coordinator**

The Collingswood Board of Education shall designate an integrated pest management coordinator, who is responsible for the implementation of the school integrated pest management policy.

### **Education /Training**

The school community will be educated about potential pest problems and IPM methods used to achieve the pest management objectives.

The IPM Coordinator, other school staff and pesticide applicators involved with implementation of the school IPM policy will be trained in appropriate components of IPM as it pertains to the school environment.

Students, parents/guardians will be provided information on this policy and instructed on how they can contribute to the success of the IPM program.

## **Record keeping**

Records of pesticide use shall be maintained on site to meet the requirements of the state regulatory agency and the school board.

Records shall also include, but are not limited to, pest surveillance data sheets and other non-pesticide pest management methods and practices utilized.

## **Notification/Posting**

The Supervisor of Buildings and Grounds of Collingswood Board of Education, is responsible for timely notification to students' parents or guardians and the school staff of pesticide treatments pursuant to the School IPM Act.

## **Re-entry**

Re-entry to a pesticide treated area shall conform to the requirements of the School IPM Act.

## **Pesticide applicators**

The IPM coordinator shall ensure that applicators follow state regulations, including licensing requirements and label precautions, and must comply with all components of the School IPM Policy.

## **Evaluation**

Annually, for public schools, the Principal will report to the local school board on the effectiveness of the IPM plan and make recommendations for improvement as needed. For non-public schools and charter schools, the Lead Administrator or Principal shall report to their respective governing boards on the effectiveness of the school IPM plan and make recommendations for improvement as needed.

The local school board or other respective governing boards directs the Principal or Lead Administrator to develop regulations/procedures for the implementation of this policy.

## **Authorizing Regulatory references**

The School Integrated Pest Management Act of 2002

N.J.A.C. Title 7 Chapter 30 Subchapters 1-12

Pesticide Control Act of 1971

## SAFETY/IPM/HCS MEETINGS

Safety meetings will include discussions on IPM. Safety meetings will be held at the Collingswood B&G Office at 3:30 pm on the following dates during the 2023-2024 school year:

October 18, 2023

January 10, 2024

March 13, 2024

May 8, 2024

## INDOOR APPLICATIONS (all classified low impact) Pesticides applied during the past twelve months

DATE	PESTICIDE	PURPOSE
September 22, 2022	Maxforce, Glue Boards & Insect Monitor	Control insects
October 20, 2022	Maxforce, Glue Boards & Insect Monitor	Control insects
November 17, 2022	Maxforce, Glue Boards & Insect Monitor	Control insects
December 22, 2022	Maxforce, Glue Boards & Insect Monitor	Control insects
January 26, 2023	Maxforce, Glue Boards & Insect Monitor	Control insects
February 16, 2023	Maxforce, Glue Boards & Insect Monitor	Control insects
March 23, 2023	Maxforce, Glue Boards & Insect Monitor	Control insects
April 27, 2023	Maxforce, Glue Boards & Insect Monitor	Control insects
May 25, 2023	Maxforce, Glue Boards & Insect Monitor	Control insects
June 22, 2023	Maxforce, Glue Boards & Insect Monitor	Control insects

## PROPOSED INDOOR APPLICATIONS & SCHEDULES (all classified low impact)

Indoor pesticide applications are scheduled for the following Tuesdays during the 2023-2024 school year:

September 28, 2023

January 25, 2024

May 23, 2024

October 26, 2023

February 22, 2024

June 20, 2024

November 16, 2023

March 21, 2024

December 21, 2023

April 25, 2024

Indoor pesticides used in 2023-2024 will include Maxforce FC Gel, and/or Insect Monitors (all low impact products).

## PROPOSED OUTDOOR APPLICATIONS

Outdoor pesticide applications are scheduled for the following dates for the 2023-2024 School Year:

DATE	NAME	PURPOSE
April 2024	Demension	To control crab grass
May 2024	Drive, Millennium	To control broad-leaf weeds
June 2024	Merit	To control grubs
August 2024	Drive	To control post emergent crab grass and broad leaf weeds – if needed

\* If Necessary