

## **Preschool Intervention and Referral Specialist**

### **QUALIFICATIONS:**

1. P-3 Certification;
2. Three to five years' experience teaching or working in a preschool program;
3. Experience providing professional development to classroom teachers and interacting with families and the community to enhance family and community involvement in the program;
4. Experience as a BCBA, PIRS and/or in special education programs (preferred)

**REPORTS TO:** Supervisor of Preschool Program

**JOB GOAL:** The Preschool Intervention and Referral Specialist is in place to: (a) Assist preschool staff in addressing children's persistent challenging behaviors through the development and implementation of an intervention plan and positive behavior support plan (PBS); and (b) oversee the district's family services. The Preschool Intervention and Referral Specialist dedicates the greatest amount of professional time working in classrooms, observing teachers and children, collecting documentation and data, modeling strategies and providing feedback.

### **PERFORMANCE RESPONSIBILITIES:**

1. Support classroom teachers so that all children can succeed within the general education classroom;
2. Conduct classroom visits to observe, coach, model strategies, make verbal and written recommendations to support on the use of the Pyramid Model, Positive Behavior Supports (PBS) and district chosen social-emotional curriculum;
3. Promote strategies used to change behavior including teaching new skills, preventing the occurrence of challenging behavior and supporting the child in achieving meaningful, long-term outcomes;
4. Write intervention and positive behavior support plans based on the data and information gathered during classroom observations and interviews with families, teachers and other relevant staff;
5. Provide substantial yearly professional development to classroom teachers, paraprofessionals, preschool support staff, administrative staff and families, in a variety of ways, differentiated to match varying levels of experience, expertise and need;
6. Coordinate the administration of a developmentally based screening (i.e. ESI-3) follow-up with children who score a re-screen and refer;

7. Establish a PIRT assistance Protocol including a Request for Assistance (RFA) Form, establishing and managing case files for each child and facilitating the transition of all PIRT case files to other programs as necessary (i.e. Kindergarten);
8. Consult with necessary professionals as applicable;
9. Conduct classroom observations using the Teaching Pyramid Observation Tool (TPOT) at least once per classroom per year

TERMS OF EMPLOYMENT: Ten months per year. Salary to be determined by the Board of Education via the negotiations process.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on the evaluation of certified staff.

APPROVED BY: Board of Education