



**Collingswood Public School District**  
Lead MTSS Instructional Coach

The Lead MTSS Coach has the primary responsibility of planning, coordinating, and implementing a comprehensive Balanced Literacy/mathematics program that facilitates learning through the MTSS Framework.

- The Lead MTSS Coach has a strong background in literacy and/or mathematics practices, student-centered learning, standards-based instruction, and can effectively communicate using positive interpersonal skills.
- The Lead MTSS Coach will organize training sessions and meetings with the district's MTSS Coaches at the elementary level.
- The Lead MTSS Coach will work alongside the K-5 Instructional Supervisors in the development of curriculum initiatives as needed. The Lead MTSS Coach will assist in curriculum oversight using PowerSchool Unified Classroom Curriculum (Chalk) to ensure the curriculum remains current and accessible to staff and families.
- The Lead MTSS Coach (as needed):
  - plans and delivers components of Balanced Literacy and/or mathematics in the classrooms, using a model of gradual release and based on student trends in data;
  - provides in-service training and follow-up coaching to assist teachers in improving best practices in literacy and/or mathematics;
  - assists with planning, sequencing, and scaffolding reading and/or mathematics instruction within classrooms based on teacher needs and student trends in data;
  - meets regularly with teachers either individually or as teams to co-plan instruction and problem-solve challenges;
  - observes and provides feedback to teachers related to instruction as a peer collaborator, never judgmental, and the feedback is never included as part of a staff member's evaluation process;
  - monitors and maintains accurate records on student achievement and articulates their progress;
  - communicates our district goals for Balanced Literacy and/or mathematics instruction to families; and
  - serves as a resource in literacy and/or mathematics instruction for the district, building administration, classroom teachers, special education/CST staff, and families.
- The Lead MTSS Coach is an elementary position and the individual will work with MTSS Coaches, Learning Acceleration Specialists, novice teachers, teachers who request assistance, and teachers who are struggling to meet district goals for performance.
- The Lead MTSS Coach may provide classroom coverage for teachers to collaborate with data teams, attend MTSS meetings, collaborate with colleagues, or participate in classroom visitations.
- The Lead MTSS Coach will work collaboratively with district content-area consultants, trainers, and administrators and will serve on district data teams as needed.

**Certification and Job Requirements**

- Previous experience as an Instructional Coach
- Elementary Teacher (k-5)
- Reading or Mathematics Specialist (preferred)

Board Approved