

# **MADISON PUBLIC SCHOOLS**

Johanna Ruberto, *Interim Superintendent*



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## **BOARD OF EDUCATION MEETING SCHEDULE**

### **Regular Meetings**

**January 9, 2024  
February 27, 2024  
March 19, 2024  
April 16, 2024  
May 21, 2024  
June 18, 2024  
July 23, 2024  
August 20, 2024  
September 17, 2024  
October 15, 2024  
November 19, 2024  
December 17, 2024  
January 7, 2025**



## **District Mission Statement**

*The Madison School District will inspire and challenge all students to be life-long learners, empowered with the knowledge, skills, and character to shape their futures, realize their dreams, and contribute positively to the world.*

## **District Goals**

### **Goal 1: Promote High Levels of Student Achievement for All**

We will engage all students in a personalized learning experience that will:

- Provide access to authentic learning experiences by, building connections to prior and future learning across disciplines
- Foster student agency by providing choice and opportunities for reflection, self-assessment, and self-monitoring.
- Develop supports for student success by using formative assessment to gather data regarding student mastery

### **Goal 2: Empower Every Child**

We will ensure that every student thrives by:

- Creating a safe space where all are empowered to develop their authentic selves
- Getting to know their evolving stories, strengths, ambitions, and needs
- Providing programs that foster student wellness and resilience
- Ensuring dignity and kindness for all, in every situation
- Building bridges across race, culture and identity to create a community where all are valued

### **Goal 3: Model Operational Responsibility**

We will build community confidence by ensuring that:

- Budgets are developed through collaboration and transparency to provide sustainable solutions that meet educational needs
- District resources are equitably allocated and evaluated for maximum return on investment, relative to educational needs
- Facilities are designed and maintained to enhance student learning
- Bylaws, Policies, and Regulations are continuously reviewed and developed to guide the effective operation of our schools

# MADISON BOARD OF EDUCATION

**Sarah Fischer**  
**Board President**

**Stephen Tindall**  
**Vice President**



**Johanna Ruberto**  
**Interim Superintendent of Schools**

**Carrie Grapstein**  
**Board Secretary**

## PUBLIC MEETING AGENDA

Date: **Tuesday, January 9, 2024**

Time: **6:30 PM** Executive Session

**7:00 PM** Public Session

Location: The January 9, 2024 Board of Education Meeting will be held in person at Madison High School in the Alice Perlaw Media Center and virtually on Zoom and YouTube Live. Remote public comment will be available through Zoom. The Executive session will start at 6:30 PM. The public session starts at 7:00 PM

YouTube Live Link: <https://youtube.com/live/qRXsKi1xbog>

Zoom Webinar Links: [https://us02web.zoom.us/j/88597673430?](https://us02web.zoom.us/j/88597673430?pwd=bndrVXc2enFTck1kOGNTUUY2dW40dz09)  
pwd=bndrVXc2enFTck1kOGNTUUY2dW40dz09  
Passcode: 940414

Please see the website for the Zoom Meeting dial in information

### 1. CALL TO ORDER

### 2. RECESS TO CLOSED SESSION

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education of the Madison Public Schools in the County of Morris will adjourn into a closed executive session to discuss the item(s) that falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Federal Law, State Law, or Court Rule.
2. Individual privacy
3. Collective bargaining agreements
4. Purchase or lease of real property if public interest could be adversely affected
5. Investment of public funds if public interest could be adversely affected
6. Tactics or techniques utilized in protecting public safety and property
7. Pending or anticipated litigation
8. Attorney-client privilege
9. Personnel – employment matters affecting a specific prospective or current employee

**BE IT RESOLVED**, that the Board will now enter into closed session to discuss matters rendered

confidential by [indicate applicable matters listed above]. Any discussion held by the Board that need not remain confidential will be made public as soon as is practical. Minutes of the closed session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons who may be discussed in closed session have been adequately notified.

**3. RECONVENE TO PUBLIC SESSION**

**4. FLAG SALUTE**

**5. NOTICE OF MEETING**

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken. If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

**6. ROLL CALL**

**7. REPORT OF THE BOARD PRESIDENT**

**8. OPEN TO THE PUBLIC**

**9. SUPERINTENDENT REPORT**

**10. PRESENTATIONS**

**10.a 2022-2023 Audit Presentation**

**11. HUMAN RESOURCES AGENDA - Discussion Items**

**11.a Human Resources Committee Report**

**12. HUMAN RESOURCES AGENDA - Action Items - Grades Pre-K to 8**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, at the recommendation of the Interim Superintendent, approve the following:

**12.a Retirements and Resignations**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the following retirements and resignations:

Action	Name	Position	Location	Effective Date
Resignation	Ashly Tejada	Custodian	MJS	12/29/23
Retirement	Elizabeth O'Neill	BSI Teacher	CAS	6/30/24

**12.b Teacher Assistant Longevity**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the following longevity payments for the following teacher assistant.

Name	School	Amount	Effective Date
Katherine O'Neill	KRS	\$570 (to be prorated)	2/27/24

**12.c Professional Development and District Travel**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attached list of professional development and district travel.

[2024.01.09 Professional Development and District Travel Grades Pre-K to 8 - Sheet1.pdf](#)

**12.d Extra Curricular Appointments**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attached list of extra curricular appointments.

[2024.01.09 ECA Approvals Grades Pre-K to 8.pdf](#)

**13. HUMAN RESOURCES AGENDA - Action Items - Grades 9 to 12 and District**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, at the recommendation of the Interim Superintendent, approve the following:

**13.a Policies and Regulations for Second Reading and Adoption**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the following policies and regulations for second reading and adoption:

P & R 1642.01 Sick Leave (New)  
P & R 2419 School Threat Assessment Teams ( New)  
P 3161 Examination for Cause (Revised)  
P & R 3212 Attendance (Revised)  
P 3324 Right of Privacy (Revised)  
P 4161 Examination for Cause (Revised)  
P & R 4212 Attendance (Revised)  
P 4324 Right of Privacy (Revised)

[P1642.01 Sick Leave \(M\) New Clean Copy.pdf](#)  
[R1642.01 Sick Leave \(M\) New Clean Copy.pdf](#)  
[P2419 SCHOOL THREAT ASSESSMENT TEAMS \(M\) New - Clean Copy.pdf](#)  
[R2419 SCHOOL THREAT ASSESSMENT TEAMS \(M\) New Clean Copy.pdf](#)  
[P3161 Examination for Cause \(Revised\) - Clean Copy.pdf](#)  
[P3212 Attendance \(Revised\) Clean Copy.pdf](#)  
[R3212 Attendance \(Revised\) Clean Copy.pdf](#)

[P4161 Examination for Cause \(Revised\) Clean Copy.pdf](#)  
[P4212 Attendance \(Revised\) Clean Copy.pdf](#)  
[R4212 Attendance \(Revised\) Clean Copy.pdf](#)  
[P4324 Right of Privacy \(Revised\) Clean Copy.pdf](#)  
[P3324 Right of Privacy Clean Copy.pdf](#)

**13.b Staff Member Transfers**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the following staff member transfers.

Name	Effective Date	Current Position/School	New Position/School
Brian Kaufman	3/1/24	School Psychologist/MHS	School Psychologist/MJS
Caileen Makovec	1/10/24	Social Worker/District	Social Worker/KRS
Dana Finn	1/10/24	Speech Therapist/MHS/TJS	Speech Therapist/KRS/TJS
Jayne Rymut	1/2/24	Speech Therapist/KRS	Speech Therapist/CAS

**13.c Retirements and Resignations**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the following retirements and resignations.

Action	Name	Position	Location	Effective Date
Resignation	Caileen Makovec	Social Worker	District	3/1/24

**13.d Teacher Assistant Longevity**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the following longevity payments for the following teacher assistant.

Name	School	Amount	Effective Date
Curtiss Sallie	MHS	\$570 (to be prorated)	9/26/23

**13.e Professional Development and District Travel**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attached list of professional development and district travel.

[2024.01.09 Professional Development and District Travel Grades 9-12 and District - Sheet1.pdf](#)

**13.f Extra Curricular Appointments**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attached list of extra curricular appointments.

[2024.01.09 ECA Approvals Grades 9 to 12 and District.pdf](#)

**14. EDUCATION AGENDA - Discussion Items**

**14.a Education Committee Report**

**15. EDUCATION AGENDA - Action Items - Grades Pre-K to 8**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, at the recommendation of the Interim Superintendent, approve the following:

**15.a Field Trips**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attached list of field trips.

[2024.01.09 Field Trips Grades Pre-K to 8.pdf](#)

**16. EDUCATION AGENDA - Action Items - Grades 9 to 12 and District**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, at the recommendation of the Interim Superintendent, approve the following:

**16.a Policies and Regulations for Second Reading and Adoption**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the following policies and regulations for second reading and adoption:

P 2270 Religion in Schools (Revised)

P & R 5111 Eligibility of Resident/Nonresident Students (Revised)

P & R 5116 Education of Homeless Children and Youths (Revised)

[P2270 Religion in Schools \(Revised\) - Clean Copy.pdf](#)

[P5111 Eligibility of Resident\\_Nonresident Students \(Revised\) Clean Copy.pdf](#)

[R5111 Eligibility of Resident\\_Nonresident Students \(Revised\) Clean Copy.pdf](#)

[P5116 Education of Homeless Children and Youths \(Revised\) Clean Copy.pdf](#)

[R5116 Education of Homeless Children and Youths \(Revised\) - Clean Copy.pdf](#)

**16.b New Curriculum Course Approvals**

**RESOLVED**, that the Madison Board of Education, at the recommendation of the Interim Superintendent of Schools, approves the attached list of new courses.

[2024.01.09 New Course Approvals.pdf](#)

**16.c Field Trips**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attached list of field trips.

[2024.01.09 Field Trips Grades 9 to 12.pdf](#)

## **17. OPERATIONS AGENDA - Discussion Items**

### **17.a Operations Committee Report**

## **18. OPERATIONS AGENDA - Action Items - Grades Pre-K to 8**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, at the recommendation of the Interim Superintendent, approve the following:

### **18.a Donation for Madison Junior School**

**RESOLVED**, that the Board of Education, upon the recommendation of the Interim Superintendent of Schools, gratefully accepts a donation from the Madison Junior School PTO. The donation is for \$2,000 towards the total cost of \$5,000 for Coach Jim Stroker to give presentations at MJS. This includes an all school Assembly in December, 4 video productions for Character Education (including in class activity and home follow up) for the months of January through April; The culmination of the presentations will be delivered in a one hour wrap up assembly in May.

### **18.b Donation to Torey J. Sabatini School**

**RESOLVED**, that the Board of Education, upon the recommendation of the Interim Superintendent of Schools, gratefully accepts a donation from the TJS PTO. The non-monetary donation of \$1,145 is a Greenlee durable, outdoor storage bin to hold playground equipment for TJS. This bin can be locked to keep equipment safe. All students will have access to the equipment.

## **19. OPERATIONS AGENDA - Action Items - Grades 9 to 12 and District**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, at the recommendation of the Interim Superintendent, approve the following:

### **19.a Board Secretary's Report November- 2023**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, accepts the attached Report of the Board Secretary and it is entered into the records for the month of November 2023. Pursuant to N.J.A.C. 6:20-2.12(d), the Board Secretary certifies that as of November 2023, no major budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2.12(a)

[Board Secretary Report November 2023.pdf](#)

### **19.b Treasurer's Report November 2023**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, accepts the attached Treasurer's Report for the month of November 2023 and that said Treasurer's Report agrees with the Board Secretary's Report dated November 2023.

[November 2023 Treasurer's Report.pdf](#)

### **19.c Transfers November 2023**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim



Superintendent of Schools, approves the attached list of budget appropriation transfers for November 2023.

[November 2023 Monthly Transfers.pdf](#)

**19.d Bills List January 2024**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the payment of the attached list of bills in the amount of \$4,515,313.35 on the check register dated January 9, 2024.

[JANUARY 9, 2024 BILL LIST.pdf](#)

**19.e Payroll - December - 2023**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the gross payroll for December 2023 in the amount of \$3,154,205.82.

**19.f Minutes of Record**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attached Minutes of Record for the following meetings:

- December 12, 2023

[12.12.2023 Minutes.pdf](#)

**19.g Facilities Use for 2024**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attached list of facilities use for January 2024 through June 2024. Fees will be charged in accordance with Policy and Regulation 7510.

[Jan to June Facilities Use Report.xlsx](#)

**19.h Madison Education Foundation Grants**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, gratefully accepts the attached list of grant awards from the Madison Education Foundation.

[MEF Grants for BOE Fall 2023 - Sheet1 \(1\).pdf](#)

**19.i Booster Club Quasi Entities Insurance Application**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the Diamond Club MHS Girls Softball Booster Club Quasi Entities' Insurance Application for the 2023-2024 school year.

**19.j District Physician**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the appointment of the Summit Medical Group as the district's physician for the 2023-2024 school year at an amount not to exceed \$10,000.

**19.k Annual Comprehensive Financial Report 2022-2023**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, accepts the attached 2022-2023 Annual Comprehensive Financial Report as prepared by Nisivoccia, LLP.  
[ACFR 2022-2023 for Presentation.pdf](#)

**19.I Corrective Action Plan**

**RESOLVED**, that the Madison Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attached Correction Action Plan (CAP) in response to the 2022-2023 Annual Comprehensive Financial Report.  
[2022-2023 SY Corrective Action Plan for Jan 9 2024 Board Agenda.docx](#)

**20. OLD BUSINESS**

**21. NEW BUSINESS**

**22. OPEN TO THE PUBLIC**

**23. CLOSED EXECUTIVE SESSION (*If Necessary*)**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education of the Madison Public Schools in the County of Morris will adjourn into a closed executive session to discuss the item(s) that falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

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5. Investment of public funds if public interest could be adversely affected
6. Tactics or techniques utilized in protecting public safety and property
7. Pending or anticipated litigation
8. Attorney-client privilege
9. Personnel – employment matters affecting a specific prospective or current employee

**BE IT RESOLVED**, that the Board will now enter into closed session to discuss matters rendered confidential by [indicate applicable matters listed above]. Any discussion held by the Board that need not remain confidential will be made public as soon as is practical. Minutes of the closed session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons who may be discussed in closed session have been adequately notified.

**24. RECONVENE TO PUBLIC SESSION**

**25. ADJOURNMENT**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_.