

MADISON HIGH SCHOOL

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David Drechsel, *Principal*
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January 10, 2024

Dear Parent(s) / Guardian(s),

Planning for the 24-25 school year is underway. In a continued effort to pave the way for the successful transition to the next school year, we are writing to provide you with resources and a timeline of important deadlines that will assist you with the scheduling process. The Madison High School Guidance Department is looking forward to meeting with you and your child in the coming weeks and building a schedule that best fits your child's needs.

24-25 Course Offerings Guide

To best prepare for your child's scheduling meeting, please review the [24-25 Course Offerings Guide](#). This guide is designed to assist students and parents with the course selection process. Madison High School offers a wide variety of courses in an effort to meet the needs of all students. This document provides a brief description of our courses. Selection of classes is based on recommendations of teachers, study skills, grades, standardized test scores, advice of parents and counselors, and your particular interests and plans for the future. The Guidance Department encourages you to read this booklet before you meet with your school counselor to schedule your classes.

Scheduling Timeline

MHS counselors will begin meeting with students according to the timeline below:

- Current 11th grade students: Mid-January through early March
- Current 10th & 9th grade students: Early March through April
- Current 8th grade students: Mid April

Course Recommendations

Teacher course recommendations will be posted in Genesis and accessible through the Parent Genesis Portal. To view course recommendations made by teachers, students can click on the "scheduling" tab within the Genesis Parent Portal.

- Recommendations available for current 11th grade students by January 16th
- Recommendations available for current 10th & 9th grade students by February 12th
- Recommendations available for current 8th grade students by March 22nd

Appeals Deadline - April 22nd (11th, 10th, & 9th Grade Students) & May 1st (8th Grade Students)

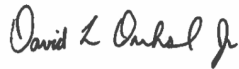
It is important for students to review all recommendations prior to their scheduling meeting. If there are questions regarding course recommendations, students should speak directly to the teacher of that course. If after meeting with that teacher, you wish to appeal and override into a course, students must see their current counselor to obtain the Appeals Form, which must be completed no later than Monday, April 22nd for current 11th, 10th and 9th grade students and Wednesday, May 1st for current 8th grade students to be considered. **NO changes to courses will be made after this date.**

[Virtual, Summer, Outside Course Offerings Guidelines & Deadline - Thursday, June 20th](#)

Madison High School is pleased to support a number of learning opportunities in addition to any in-person courses currently being offered. Students can take advantage of these opportunities for the purpose of credit recovery, enrichment, or advancement. All courses **must** be pre approved by the subject area administrator **and** a student's assigned school counselor. Please review the [Virtual, Summer, Outside Course Offerings Guidelines](#) and if interested, complete this [Google Form](#) by Thursday, June 20th. Requests made after this date will **not** be considered.

We look forward to working with you during this process.

Sincerely,

A handwritten signature in black ink, reading "David L. Drechsel Jr." in a cursive script.

Dave Drechsel
Principal
Madison High School