ST. PAUL SCHOOL HOLIDAY MARKET



ALL PROCEEDS FROM TABLE FEES GO TO SUPPORT FFA

DECEMBER 14TH FROM 9AM-4PM

ST PAUL ELEMENTRY SCHOOL

20449 MAIN STREET NE-ST PAUL OREGON



Name: **Phone:**

Business/Organization/Company:

City: **State:** **Zip:**

Email: **Number of Booth Spaces:**

Description of booth and it's contents:

Booth Spaces

Booth spaces have room for a 8ft table.

You can use our lunchroom tables or bring your own.

Booth fees, please check one.

☐ $40 without electricity.

☐ $45 with electricity (6 spots available) on a first come first serve basis.



Vendors must supply their own extension cords.
We have 15 Tables available first come, first served. Room for more if you bring your own table. (Chairs are not included but you can use the bench on the lunchroom table..
All booth fees are non-refundable.

Only one vender per Direct Sales Company. Home crafters welcome! Coordinators will limit the number of vendors selling similar items.

Any vendor selling food needs to have it pre-packed before the Market. Thanks.

All vendors please post and share the bazaar on your social media and help us spread the word.

No pets will be allowed on the premises unless they are a licensed service animal.

All vendors are responsible to leave the space clean and all garbage picked up.

Registration forms and payments must be received no late than November 21st.

You can drop off registration forms with payment of Cash or Check at St Paul Elementary or High School office.

Makes checks payable to ST PAUL FFA

By signing this vendor agrees to adhere to the rules and regulations set forth by the St. Paul Holiday Market at St. Paul Elementary School in St. Paul Oregon. I understand that payment is non-refundable and that I am responsible for loss or damage to my items, as well as any injury I and anyone working at my both may incur at the venue. I understand that my booth space is not secured until registration fee has been paid and approved. I have received a copy of the Booth Rental agreement and agree to the terms as a vendor at the St. Paul Holiday Market (see page 2 for all requirements) There will be a $30 fee for all returned checks.



Authorized Signature: **Date:**

Booth Rental Agreement

The vendor hereby does release, indemnify The St. Paul Holiday Market, and hold harmless, The St Paul School District or St Paul Holiday Market from any claims, demands, causes of action, or damages of any kind or nature against the St Paul School District or The St Paul Holiday Market or it's consultants, organizers, representatives or members of the school. This includes loss, theft, burglary, robbery, and damages to property of any kind, including equipment, supplies, prizes, merchandise, exhibits, etc. of the Vendor or any of its agents, invitees. etc.

I hereby consent to the use and reproduction of any and all photographs and/or video clips taken of me in any form whatsoever for use in the St Paul Holiday Market, flyers, website, Facebook, newspaper articles, and any other publications produced for the St Paul Holiday Market.

No alcoholic beverages, tobacco products, or drugs are permitted. No weapons including knives, guns etc. and no alcoholic, drug or sex related items. Booth found in violation will be closed down without refund.

Applications will be handled on a first come first serve basis until full. Individuals mailing their registration must contact Event Coordinator LeeAnn Groshong at (503)899-0350
or email- *leeann.groshong@stpaul.k12.or.us* Once form and fee has been received and approved, your booth reservation will be secured, and Vendor will be notified by November 30th.

The primary Vendor registering for the booth must be 18 years or older and is responsible for the items and all "helpers" within their booth space. Booths must be manned at all times during the Event by the Vendor or it's representatives.

Vendors are responsible for keeping their booth area clean before, during and after the event.

BOOTH SET UP: Friday December 13th between 6-7:30 pm. December 14th 7am-8:45am. Please have your booth ready to go by 8:45am.
Please unload your items first, move your cars to the designated parking area and then set up your booth. Spaces will be clearly marked with your booth number. Areas may be congested during booth set up. Please be courteous of other vendors and do not block their access to booths at any time. All items must fit in your booth space.

BOOTH TEAR-DOWN: All vendors are responsible for cleaning up their entire booth space at the end of the event. No booths may be taken down until the event is over at 4pm or you will not be allowed to return as a vendor. All booths must be empty of contents, unsold items, etc. by 5:30pm.
Thank you for your Cooperation and Participation!!

Any questions please call or email event coordinators-

LeeAnn Groshong 503-899-0350
leeanngroshong@yahoo.com
OR
Sheri Smith 503-910-0767
candlefanatic@live.com

