

**NOTICE OF VACANCY  
OSCODA AREA SCHOOLS**



Job I.D. 2324-044

March 14, 2024

Oscoda Area Schools announces the following *Summer School Positions for the 2023-2024 School Year:*

- Position:** **Two (2) Summer School Enrichment Teachers at Richardson Elementary School**  
Must be elementary certified
- 9 total workdays scheduled between June 18, 2024 – July 25, 2024  
(7:45am – 11:45am, Tuesday, Wednesday, Thursday)  
Teachers will establish class calendar within these guidelines
- Effective Date:** As established and approved
- Duties:** Conducting an enrichment program with a focus on: Lego, STEM, Robotics, Music, or similar content  
Conducting regular communications with students to keep them engaged  
All other duties as assigned by Administration
- Salary:** \$35.00 per hour per the OEA Master Agreement
- Questions:** Should be directed to Ann Sheffer, Richardson Elementary School Principal at (989) 739-9121
- Apply to:** All interested applicants must submit a letter of interest, resume, list of references, plus any other supportive materials for review and consideration to:

Hiring Committee  
employment@oscodaschools.org  
Oscoda Area Schools  
P.O. Box 694  
Oscoda, Michigan 48750  
(989) 739-2033 or (989) 739-2325 fax

Only applicants submitting information requested to above address will be considered.

**Application Deadline: Monday, April 8<sup>th</sup>, 2024**

**OSCODA AREA SCHOOLS IS AN EQUAL OPPORTUNITY EMPLOYER**

In compliance with Title VI, Title IX, Section 504 of the Rehabilitation Act of 1975, and the Americans with Disabilities Act of 1999, it is the policy of the Oscoda Area Schools that no person shall, on the basis of race, color, religion, national origin, sex, age, disability, height, weight, marital status, or genetic information be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. The Board of Education of the Oscoda Area Schools, Iosco and Alcona Counties School District does not discriminate on the basis of sex in its education program or activity and is required by Title IX and its implementing regulations not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The District's Title IX Coordinator(s) is/are:

<b>Oscoda Area Schools Title IX Coordinators</b>				
District General Manager (989)739-2033 3550 East River Road Oscoda, MI 48750 barnhartm@oscodaschools.org	Coordinator Compliance and Human Resources (989)739-2033 3550 East River Road Oscoda, MI 48750 frenchk@oscodaschools.org	Elementary School Principal (989)739-9172 3630 East River Road Oscoda, MI 48750 sheffera@oscodaschools.org	High School Assistant Principal (989)739-9121 3550 East River Road Oscoda, MI 48750 aldas@oscodaschools.org	Coordinator of Payroll and Community Education (989)739-2033 3550 East River Road Oscoda, MI 487450 roye@oscodaschools.org

Any inquiries about the application of Title IX and its implementing regulations to the District may be referred to the Title IX Coordinator(s), the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights, or both. The Board has adopted a grievance process that provides for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX and/or its implementing regulations. The grievance process is included in Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, which is available at: <https://go.boarddocs.com/mi/oscoda/Board.nsf/Public?open&id=policies>. The grievance process specifically addresses how to report or file a complaint of sex discrimination, how to report or file a formal complaint of Sexual Harassment, and how the District will respond.