

Townsend K12 School District #1



School Board Meeting

February 13, 2024

6:00 pm

Library Community Room

Together We Inspire, We Lead, We Excel!

2023-2024

Board Chairman — Jason Noyes

Board Vice-Chairman — Chase Ragen

Student Services Committee

Activities, Attendance and Discipline, Wellness, Technology and Transportation

Vanessa Flynn, Chase Ragen (Alternate – Daniel Truesdell)

Curriculum Committee

K-12 Curriculum, Vocational Education, Community Education and Staff Development

Jason Noyes, Jason Kool (Alternate – Vanessa Flynn)

Operations Committee

Insurance and Facilities

Jason Noyes, Daniel Truesdell (Alternate – Jason Kool)

Community Involvement Committee

Vanessa Flynn, Daniel Truesdell (Alternate – Jason Noyes)

Negotiations

Jason Noyes, Chase Ragen (Alternate – Vanessa Flynn)

Library Board

Vanessa Flynn, Jason Kool

Townsend K-12 School District #1

Townsend Board of Trustees

Board Meeting Agenda

Tuesday, February 13, 2024

6:00 PM –Community Room

201 North Spruce Street, Townsend, MT 59644

Call to order and roll call.

Public Participation on Non-Agenda Items: *Members of the community are given an opportunity to make brief comments to the Board on matters not included on the agenda. Comments should be on issues not on the agenda, the comments should not infringe on an individual's constitutional right of privacy and should stay within a three to five-minute timeframe. Public comments on non-agenda items will not be voted on by the board during this meeting. Please state your name and issue you wish to address.*

Recognition of Individuals, Delegations, and Correspondence

- Letter of Governance regarding the Audit with Denning, Downey & Associates, P.C.
- Letter from Second Grade Team on Class Sizes

1. Items of Discussion

- 1.1 Broadwater Education Foundation Presentation
- 1.2 Committee Meeting Reports: Library Board, Transportation, and Activities
(Upcoming: Activities, Budget, Curriculum, Safety, Negotiations, Calendar)
- 1.3 Radio Survey Results and Input
- 1.4 Strategic Planning Meeting: February 22, 2024 @ 6:00 p.m. in the Community Room

2. Consent Agenda:

- 2.1 Approval of Minutes
- 2.2 Approval of Warrants

3. Action Items

- 3.1 Approve Library Interlocal Agreement
- 3.2 Approve Adult Education Courses
- 3.3 Approve Elementary Mentor Payments
- 3.4 Approve Retirement Incentive Awards
- 3.5 Approve CD Interest Decision
- 3.6 Approve Request for Records Disposal
- 3.7 Call for Trustee Election – Trustee Resolution
- 3.8 Authorize the Board Chairman to Complete the MTSBA Membership Survey
- 3.9 PERSONNEL
 - Resignations
 - Paraprofessional- Stephen Nelson
 - Employment 2023-2024
 - Substitute Teacher- Katerina Warburton, Nicholas Johnson, Holden Sampson
 - Afterschool Program- Morgan Swainson, Ashlyn Stephens, Rose Salagado, Katerina Warburton
 - Junior High Golf Coach- Jamee Cameron
- 3.10 Policy Review

4. Information Items - Discussion and Reports

- 4.1 Principal's Reports
- 4.2 Superintendent's Report

5. Adjourn

Board packet information regarding agenda items may be viewed at the district office prior to the school board meeting (8-3:30 Thursday, Friday, Monday or Tuesday.) Information may also be obtained on-line on the district website.



**Board Meeting Agenda
Tuesday, February 13, 2024
6:00 PM –Community Room
201 North Spruce Street, Townsend, MT 59644
Informational**

Call to Order & Review of Agenda

Public Participation

Recognition of Individuals, Delegations, and Correspondence

- Letter of Governance regarding the Audit with Denning, Downey & Associates, P.C.
- Letter from Second Grade Team on Class Sizes

Items of Discussion

- Broadwater Education Foundation Presentation
- Committee Meeting Reports: Library Board, Transportation, and Activities
(Upcoming: Activities, Budget, Curriculum, Safety, Negotiations, Calendar)
- Radio Survey Results and Input
- Strategic Planning Meeting: February 22, 2024 @ 6:00 p.m. in the Community Room

Consent Action Items

Minutes

Recommended Motion: Move to approve minutes of the January 9, 2024 Regular Board Meeting, January 4, 2024 Transportation Committee Meeting, January 8, 2024 Activities Committee Meeting, January 29, 2024 Negotiations Committee Meeting, and January 30, 2024 Special Board Meeting Budget Work Session.

Warrants

Recommended Motion: Move to approve Warrants as presented.

Action Items

Approve Library Interlocal Agreement – Broadwater County, and Townsend School District have been working with the Library Board and held multiple meetings to update the Interlocal Agreement for the library.

Recommended Motion: Move to approve the Library Interlocal Agreement.

Approve Adult Education Courses – Audrey Martin will present proposed adult education courses.

Recommended Motion: Move to approve adult education courses.

Approve Elementary Mentor Payments - I recommend the board approve a stipend for the teachers in the elementary school that agreed to mentor new staff.

Recommended Motion: Move to approve the \$200 mentor stipends.

Approve Retirement Incentive Awards for 2023-2024- I recommend we approve the two incentives of \$15,000. The two teachers who will receive the incentives are Kim Gilligan and Wendy Gravely. I also recommend that the board discuss and consider how the incentives are offered moving forward.

Recommended Motion: Move to approve the retirement incentives of \$15,000 for Kim Gilligan and Wendy Gravely.

Approve CD Interest Decision – Kayce Williams will present information on CD interest options.

Recommended Motion: Move to approve CD interest decision.

Request for Records Disposal – See the attached documents of proposed records for disposal.

Recommended Motion: Move to approve the Request for Records Disposal.

Call for Trustee Election- Jason Noyes, Vanessa Flynn, and Daniel Truesdell are up for reelection this year. The Board will need to call for a trustee election. 2 three year terms and 1 one year term will be open.

Recommended Motion: Move to Approve the Trustee Resolution Calling for the Election.

Authorize the Board Chairman to Complete the MTSBA Membership Survey – Annually, the Board Chair completes this on behalf of the board and the clerk submits it to MTSBA.

Recommended Motion: Move to Approve the authorization for Jason Noyes to complete the MTSBA Membership Survey.

Personnel

Resignations

- Paraprofessional- Stephen Nelson

Recommended Motion: Move to approve resignation of the paraprofessional Stephen Nelson.

Employment 2023-2023

- Substitute Teacher- Katerina Warburton, Nicholas Johnson, Holden Sampson
- Afterschool Program- Morgan Swainson, Ashlyn Stephens, Rose Salagado, Katerina Warburton
- Junior High Golf Coach- Jamee Cameron

Recommended Motion: Move to approve the hires as presented pending background checks.

Policy Review

-

Recommended Motion:

Items for Information/Discussion

Principal's Report- Attached

Superintendent's Report-

- School Safety Committee and PIR Safety Day
- Upcoming decisions on the radio and baseball next month
- Ongoing Budget Discussions
- Accreditation, Portrait of a Graduate
- Early Literacy/Pre-K

Adjourn

Recognition of Individuals, Delegations, and Correspondence

Denning, Downey & Associates, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

P.O. Box 1957 Kalispell, MT 59903-1957

(406) 756-6879 • FAX (406) 257-7879 • E-Mail dda@ddaudit.com

Robert K. Denning, CPA, CGFM, CFF, CITP

January 19, 2024

Townsend Public School Trustees
Kayce Williams, District Clerk

Townsend Public School
201 N. Spruce
Townsend, MT 59644

We are engaged to audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Townsend Public School for the year ended June 30, 2023. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards, Government Auditing Standards, and The Uniform Guidance.

As stated in our engagement letter dated July 21, 2021, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider Townsend Public School's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether Townsend Public School's financial statements are free of material misstatements, we will perform tests of Townsend Public School's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also, in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about Townsend Public School's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on Townsend Public School's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on Townsend Public School's compliance with those requirements.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

We are also responsible for communicating particular matters required by law, regulation, agreement, or other requirements applicable to the engagement.

We gave significant consideration to particular circumstances or relationships such as financial interests, business, or family relationships, or non-attest/non-audit services provided or expected to be provided, and have implemented safeguards to ensure independence.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to Budgetary Comparison Schedule and Budget-to-GAAP Reconciliation, Management's Discussion and Analysis (MD&A), Schedule of Changes in the Total OPEB Liability and Related Ratios, Schedule of Proportionate Share of the Net Pension Liability, and Schedule of Contributions, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the *Schedule of Expenditures of Federal Awards*, *Schedule of Enrollment*, *Schedule of Revenues and Expenditures for the Extracurricular Fund*, which accompany the financial statements but is not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope, Timing of the Audit, and Other

An Audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding to the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to the acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately January 19, 2024 and issue our report on approximately March 31, 2024. Robert Denning is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of Trustees and management of Townsend Public School and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Jonathan Mahrt, CPA

Denning, Downey & Associates, P.C.

Jan 8, 2024

Broadwater School Board of Trustees
201 North Spruce
Townsend, MT 59644

Dear School Board of Trustees,

It has come to our attention that placing next year's second-grade students into three classrooms could be possible. We would like you to consider the impact that could have on those students.

The state classroom enrollment cap for k-2 classrooms is 20 students. Once enrollment goes beyond the cap a paraprofessional must be utilized for 30 minutes per student over the cap. Currently, there are 65 first-grade students which would put multiple classrooms over the cap next year in second grade, not including new growth that is occurring.

One of our most important jobs at the k-2 level is to provide a solid foundation of instruction that assists students in becoming proficient readers by teaching students how to crack the code of the English language. When you increase class size, you change the classroom dynamics which has a domino effect. In a single classroom, the number of students who struggle and require intensive support and intervention increases, and in small-group instruction teacher-to-student ratios increase. To offset the larger small groups, we can increase the time or frequency of intervention for those students. Increasing time and/or frequency will then impact teacher time available for students at or above grade level. We try to follow group size, time, and frequency recommendations set forth by the vast amount of MTSS research and data, but increasing class size will make that difficult.

Please consider the history of our paraprofessional consistency over the last couple of years. We have and have had amazing paraprofessionals, but consistency has been a struggle for the elementary. In our experience, paraprofessionals who assist in classrooms due to size are the first paras to be utilized when a student requiring a one-on-one para position needs to be filled for a day or long term. Having a revolving door of paraprofessionals meant to assist with large class size is a management nightmare for teachers. It takes time to train another adult to effectively assist in our classrooms and to do so each time a new person enters our classrooms is taking valuable instructional time away from all our students.

We appreciate you taking the time to consider our concerns as you set next year's budget. We would be happy to discuss or answer any questions you may have regarding the impact of increasing classroom size at the lower elementary level.

Thank you,

The Second Grade Team

Wendy Graveley

Terri Fischer

Kelsey Flynn

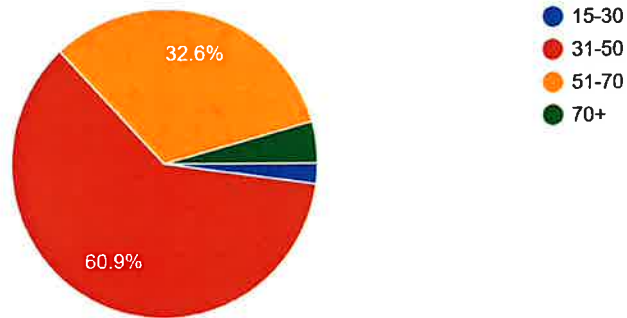
Ashley Krueger

KDGZ 98.3 Radio Survey Results

Townsend KDGZ Radio Survey

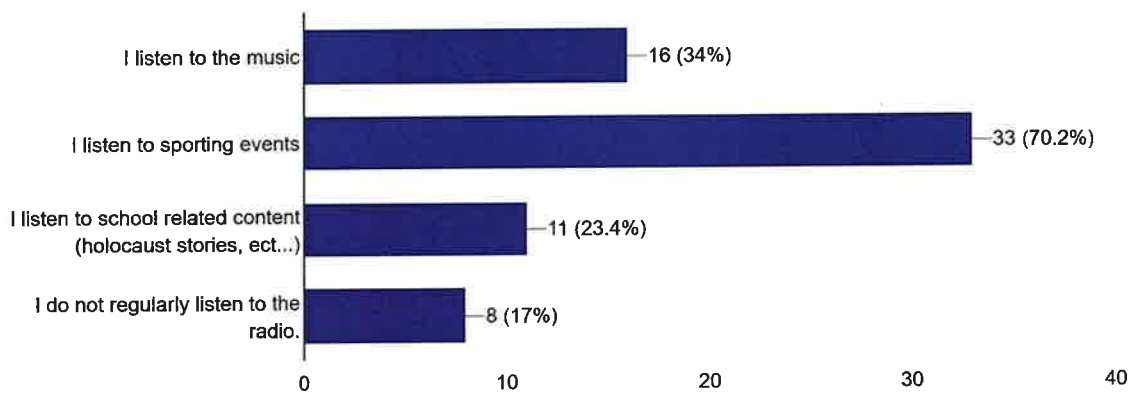
What is your age range?

46 responses



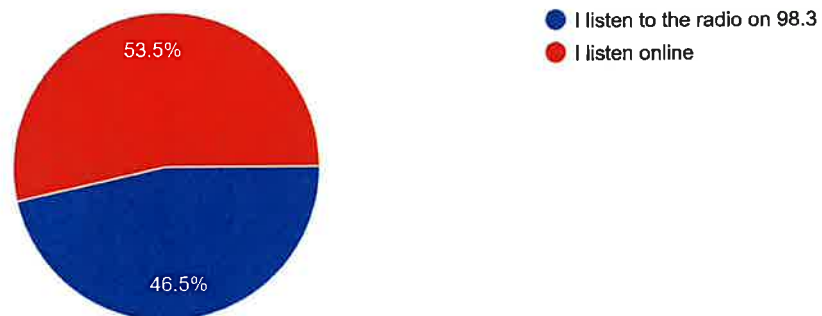
What do you listen to on the radio, please choose all that apply

47 responses



How do you listen to the radio?

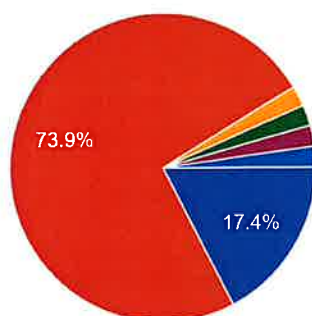
43 responses



Townsend KDGZ Radio Survey

What are your thoughts on the radio moving online only and just broadcasting games

46 responses



- I would not like that
- I am ok with that
- I think 98.3 has tremendous potential & has been underutilized in our community
- I don't think it should move online, however I think it could be utilized a lot more than it is.
- I think there is a great opportunity to use the radio in classroom and community...
- Save the money for other programs

I would like to listen to more of: 16 responses

Sporting events

Local Content

All of the sporting events

School & community news & local programming

Classic country music

Other news and events announcements regarding school related activities. Like Weekly schedules, reminders about upcoming events, general info on school stuff, maybe an update on school board meetings and what is being discussed, library hours, etc.

Bulldog sports

Community information

sports coverage (also see my recommendations below)

The special classroom events throughout the year.

Would be great to have a rundown of weekly events on Mondays (whether a.m. or p.m.) and a reminder each day of the remaining events to supplement other media avenues. Generally, I like the music that's broadcast, although my eyes have gotten wide at some of the selections being broadcast on a School radio - it's not that I don't like the songs, rather it's that the subject matter just didn't seem quite appropriate for a School-sponsored station.

Old music!

Old time western singers

I just recently found out about the radio. I do not follow sports.

Townsend KDGZ Radio Survey

I like the current selection

Sporting events and school related content.

The radio is an important part of the community if the school can continue to support it.

I think going online only for games, or switching to a different service for the games would be the way to go. Radio is not a real popular format with many younger people, many of them stream or play music from their own devices. If it comes down to spending a chunk of money for a smaller group (i am using my own bias here, thinking it is a smaller number of older people that actually listen for the music), or putting that money towards a format that broadcasts sporting events, which I think more people would tune in for, I would prefer the money go towards a sports broadcast platform.

I think it can be an asset to our community if we can control the content more with the free software that was discussed at meeting. I could only answer one way on whether I listen on radio or online. I do both but feel some only use radio.

At one time the superintendent and assistant procured sponsors for games and daily broadcasting. This was also part of the broadcasting class's responsibility. Is this no longer viable in our school?

My children love listening to the old country music

It should absolutely be moved to an online platform to save money. It's time to retire the radio.

I think online would be good to save \$\$\$. I wish there was a way to archive game coverage so a person could listen to it later!

I would only offer a place online to listen to sporting events. There are so many other options for music. Digital is the way to go. I understand a need for emergency broadcast but how affective is that really if more than half the people aren't even tuned into a radio station?

I think broadcasting games via app or online would be the best step forward. In my opinion it doesn't make sense to retain a FM broadcast license when everyone has a live streaming device. From an emergency response perspective it may make sense to have an FM station but I believe the rare use of it would make it ineffective in event of emergency since many wouldn't think of the radio station as a first option. There are likely a number of private company: who provide apps to schools like Townsend to manage game broadcasts. It could even scale to video live streaming of events such as Christmas programs, plays, and school board meetings.

Consider a journalism/media arts high school class or radio club to take slots to provide radio program, news, daily/community announcements, lunch menus, birthday announcements, audio book reading, etc.

Townsend KDGZ Radio Survey

The radio is a great way for the school to connect with the rest of the community...especially those who are older and unable to get out to the games, etc. I would be sad to see the radio station disappear.

I'm generally in the car when I'm listening to KDGZ; I have tuned in to sports events primarily at tournament time.

It serves senior citizens like myself who are unable to go to games very well. I can listen and cheer for my Bulldogs! It also lets me keep in touch with the school. Thank you.

I think it could still offer value to the community if it was opened up for community use.

I had no idea the school radio existed. i think we need to share this more especially when comes to sporting events.

For sporting events and school related content it would be awesome if it was archived somewhere so if you can't listen at the time of broadcast you can listen later. I'd even be willing to pay an annual fee to access that, separate from a donation for running the radio.

Four Businesses/Organizations offered to support the radio:

- Infinite CHope Counseling
- 4-H
- Rotary
- And one unknown

Minutes

2.1

Board Transportation Committee Regarding School Buses Agenda
Thursday, January 4, 2024
Library Community Room 4:30 P.M.
201 North Spruce Street, Townsend, MT 59644

The Transportation Committee meeting of the trustees of Townsend Schools was held on this date with the following board members present: Vanessa Flynn and Daniel Truesdell.

Additional participants included: Susie Hedalen, and members on the attached sign in sheet.

Superintendent, Susie Hedalen called the meeting to order at 4:30 p.m. and allowed for public comment.

Public Comment

No public comment.

Items of Discussion

Coach Bus Potential Purchase

- The committee agreed we are that the used bus for sale from Bulldog Bus lines would meet the current needs of the district.
- The Committee also discussed that it would purchase a new coach bus as the fund are replenished in the bus depreciation fund. It was determined that this would cost \$360,000 to \$425,000. This would likely need to take place next year. 20% down is required and they are 6-8 months out. The fund will likely be able to facilitate this purchase next year when taxes are in.

14 Passenger Van Potential Purchase

- When Funds become available it would be a wise purchase that would save funds in the long run and the committee would like to look at multiple funding streams to utilize in the future after a few current bills/reimbursements are handled.

Bus Replacement Options

- The yellow school bus is the first to replace then we can consider bus #5, (Peeley) or the SPED bus.

Transportation Committee Session Meeting adjourned at 6:00 p.m.

Jason Noyes - Chairman

Susie Hedalen - Superintendent

TRANSPORTATION COMMITTEE MEETING

January 4, 2024

4:30 p.m. Community Room

201 N. Spruce Street, Townsend MT

PLEASE SIGN IN

Name – Please Print

Name – Please Print

1. Ed Shindell

20.

2. Vanessa Flynn

21.

3. Dannel Truesdell

22.

4. Christine Hartmann

23.

5. Jura R

24.

6. Susan Hedalen

25.

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38.

**Board Activities Committee Meeting
Monday, January 8, 2024
5:00 PM – Library Community Room
201 N. Spruce Street, Townsend, MT 59644**

The Activities Committee meeting of the trustees of Townsend Schools was held on this date with the following board members present: Chase Ragen, and Vanessa Flynn.

Additional participants included: Susie Hedalen, Sheri Heavrin, John O'Dell, Ed Shindoll, and Gary Bauman.

Superintendent, Susie Hedalen called the meeting to order at 5:00 p.m. and allowed for public comment.

Public Comment

No public comment.

Discussion Items

Discussion focused on the following topics concerning 2025 Townsend High School Baseball Season Plans (*Items of review presented to Activities Committee for Board consideration during the February 13th, 2024 Regular Board Meeting):

Student Impact

District Impact

Facilities

Personnel

Additional Areas of Discussion

Additional discussion items included: potential sponsorship funding options, District budget impacts, and estimated season schedule.

Activities Committee Session Meeting adjourned at 6:00 p.m.

Susie Hedalen - Superintendent

**REGULAR BOARD MEETING
BOARD OF TRUSTEES
TOWNSEND SCHOOLS K-12 DISTRICT #1
LIBRARY COMMUNITY ROOM
TUESDAY, JANUARY 9, 2024 6:00 PM**

The Regular Board meeting of the trustees of Townsend Schools was held on this date with the following board members present: Jason Noyes, Jason Kool, Chase Ragen, Vanessa Flynn, and Daniel Truesdell.

Additional participants included: Susie Hedalen, Sheri Heavrin, Brad Racht, Christina Hartmann, Kayce Williams, Joe Gill, Ed Shindoll, Jeremy Rice, Jemma Loughery, Courtney Marshall, Lisa Larson, Anne Inghram, Wendy Graveley, Shayna Gillespie, Nick Rauser, Tony Cordova, Kim Gilligan, Dan Hazlett, and Nancy Marks – MT 43 News.

Chairman Jason Noyes called the meeting to order at 6:00 p.m. and allowed for public comment.

Public Comment

Townsend High School Teacher, Jemma Loughery, presented on the current events and upcoming activities scheduled for the FFA and Agriculture Education Department. Agriculture Department Student Teacher, Courtney Marshall, was introduced as this year's Montana State University Student Teacher participant.

Discussion Items

Roofing Project

Chairman, Jason Noyes reported on the completion of the High School roofing project.

Activities Committee

Superintendent, Susie Hedalen reported on progress of the committee surrounding the information inquiries for FY25 Townsend High School Baseball. The last meeting was held January 8, 2024. The committee will continue their efforts to present a recommendation to the Board at the February 13, 2024 Regular Board meeting.

Library Board

Superintendent, Susie Hedalen reported on the Library Board's legal research progress in order to organize a finalized Interlocal Agreement between Townsend K12 School District #1 and Broadwater County Community Library. The last meeting was held January 8, 2024.

Budget Meeting

Superintendent, Susie Hedalen requested a Trustee budget work session prior to the February 13, 2024 Regular Board meeting. Public meeting notice to be determined.

Safety Committee

Superintendent, Susie Hedalen requested a Trustee Safety Committee meeting after the February 9, 2024 PIR date. Public meeting notice to be determined.

Curriculum Committee

Superintendent, Susie Hedalen reported on the upcoming Curriculum Committee meeting topics. Date are yet to be determined.

Negotiations Committee

Superintendent, Susie Hedalen reported on the upcoming Certified and Classified staff negotiations. Dates are to be determined.

Action Items

Approve the Minutes of the December 13, 2023 Regular Board Meeting as presented.
Correction: Policy 5330-Maternity and Paternity Leave (12 weeks)

Approve Warrants as presented. Claims #30537-30586 in the amount of \$242,196.11.
December/January Claims (#30537-30569)
Late Claims Submission (Claims #30570-30586)
Correction: Claim #30560 Harlow's Bus Sales, Inc. – Description to read "Bus #2 Repair"

Jason Kool moved to approve the Minutes and Warrants with amendments. Daniel Truesdell seconded the motion. All voted in favor. Motion passed.

Information Items – Discussion and Reports

Principal's Report

Elementary Principal – Christina Hartmann reported on the following:

Kindergarten Family Lunch
Broadwater Sheriff Lunch
5th Day Program Update
Upcoming Events
Attendance and Behavior Data

Middle School Principal – Brad Racht reported on the following:

Peer Observation
Upcoming Semester Change
Foreign Language Options
Advisory Activities and Topics
Attendance, Absences, and Behavior Data

High School Principal – Sheri Heavrin reported on the following:

4 Day Week Feedback
End of Semester 1/Master Class Schedule/Extended Student Opportunities
Upcoming PLC Work
Upcoming Student Activity Schedule
Attendance and Behavior Data

Superintendent's Report

Superintendent – Susie Hedalen reported on the following:

Safety Update

Facilities Update – Greenhouse remodel, gym lighting, winter break deep clean.

Community Radio Survey – result overview of the current 44 responses.

Thank you to the Broadwater County Sheriff Department, Townsend PTA, Community Organizations involved with Holiday Donations – Recognition of time and efforts in support of all Townsend Schools staff and student body.

Action Items

Approve School Resource Officer MOA with Broadwater County Sheriff's Department.

Chase Ragen moved to approve Broadwater County Sheriff School Resource Officer MOA as presented. Vanessa Flynn seconded the motion. Discussion: Chairman, Jason Noyes requested a detailed job description to support the MOA presented. All voted in favor. Motion passed.

Approve State of Montana Fish, Wildlife, and Parks repayment/settlement of past playground equipment exchange. Presentation via Zoom, Elizabeth Kaleva – Attorney at Law, recommendation to move forward with phase one of State of Montana FWP settlement negotiations.

Vanessa Flynn moved to approve repayment of State of Montana Fish, Wildlife, and Parks settlement agreement as presented. Daniel Truesdell seconded the motion. Discussion: Chairman, Jason Noyes requested liability release to support the documentation presented. Jason Kool and Chase Ragen abstained, Jason Noyes, Vanessa Flynn, and Daniel Truesdell voted in favor. Motion passed.

Approve Strategic Planning Facilitation Agreement Proposals.

Jason Kool moved to approve the MTSBA Strategic Planning Agreement as presented. Vanessa Flynn seconded the motion. All voted in favor. Motion passed.

Approve the 21st Century Program MOU to STOKE – Pottery Program.

Chase Ragen moved to approve the Townsend School 21st Century Program MOU with STOKE – Pottery Program as presented. Daniel Truesdell seconded the motion. All voted in favor. Motion passed.

Approve 2023-2024 Bulldog Bus Lines, LLC. Motor Coach Activity Bus Purchase.

Daniel Truesdell moved to the purchase of Bulldog Bus Lines, LLC. 2004 MCI D4500 Motor Coach activity bus in the amount of \$55,000.00 as presented. Chase Ragen seconded the motion. All voted in favor. Motion passed.

Approve 2023-2024 Townsend School Retirement Incentives.

Chase Ragen moved to approve two (2) 2023-2024 retirement incentives at the rate of \$15,000.00 each. Vanessa Flynn seconded the motion. All voted in favor. Motion passed.

Approve Townsend Train Station Commercial Wrestling Room Lease.

Chase Ragen moved to approve the Townsend Train Station Commercial Wrestling Room Lease and \$100.00 monthly rent increase effective February 1, 2024 as presented. Vanessa Flynn seconded the motion. All voted in favor. Motion passed.

Approve Townsend Business Office Records Disposal Authorization.

Chase Ragen moved to approve the Townsend Business Office Records Disposal Authorization #32 as presented. Vanessa Flynn seconded the motion. All voted in favor. Motion passed.

Approve Townsend Business Office ACH Credit BMS Upgrade Agreement and Electronic Processing of Transactions.

Chase Ragen moved to approve the Townsend Business Office Black Mountain Software ACH Credit Upgrade Agreement and authorization for electronic processing of transactions with Opportunity Bank as presented. Vanessa Flynn seconded the motion. All voted in favor. Motion passed.

Approve Exemplar Project Staff Stipends.

Jason Kool moved to approve the Exemplar PAX Program stipends, 21 hours of staff work conducted at the rate of \$26.00 per hour, as presented. Daniel Truesdell seconded the motion. All voted in favor. Motion passed.

Personnel 2023-2024 School Year

Employment

Substitute- Ashley Hughes
Close-Up Advisor – Britney Bancroft
Volunteer eSports – Andrew McDonald

Daniel Truesdell moved to approve the hire of Ashley Hughes, Britney Bancroft, and volunteer Andrew McDonald pending successful background checks. Vanessa Flynn seconded the motion. All voted in favor. Motion passed.

Policy Review

Second Reading:

Policy 1400 – Board Meetings
Policy 1511 – Code of Ethics
Policy 2151F – Assumption of Risk Form
Policy 2320 – Field Trips and Excursions
Policy 3305 – Seclusion and Restraint
Policy 3310P- Risk Assessments
Policy 3410 – Student Health and Examinations
Policy 3410F – Medical Consent Form
Policy 3413F2 – Immunization Religious Exemption Form
Policy 3431 – Emergency Treatment
Policy 5223 – Personal Conduct
Policy 5330 – Maternity and Paternity Leave (12 weeks)

Chase Ragen moved to approve the second reading of policies: 1400 – Board Meetings, 1511-Code of Ethics, 2151F – Assumption of Risk Form, 2320 – Field Trips and Excursions, 3305-Seculsion and Restraint, 3310P – Risk Assessments, 3410-Student Health and Examinations, 3410F – Medical Consent Form, 3413F2 –Immunization Religious Exemption Form, 3431 – Emergency Treatment, 5223 – Personal Conduct, 5330 – Maternity and Paternity Leave (12 Weeks) as presented. Daniel Truesdell seconded the motion. All voted in favor. Motion passed.

Regular Session Meeting adjourned at 8:36 p.m. moved into Executive Session - Superintendent, Susie Hedalen Evaluation.

Executive Session 8:50 p.m. to 11:00 p.m. Chairman, Jason Noyes prepared the minutes of record.

Open Session resumed at 11:00 p.m.

Motion by Chase Ragen 2nd by Vanessa Flynn

Move that the board offer an extension of the term of the superintendent's current contract of employment by 1 year, to expire June 30, 2025.

Discussion: All board members shared similar thoughts that timeliness and follow-through were areas to emphasize for improvement in performance, but appreciated Susie's willingness to receive constructive criticism during the evaluation process. The board agreed that they still felt confident in Susie's ability to lead the district for another year taking into consideration all things discussed during the evaluation. It was also noted that the board would like to consider more periodic evaluations throughout the year in the future. Chairman Noyes stated that contract negotiations would need to occur in the next few weeks and that a special meeting would likely be required for the board to approve the new contract prior to February 1, 2024.

Motion passed unanimously.

Regular Session Meeting adjourned at 11:10 p.m.

Jason Noyes – Chairman

Kayce Williams – District Clerk

**SPECIAL BOARD MEETING
BOARD OF TRUSTEES
TOWNSEND SCHOOLS K-12 DISTRICT #1
LIBRARY COMMUNITY ROOM
TUESDAY, JANUARY 30, 2024 6:00 PM**

The Special Board meeting of the trustees of Townsend Schools was held on this date with the following board members present: Jason Noyes, Jason Kool, Vanessa Flynn, Chase Ragen, and Daniel Truesdell.

Additional participants included: Susie Hedalen and Kayce Williams.

Chairman Jason Noyes called the meeting to order at 6:00 p.m. and allowed for public comment.

Public Comment

No public comment.

Action Items

Approve the 2024-2025 Superintendent Administrative Contract.

Chase Ragen moved to approve the 2024-2025 Superintendent administrative contract as presented. Vanessa Flynn seconded the motion. All voted in favor. Motion passed.

Special Session Meeting adjourned at 6:34 p.m.

Jason Noyes – Chairman



Kayce Williams – District Clerk

Negotiations Committee Meeting
Monday, January 29, 2024
5:00 PM – Library Community Room
201 N. Spruce Street, Townsend, MT 59644

The Negotiations Committee meeting of the trustees of Townsend Schools was held on this date with the following board members present: Chase Ragen, and Jason Noyes.

Additional participants included: Susie Hedalen.

Chairman, Jason Noyes called the meeting to order at 5:00 p.m. and allowed for public comment.

Public Comment

No public comment.

Discussion Items

2024/2025 Superintendent Contract Negotiations

The committee discussed multiple options and came to a conclusion reflective in the current contract.

-Salary

-Personal Days

-Use of Vacation

-Fulfillment vs. non-fulfillment of Contract and reflection on pay.

Negotiations Committee Session Meeting adjourned at 5:51 p.m.

Jason Noyes – Chairman

Susie Hedalen - Superintendent

**SPECIAL BOARD MEETING/BUDGET WORK SESSION
BOARD OF TRUSTEES
TOWNSEND SCHOOLS K-12 DISTRICT #1
LIBRARY COMMUNITY ROOM
TUESDAY, JANUARY 30, 2024 6:30 PM**

The Special Board/Budget Work Session meeting of the trustees of Townsend Schools was held on this date with the following board members present: Jason Noyes, Jason Kool, Vanessa Flynn, Chase Ragen, and Daniel Truesdell.

Additional participants included: Susie Hedalen and Kayce Williams.

Chairman Jason Noyes called the meeting to order at 6:35 p.m.

Discussion Items

Review District General Fund Budget

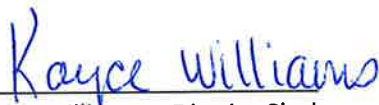
Superintendent, Susie Hedalen reported on the status of the General Fund budget as of January 30, 2024. Consideration was given to projections for the FY2025 school year.

Review Grants and Accounts

Superintendent, Susie Hedalen reported on the status of the established and upcoming grant awards.

Special Session/Budget Work Session Meeting adjourned at 8:20 p.m.

Jason Noyes – Chairman



Kayce Williams – District Clerk

Warrants

2.2

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Claim	Warrant	Vendor #/Name	Amount			Acct./Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
30587		3686 APPTEGY, INC.	6,425.00					
District								
1		21234 03/01/24 District Thrillshare Media Sub	6,000.00*		228	100-1000	681	
2		21234 03/01/24 District Thrillshare Media Sub	425.00		201	100-1000	610	
30588		2825 A DA Z CONCRETE	2,800.00					
Greenhouse Concrete Labor								
1		420271 01/07/24 HS Greenhouse Concrete Labor	2,800.00		260	100-4500	725	301
30589		3926 BROADVOICE	921.19					
1		655864 01/20/24 District Phone Service	921.19*		201	100-2300	531	
30590		102 BIG B READY MIX	2,806.00					
1		13099 01/05/24 HS Green Concrete Materials	2,806.00		260	100-4500	725	301
30591		151 BURDICKS INTEGRATION GROUP	879.50					
1		WO-0016325 11/16/23 District Service Call Repa	392.00		260	100-4500	725	301
2		26045 01/16/24 District HID FOB	212.50		260	100-4500	725	301
3		21484 04/19/23 District Key	90.00		260	100-4500	725	301
4		21838 05/11/23 District HID FOB	185.00		260	100-4500	725	301
30592		2398 RMI RADIO	400.00					
1		51385120 01/02/24 Music License Fee	400.00		201	100-2300	530	
30593		3521 BRITNEY BANCROFT	242.87					
1		REFUND 01/11/24 TRS Refund - Concessions	242.87		214	100-1000	220	
30594		3858 BULLDOG BUS LINES, LLC	44,404.10					
1		FEB24 02/01/24 District Regular Bus Route	43,089.10		210	100-2700	513	
2		132 02/01/24 District SPED Route	1,315.00		210	100-2700	513	
30595		119 BOB'S THRIFTWAY	1,448.21					
1		02-2552135 01/02/24 District Hot Lunch Food	30.95		212	910-3100	630	
2		03-2009969 01/17/24 District Hot Lunch Food	8.37		212	910-3100	630	
3		02-2561519 01/15/24 District Snack Pack	78.00		215	800-3300	610	252
4		02-2552861 01/10/24 District 21st Century	4.69*		215	434-1000	610	277
5		02-2557179 01/09/24 District Snack Pack	101.74		215	800-3300	610	252
6		02-2552151 01/02/24 District Counselor	13.14		215	800-3300	610	252
7		03-2000878 01/02/24 HS Ag Ed	50.90		201	391-1000	610	
8		03-2011005 01/18/24 District 21st Century	8.45*		215	434-1000	610	277
9		03-2011000 01/18/24 District Snack Pack	143.64		215	800-3300	610	252
10		02-2553529 01/03/24 MS/HS Nutrition & Wellness	167.19		215	394-1000	610	283

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11		03-2018157 01/30/24 MS/HS Nutrition & Wellness	133.73		215	394-1000	610	283
12		03-2004969 01/09/24 MS/HS Nutrition & Wellness	105.64		215	394-1000	610	283
13		02-2005734 01/10/24 MS/HS Nutrition & Wellness	226.15		215	394-1000	610	283
14		03-2017641 01/29/24 District Snack Pack	153.58		215	800-3300	610	252
15		02-2563464 01/18/24 HS Wrestling Supplies	37.71		201	720-3500	610	
16		03-2014375 01/24/24 District 21st Century	8.98*		215	434-1000	610	277
17		02-2566521 01/22/24 District Snack Pack	107.76		215	800-3300	610	252
18		02-2553699 01/04/24 District Homeless	17.52		215	800-3300	610	252
19		03-2004943 01/09/24 HS Ag Ed	50.07		201	391-1000	610	
30596		3561 CHRISTINA HARTMANN	109.88					
1		MILEAGE 01/21/24 ELEM Principal Confer. Butte	109.88		215	785-1000	320	785
30597		2352 THE CHEMNET CONSORTIUM	125.00					
1		121052 01/23/24 District Random Driver Testing	125.00		201	100-2300	340	
30598		169 CAPITAL COMMUNICATIONS	335.00					
1		43557 01/10/24 District Radio Comm. Equip.	335.00		215	800-3300	610	799
30599		3872 CANON FINANCIAL SERVICES, INC.	2,414.80					
1		31919615 01/12/24 imagePress Lite C265	281.32		201	100-5200	840	
2		31919616 01/12/24 District Copier Contract	1,695.00		282	100-5200	840	
3		31919616 01/12/24 District Copier Contract	438.48		201	100-5200	840	
30600		3863 CARLEY RIES	74.04					
1		REIMBURSE 07/14/23 MS/HS Room Supplies	41.99		215	451-1000	610	276
2		REIMBURSE 07/14/23 MS/HS Room Supplies	19.41		215	451-1000	610	276
3		REIMBURSE 07/14/23 MS/HS Room Supplies	12.64		215	451-1000	610	276
30601		311 DENNING, DOWNEY & ASSOCIATES CPA's	885.00					
1		17113 01/30/24 District Audit Consulting Fee	260.00		201	100-2500	330	
2		17061 01/03/24 District Software Access BMS	625.00		201	100-2500	330	
30602		719 DAKOTA SUPPLY GROUP	51.17					
1		S103332418 12/20/23 VAC Breaker Assembly	51.17		201	100-2600	610	
30603		3854 FISCHER'S TECHNOLOGY	1,454.93					
1		1279415 01/24/24 District Copier Usage Contrac	1,454.93		201	100-1000	320	

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
30604		421 GENERAL DISTRIBUTING CO.	854.95					
1		1336367 01/31/24 IND CO2 CUFT	86.53		201	391-1000	610	
2		1336367 01/31/24 IND CO2 CUFT	86.53		215	395-1000	610	283
3		1336367 01/31/24 IND CO2 CUFT	86.53		201	100-1000	610	
4		1328931 01/04/24 ARGON 25% CO2	49.99		201	391-1000	610	
5		1328931 01/04/24 ARGON 25% CO2	49.99		215	395-1000	610	283
6		1328931 01/04/24 ARGON 25% CO2	50.00		201	100-1000	610	
7		1332194 01/19/24 Aluminum 1 LB Spool	25.68		215	395-1000	610	283
8		1331445 01/17/24 SVGLB 1.0-.35-8/12-10'	161.48		215	395-1000	610	283
9		1331444 01/17/24 SVGLB 1.0-.35-8/12-10'	161.48		215	395-1000	610	283
10		1331456 01/17/24 Aluminum 1 LB Spool	10.84		215	395-1000	610	283
11		1333626 01/25/24 2% Ceriated Tungsten	85.90		215	395-1000	610	283
30605		2674 HARRINGTON BOTTLING	766.00					
1		14052711 01/05/24 District Hot Lunch Water	124.00		212	910-3100	630	
2		14052832 01/09/24 District Hot Lunch Water	154.00		212	910-3100	630	
3		14053260 01/16/24 District Hot Lunch Water	128.83		212	910-3100	630	
4		14053260 01/16/24 STEAM NIGHT WATER	55.17		215	420-1000	610	284
5		14053497 01/19/24 District Hot Lunch Water	184.00		212	910-3100	630	
6		14053342 01/17/24 District Hot Lunch Water	60.00		212	910-3100	630	
7		14053342 01/17/24 District Hot Lunch Water	60.00		212	910-3100	630	
30606		3793 SUSIE HEDALEN	60.84					
1		MILEAGE 01/17/24 District MASS Meeting	60.84		201	100-2300	582	
30607		3843 HIGH TECH SOLUTIONS	480.00					
1		3222 01/12/24 District Fire Alarm Monit.	480.00		201	100-2600	340	
30608		3953 KAYCE WILLIAMS	43.64					
1		REIMBURSE 01/26/24 ELEM/MS Sick Room Supplies	20.98		201	100-1000	610	
2		REIMBURSE 01/11/24 NEW ACTIVITY BUS DOC FEE	11.33		201	710-2700	610	
3		REIMBURSE 01/11/24 NEW ACTIVITY BUS DOC FEE	11.33		201	720-2700	610	
30609		3541 KNOWBEE4	1,614.60					
1		304656 01/25/24 Security Awareness	1,614.60	7439	215	785-1000	320	785
CARR								

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Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
30610		763 MONTANA SCHOOL BOARDS ASSOCIATION	7,499.00						
1		0015111 01/25/24 Policy Service Maintenance	1,785.00		201	100-2300	330		
2		0014796 01/22/24 Board of Trustees	5,714.00*		201	100-2300	810		
30611		2424 MONTANA CRIMINAL RECORDS	85.00						
	A. McDonald, H. Sampson, A. Martin								
1		JAN24 01/31/24 District Criminal Back Check	85.00		201	100-2300	340		
30612		3574 MONTANA INTERNET CORPORATION	975.00						
1		11433-142 01/15/24 District Internet Service	880.00		201	100-2580	535		
2		11433-142 01/15/24 District Radio Internet	95.00*		201	100-2580	531		
30613		3778 MONTANA DIGITAL ACADEMY	184.50						
1		1.16.24-02 01/16/24 HS FlexCAP	184.50*		201	100-1000	681		
30614		3883 MONTANA BROOM & BRUSH - Hot Lunch	1,808.68						
1		3333370000 01/03/24 District Hot Lunch Supplie	509.41		212	910-3100	610		
2		3267130101 01/03/24 District Hot Lunch Supplie	134.44		212	910-3100	610		
3		3314570101 01/03/24 District Hot Lunch Supplie	20.39		212	910-3100	610		
4		3346890000 01/10/24 District Hot Lunch Supplie	259.18		212	910-3100	610		
5		3348050001 01/17/24 District Hot Lunch Supplie	86.97		212	910-3100	610		
6		3346890101 01/17/24 District Hot Lunch Supplie	20.46		212	910-3100	610		
7		3356080000 01/17/24 District Hot Lunch Supplie	162.69		212	910-3100	610		
8		3368070000 01/24/24 District Hot Lunch Supplie	572.18		212	910-3100	610		
9		3346890101 01/17/24 District Hot Lunch Supplie	20.46		212	910-3100	610		
10		3346890201 01/31/24 District Hot Lunch Supplie	22.50		212	910-3100	610		
30615		749 MONTANA BROOM & BRUSH -	17,256.75						
1		3365830001 01/24/24 See Attached	1,992.56	7438	215	100-2600	610	282	
	RIDDLE								
2		3379290001 01/31/24 See attached	7,349.89	7441	215	737-2600	610	737	
	RIDDLE								
3		3379290001 01/31/24 See attached	7,436.50	7441	215	737-2600	610	266	
	RIDDLE								
4		3333480000 01/03/24 GS Neutral Cleaner	68.58		201	100-2600	610		
5		3330330000 01/03/24 Mat Rental	37.26		201	100-2600	610		
6		3321490000 01/02/24 Dis. Cleaner	186.64		201	100-2600	610		
7		3342240000 01/09/24 Roll Towell	185.32		201	100-2600	610		

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
30625		3802 STRIVE	6,000.00					
1		1312 11/13/23 District PD Instr Support	4,000.00		215	785-1000	320	785
2		1375 02/02/24 District PD Instr Support	2,000.00		215	785-1000	320	785
30626		3661 TOWNSEND HARDWARE	219.97					
1		190019 01/08/24 Misc Bolts, Nuts & Washers	39.28		201	100-2600	610	
2		189757 01/03/24 MS AG Supplies	98.27		201	391-1000	610	
3		191074 01/24/24 HS Shop Supplies	73.93		201	391-1000	610	
4		190695 01/18/24 Ath. Training Room Supplies	8.49		201	720-3500	610	
30627		3418 TOWN & RANCH TRUE VALUE	50.97					
1		2401-14562 01/24/24 Fine Hole Screws 500 CT	30.99		215	395-1000	610	283
2		2401-14457 01/12/24 Shop Supplies - Kwickweld	19.98		215	395-1000	610	283
30628		3523 TOWNSEND TRAIN STATION	3,600.00					
November - February Wrestling Room Rental								
1		2023-2024 02/01/24 Townsend Train Station WR R	3,600.00		201	100-2600	450	
30630		394 USF - BILLINGS	22,040.76					
1		5914369 01/23/24 Credit Memo	-8.21		212	910-3100	630	
2		5980598 11/06/23 Credit Memo	-37.91		212	910-3100	630	
3		5933146 01/03/24 Credit Memo	-36.96		212	910-3100	630	
4		4222867 01/03/24 Snack Pack	99.71		215	800-3300	610	252
5		4222867 01/03/24 21st Century	40.50*		215	434-1000	610	277
6		4222867 01/03/24 STEAM NIGHT	127.94		215	420-1000	610	284
7		4222867 01/03/24 Hot Lunch Food	3,152.08		212	910-3100	630	
8		4317158 01/05/24 Hot Lunch Food	105.25		212	910-3100	630	
9		4343321 01/08/24 Hot Lunch Food	1,556.45		212	910-3100	630	
10		4401631 01/10/24 STEAM NIGHT	941.21		215	420-1000	610	284
11		4401631 01/10/24 Snack Pack	341.26		215	800-3300	610	252
12		4401631 01/10/24 21st Century	318.01*		215	434-1000	610	277
13		4401631 01/10/24 Hot Lunch Food	2,468.80		212	910-3100	630	
14		4485864 01/12/24 Hot Lunch Food	236.33		212	910-3100	630	
15		4508991 01/15/24 Hot Lunch Food	1,660.35		212	910-3100	630	
16		4508991 01/15/24 Snack Pack	35.21		215	800-3300	610	252
17		4564604 01/17/24 Snack Pack	166.33		215	800-3300	610	252
18		4564604 01/17/24 Hot Lunch Food	2,038.67		212	910-3100	630	
19		4564604 01/17/24 21st Century	159.22*		215	434-1000	610	277
20		4584370 01/17/24 Hot Lunch Food	27.87		212	910-3100	630	
21		4674489 01/22/24 Hot Lunch Food	1,989.33		212	910-3100	630	
22		4725207 01/23/24 Hot Lunch Food	51.93		212	910-3100	630	
23		4738862 01/24/24 Hot Lunch Food	1,757.41		212	910-3100	630	

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24		4738862 01/24/24 21st Century	66.45*		215	434-1000	610	277
25		4738862 01/24/24 Snack Pack	35.21		215	800-3300	610	252
26		4738864 01/24/24 Hot Lunch Food	0.01		212	910-3100	630	
27		4825899 01/26/24 Hot Lunch Food	25.68		212	910-3100	630	
28		5969243 02/01/24 Credit Memo	-15.24		212	910-3100	630	
29		4614875 01/18/24 Hot Lunch Food	46.91		212	910-3100	630	
30		4848508 01/29/24 Hot Lunch Food	1,280.42		212	910-3100	630	
31		4848508 01/29/24 Snack Pack	470.08		215	800-3300	610	252
32		4911434 01/30/24 Snack Pack	74.26		215	800-3300	610	252
33		4911434 01/30/24 Hot Lunch Food	2,545.54		212	910-3100	630	
34		4911434 01/30/24 21st Century	66.45*		215	434-1000	610	277
35		4901260 01/30/24 Hot Lunch Food	175.77		212	910-3100	630	
36		4965991 02/01/24 Hot Lunch Food	78.44		212	910-3100	630	
30631		3481 VIG SOLUTIONS	1,980.00					
1		38702 01/04/24 Dell 11 3100	1,980.00	7437	215	100-2200	682	285
CARR								
30632		3294 WEX BANK	2,622.20					
1		9057499 01/22/24 SPED	75.00*		201	280-2700	624	
2		9131048 01/24/24 HS Speech & Drama	91.58		201	710-2700	624	
3		094527 01/20/24 HS Activity Fuel	21.99		201	710-2700	624	
4		9120881 01/18/24 MSBB	91.14		201	720-2700	624	
5		9171122 01/20/24 MSBB	37.69		201	720-2700	624	
6		9171079 01/06/24 HSBB	152.51		201	720-2700	624	
7		9191756 01/20/24 HS Speech & Drama	43.77		201	710-2700	624	
8		9171089 01/09/24 HS Speech & Drama	54.68		201	710-2700	624	
9		978298679 01/22/24 HS Skills USA	69.09		201	710-2700	624	
10		978298416 01/22/23 Main. Tractor	10.01		201	100-2600	610	
11		9120796 01/02/24 HS Athletic Fuel	177.07		201	720-2700	624	
12		9130990 01/04/24 HS Speech & Drama	109.52		201	710-2700	624	
13		9120815 01/06/24 HS Speech & Drama	271.91		201	710-2700	624	
14		9171139 01/27/24 MSBB	73.00		201	720-2700	624	
15		9120909 01/26/24 HS BB	82.94		201	720-2700	624	
16		9120908 01/25/24 MS/HS BB	139.14		201	720-2700	624	
17		9120911 01/27/24 MS BB	39.81		201	720-2700	624	
18		9120895 01/22/24 HSBB	64.02		201	720-2700	624	
19		9180847 01/20/24 HS Speech & Drama	104.93		201	710-2700	624	
20		9120810 01/05/24 HSBB	188.19		201	720-2700	624	
21		9171080 01/06/24 HS Speech & Drama	130.00		201	710-2700	624	
22		9171090 01/09/24 MS BB	125.02		201	720-2700	624	
23		9120876 01/16/24 HS BB	262.41		201	720-2700	624	
24		95621 01/23/24 HS BB	53.49		201	720-2700	624	

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TOWNSEND SCHOOLS
Claim Approval List
For the Accounting Period: 2/24

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Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
25		96468 01/26/24 HS Wrestling	69.79		201	720-2700	624	
26		2739152687 01/30/24 Drivers ED	40.75*		218	100-1000	624	
27		2709186941 01/04/24 Drivers ED	42.75*		218	100-1000	624	
30633		3955 YELLOWSTONE BOYS & GIRLS RANCH	1,528.30					
1		809624 12/31/23 DOR 1st Half FY24	1,528.30*		213	100-1000	563	
30634		3101 BMO HARRIS COMMERCIAL CARD	5,721.66					
1		CARD 01/09/24 Amazon - AG	436.47		201	100-2200	640	
2		CARD 01/09/24 Amazon - AG	436.47		282	100-2200	640	
3		CARD 01/15/24 Audible - Adult Ed	22.98		217	610-1000	610	
4		CARD 01/19/24 American Lib. Association	183.00*		282	100-2200	810	
5		CARD 01/06/24 Hobby Lobby - CH	56.40		215	420-1000	610	284
6		CARD 01/06/24 Walmart - CH	7.21		215	420-1000	610	284
7		CARD 01/06/24 Walmart - CH	7.56		201	100-2400	610	
8		CARD 01/06/24 Walmart - CH	97.40*		215	434-1000	610	277
9		CARD 01/14/24 Walmart - CH	21.88		215	100-1000	610	298
10		CARD 01/14/24 Walmart - CH	89.00		215	420-1000	610	284
11		CARD 01/14/24 Walmart - CH	35.88*		215	434-1000	610	277
12		CARD 01/14/24 Family Dollar - CH	10.00		215	420-1000	610	284
13		CARD 01/17/24 School Life - CH	152.10		215	100-1000	610	254
14		CARD 01/18/24 Family Dollar - CH	34.50*		215	434-1000	610	277
15		CARD 01/18/24 Wrights - CH	2.95*		215	434-1000	610	277
16		CARD 01/15/24 DYNAMISM - CW	249.75		215	395-1000	610	283
17		CARD 01/15/24 Amazon - CW	23.97		215	395-1000	610	283
18		CARD 01/17/24 Autozone - JL	102.84		201	391-1000	610	
19		CARD 01/17/24 Napa - JL	53.40		201	391-1000	610	
20		CARD 01/14/24 Hampton Inn - JO	200.72		201	720-3500	582	
21		CARD 01/23/24 Copper King Hotel - SH	476.34		215	420-1000	582	284
22		CARD 01/25/24 Town Pump - SH Qtr. Awards	40.00		215	100-1000	610	499
23		CARD 01/25/24 Amazon - SH Qtr. Awards	500.00		215	100-1000	610	499
24		CARD 01/09/24 Generation eSports - JG	750.00*		215	434-1000	610	277
25		CARD 01/04/24 Amazon - JH	59.80		215	720-3500	610	499
26		CARD 01/04/24 Amazon - JH	47.57		215	392-1000	610	283
27		CARD 01/04/24 Amazon - JG	19.99		228	100-1000	682	
28		CARD 01/17/24 Mahatton Saloon	20.25		201	100-2300	582	
29		CARD 01/11/24 Montana School Coun. Reg. SH	365.00		215	785-1000	320	785
30		CARD 01/08/24 Arrakis Systems - LC Radio	765.00		215	800-3300	610	799
31		CARD 01/11/24 Power Systems - JH	89.70		215	720-3500	610	499
32		CARD 01/25/24 Precision Roller - JG	159.90		201	100-1000	610	
33		CARD 01/17/24 Webstaurant - CR	31.08		215	451-1000	610	276
34		CARD 01/03/24 AED Superstore - JR	172.55		215	770-2600	610	258

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TOWNSEND SCHOOLS
Claim Approval List
For the Accounting Period: 2/24

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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
30635		225 CITY OF TOWNSEND	1,383.82					
1		101420-00 01/31/24 ELEM Water	146.87		201	100-2600	421	
2		101420-00 01/31/24 ELEM Sewer	476.24		201	100-2600	421	
3		101420-00 01/31/24 ELEM Garbage	68.80		201	100-2600	421	
4		101410-00 01/31/24 HS Water	146.87		201	100-2600	421	
5		101410-00 01/31/24 HS Sewer	476.24		201	100-2600	421	
6		101410-00 01/31/24 HS Garbage	68.80		201	100-2600	421	
30636		3596 HELENA SYMPHONY	400.00					
1		041724 02/06/24 Youth Concert 04.17.24	400.00		215	100-1000	610	298
30637		3780 MACY HENZE	8,459.68					
1		1067 02/05/24 JAN. ASL Services	6,244.42		213	280-1000	320	116
2		1067 02/05/24 JAN. ASL Services	2,215.26		201	100-1000	320	
30638		1697 RED ROCK SPORTING GOODS	999.50					
1		28662 02/01/24 Tennis Balls - 10 Cases	999.50	7444	201	720-3500	610	
O'DELL								
30639		2545 TOWNSEND SCHOOLS HOT LUNCH PROGRAM	1,612.11					
1		JAN2024 01/31/24 Adult Duty	1,576.57		201	100-1000	280	
2		JAN2024 01/31/24 Student Duty	35.54		201	100-1000	280	
30640		2550 VERIZON WIRELESS	277.79					
1		9955150983 01/25/24 Radio Cell Phone	50.02		201	100-2300	530	
2		9955150982 01/25/24 Superintendent Cell Phone	49.35*		201	100-2300	531	
3		9955150982 01/25/24 Elem. Cell Phone	56.73*		201	100-2300	531	
4		9955150982 01/25/24 Maintenance Cell Phone	73.53*		201	100-2300	531	
5		9955150982 01/25/24 AD Cell Phone	48.16*		201	100-2300	531	
30641		2383 EASTMAN SOUND & MUSIC, INC.	25.00					
1		89567 02/01/24 Radio Monthly Service	25.00		201	100-2300	530	
30642		404 FRONTLINE GLASS, INC.	2,368.00					
1		160466 02/05/24 Front door auto closer	2,368.00	7440	260	100-4500	725	301
RIDDLE								
# of Claims		55	Total:	202,128.66	# of Vendors		55	

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TOWNSEND SCHOOLS
Fund Summary for Claims
For the Accounting Period: 2/24

Page: 10 of 11
Report ID: AP110

Fund/Account	Amount
201 GENERAL FUND	
101	69,843.26
210 TRANSPORTATION	
101	44,404.10
212 HOT LUNCH	
101	22,693.03
213 TUITION	
101	7,772.72
214 RETIREMENT	
101	242.87
215 MISC FED FUNDS	
101	39,878.24
217 ADULT EDUCATION	
101	22.98
218 DRIVERS ED	
101	83.50
228 TECHNOLOGY FUND	
101	6,019.99
260 BUILDING FUND	
101	8,853.50
282 INTERLOCAL AGREEMENT	
101	2,314.47
Total:	202,128.66

02/07/24
12:23:34

Regular Board Meeting February 13, 2024.

JASON NOYES

VANESSA FLYNN

CHASE RAGEN

JASON KOOL

DANIEL TRUESDELL

District Reports

01/17/24
13:52:08

BROADWATER COUNTY
Cash Report
For the Accounting Period: 12/23

Page: 1
Report ID: L160
System: SLedger

1 / TOWNSEND K12

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
201 H.S. GENERAL						
10100 CASH	612,373.45	772,014.17	0.00	0.00	429,822.11	954,565.51
210 H.S. TRANSPORTATION						
10100 CASH	177,369.72	39,856.33	5,337.16	0.00	45,906.63	176,656.58
211 H.S. BUS DEPRECIATION						
10100 CASH	349,603.81	12,054.65	0.00	0.00	0.00	361,658.46
212 H.S. FOOD SERVICES						
10100 CASH	136,600.14	45,010.48	0.00	0.00	30,061.90	151,548.72
213 H.S. TUITION						
10100 CASH	62,778.37	16,054.69	0.00	0.00	16,136.66	62,696.40
214 H.S. RETIREMENT						
10100 CASH	224,458.52	1,331.88	221,315.76	0.00	60,960.63	386,145.53
215 H.S. MISCELLANEOUS						
10100 CASH	216,180.17	101,330.30	0.00	0.00	83,574.83	233,935.64
217 H.S. ADULT EDUCATION						
10100 CASH	46,222.84	2,871.44	0.00	0.00	843.14	48,251.14
218 H.S. TRAFFIC EDUCATION						
10100 CASH	19,418.12	115.22	0.00	0.00	870.49	18,662.85
220 H.S. LEASE-RENTAL AGREEMENT						
10100 CASH	14,141.08	1,278.86	0.00	0.00	0.00	15,419.94
221 H.S. COMPENSATED ABSENCES						
10100 CASH	43,293.72	256.89	0.00	0.00	0.00	43,550.61
224 H.S. METAL MINES TAX RESERVE						
10100 CASH	176,768.20	1,048.90	0.00	0.00	0.00	177,817.10
228 H.S. TECHNOLOGY						
10100 CASH	13,229.99	6,258.62	0.00	0.00	18,375.00	1,113.61
229 H.S. FLEXIBILITY						
10100 CASH	274,536.00	1,629.03	0.00	0.00	260,000.00	16,165.03
250 H.S. DEBT SERVICE						
10100 CASH	635,328.14	163,175.43	0.00	281,975.00	0.00	516,528.57
260 H.S. BUILDING						
10100 CASH	235,893.44	1,429.73	0.00	0.00	106,145.94	131,177.23
261 H.S. BUILDING RESERVE						
10100 CASH	109,925.54	654.12	0.00	0.00	94,629.70	15,949.96
281 H.S. PRIVATE PURPOSE TRUST						
10100 CASH	466,087.64	2,765.65	0.00	0.00	0.00	468,853.29
282 H.S. INTERLOCAL AGREEMENT						
10100 CASH	322,836.96	1,882.90	5,759.57	0.00	4,574.16	325,905.27
286 H.S. PAYROLL CLEARING						
10100 CASH	28,182.31	0.00	514,600.89	500,323.58	0.00	42,459.62
287 H.S. CLAIMS CLEARING						
10100 CASH	224,888.68	0.00	637,300.30	221,296.56	0.00	640,892.42
Total High School	4,390,116.84	1,171,019.29	1,384,313.68	1,003,595.14	1,151,901.19	4,789,953.48
Totals	4,390,116.84	1,171,019.29	1,384,313.68	1,003,595.14	1,151,901.19	4,789,953.48
Grand Totals	4,390,116.84	1,171,019.29	1,384,313.68	1,003,595.14	1,151,901.19	4,789,953.48

02/06/24
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TOWNSEND SCHOOLS
Cash Report
For the Accounting Period: 12/23

Page: 1 of 2
Report ID: L160S

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
201 GENERAL FUND						
101 CASH	612,373.45	772,014.17	0.00	0.00	429,822.11	954,565.51
210 TRANSPORTATION						
101 CASH	177,369.72	45,193.49	0.00	0.00	45,906.63	176,656.58
211 BUS DEPRECIATION						
101 CASH	349,603.81	12,054.65	0.00	0.00	0.00	361,658.46
212 HOT LUNCH						
101 CASH	136,600.14	45,010.48	165.59	0.00	30,227.49	151,548.72
213 TUITION						
101 CASH	62,778.37	16,054.69	0.00	0.00	16,136.66	62,696.40
214 RETIREMENT						
101 CASH	224,458.52	222,647.64	0.00	0.00	60,960.63	386,145.53
215 MISC FED FUNDS						
101 CASH	215,958.17	101,334.30	0.00	4.00	83,574.83	233,713.64
217 ADULT EDUCATION						
101 CASH	46,222.84	2,871.44	0.00	0.00	843.14	48,251.14
218 DRIVERS ED						
101 CASH	19,418.12	115.22	0.00	0.00	870.49	18,662.85
220 RENTAL AGREEMENT FUND						
101 CASH	14,141.08	1,278.86	0.00	0.00	0.00	15,419.94
221 COMPENSATED ABSENCES FUND						
101 CASH	43,293.72	256.89	0.00	0.00	0.00	43,550.61
224 METAL MINES						
101 CASH	176,768.20	1,048.90	0.00	0.00	0.00	177,817.10
228 TECHNOLOGY FUND						
101 CASH	13,229.99	6,258.62	0.00	0.00	18,375.00	1,113.61
229 FLEX FUND						
101 CASH	274,536.00	1,629.03	0.00	0.00	260,000.00	16,165.03
250 DEBT SERVICE						
101 CASH	635,328.14	163,175.43	0.00	281,975.00	0.00	516,528.57
260 BUILDING FUND						
101 CASH	235,893.44	1,429.73	0.00	0.00	106,145.94	131,177.23
261 BUILDING RESERVE						
101 CASH	109,925.54	654.12	0.00	0.00	94,629.70	15,949.96
281 ENDOWMENT FUND \$424,000						
101 CASH	266,087.64	2,765.65	0.00	0.00	0.00	268,853.29
282 INTERLOCAL AGREEMENT						
101 CASH	317,320.21	7,642.47	0.00	0.00	4,574.16	320,388.52
286 PAYROLL FUND						
101 CASH	26,080.45	0.00	514,600.89	525,469.12	0.00	15,212.22
287 CLAIMS FUND						
101 CASH	235,661.87	0.00	637,300.30	221,296.56	0.00	651,665.61
Total High School	4,193,049.42	1,403,435.78	1,152,066.78	1,028,744.68	1,152,066.78	4,567,740.52
Totals	4,193,049.42	1,403,435.78	1,152,066.78	1,028,744.68	1,152,066.78	4,567,740.52

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

02/06/24
12:12:47

TOWNSEND SCHOOLS
Journal Voucher Details
For the Accounting Period: 1/24

Page: 1 of 6
Report ID: L100

Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
JV 11335	1/24	01/09/24	Correction Needed to ReCode Elementary Fencing Expenditure to Building Fund. See Original Claim FenceCrafters #30379 10/23 PO7415							
	1		Credit Metal Mines Expenditure		5,100.00	224	E	100-2600	740	
	2		Debit Metal Mines Cash	5,100.00		224	B	101		
	3		Debit Building Fund Bond	5,100.00		260	E	100-4500	725	301
	4		Credit Building Fund Cash		5,100.00	260	B	101		301
PR 240100	1/24	01/23/24								
	1		Payroll Expenditure	190,678.17		201	E	100-1000	112	
	2		Payroll Expenditure	7,187.94		201	E	100-1000	117	
	3		Payroll Expenditure	6,852.50		201	E	100-1000	120	
	4		Employer Contributions	1,005.37		201	E	100-1000	250	
	5		Employer Contributions	31,100.19		201	E	100-1000	260	
	6		Payroll Expenditure	8,472.90		201	E	100-2100	113	
	7		Employer Contributions	38.55		201	E	100-2100	250	
	8		Employer Contributions	770.02		201	E	100-2100	260	
	9		Payroll Expenditure	3,393.58		201	E	100-2200	112	
	10		Employer Contributions	15.44		201	E	100-2200	250	
	11		Employer Contributions	1,208.91		201	E	100-2200	260	
	12		Payroll Expenditure	6,854.18		201	E	100-2300	111	
	13		Payroll Expenditure	3,639.97		201	E	100-2300	115	
	14		Employer Contributions	47.76		201	E	100-2300	250	
	15		Employer Contributions	2,006.02		201	E	100-2300	260	
	16		Payroll Expenditure	18,570.83		201	E	100-2400	111	
	17		Payroll Expenditure	8,067.70		201	E	100-2400	115	
	18		Employer Contributions	121.19		201	E	100-2400	250	
	19		Employer Contributions	6,071.95		201	E	100-2400	260	
	20		Payroll Expenditure	3,973.96		201	E	100-2500	111	
	21		Payroll Expenditure	2,197.13		201	E	100-2500	115	
	22		Employer Contributions	28.09		201	E	100-2500	250	
	23		Employer Contributions	2,079.91		201	E	100-2500	260	
	24		Payroll Expenditure	9,414.16		201	E	100-2580	115	
	25		Employer Contributions	42.84		201	E	100-2580	250	
	26		Employer Contributions	1,818.62		201	E	100-2580	260	
	27		Payroll Expenditure	20,523.54		201	E	100-2600	114	
	28		Employer Contributions	1,215.84		201	E	100-2600	250	
	29		Employer Contributions	1,862.26		201	E	100-2600	260	
	30		Payroll Expenditure	13,078.42		201	E	280-1000	112	
	31		Payroll Expenditure	5,561.00		201	E	365-1000	113	
	32		Employer Contributions	25.30		201	E	365-1000	250	
	33		Payroll Expenditure	3,666.25		201	E	391-1000	112	
	34		Employer Contributions	16.68		201	E	391-1000	250	
	35		Employer Contributions	1,208.91		201	E	391-1000	260	
	36		Payroll Expenditure	3,960.50		201	E	392-1000	112	
	37		Employer Contributions	18.02		201	E	392-1000	250	
	38		Employer Contributions	1,208.91		201	E	392-1000	260	
	39		Payroll Expenditure	3,105.67		201	E	394-1000	112	
	40		Employer Contributions	14.13		201	E	394-1000	250	
	41		Employer Contributions	465.11		201	E	394-1000	260	
	42		Payroll Expenditure	5,617.08		201	E	395-1000	112	
	43		Employer Contributions	25.56		201	E	395-1000	250	

02/06/24
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TOWNSEND SCHOOLS
Journal Voucher Details
For the Accounting Period: 1/24

Page: 2 of 6
Report ID: L100

Document #	Line #	Posting	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/	Obj	Proj
		Date						Prog-Func		
	44		Employer Contributions	909.31		201	E	395-1000	260	
	45		Payroll Expenditure	420.02		201	E	710-2700	118	
	46		Employer Contributions	24.88		201	E	710-2700	250	
	47		Payroll Expenditure	270.48		201	E	720-2700	118	
	48		Employer Contributions	16.02		201	E	720-2700	250	
	49		Payroll Expenditure	90.00		201	E	720-3500	150	
	50		Employer Contributions	5.33		201	E	720-3500	250	
	51		Employer Contributions	2.73		201	E	910-3100	260	
	52		Employer Contributions		53,373.85	201	B	101		
	53		Payroll Expenditure		325,595.98	201	B	101		
	54		Payroll Expenditure	979.16		210	E	100-2300	111	
	55		Payroll Expenditure	567.71		210	E	100-2300	115	
	56		Employer Contributions	7.03		210	E	100-2300	250	
	57		Employer Contributions		7.03	210	B	101		
	58		Payroll Expenditure		1,546.87	210	B	101		
	59		Payroll Expenditure	13,037.14		212	E	910-3100	116	
	60		Payroll Expenditure	275.63		212	E	910-3100	120	
	61		Employer Contributions	715.84		212	E	910-3100	250	
	62		Employer Contributions	930.22		212	E	910-3100	260	
	63		Employer Contributions		1,646.06	212	B	101		
	64		Payroll Expenditure		13,312.77	212	B	101		
	65		Payroll Expenditure	1,134.84		213	E	280-1000	117	113
	66		Payroll Expenditure	2,147.14		213	E	280-1000	117	114
	67		Payroll Expenditure	2,101.92		213	E	280-1000	117	115
	68		Payroll Expenditure	1,816.74		213	E	280-1000	117	117
	69		Payroll Expenditure	1,176.24		213	E	280-1000	117	118
	70		Payroll Expenditure	2,037.45		213	E	280-1000	117	119
	71		Payroll Expenditure	2,328.73		213	E	280-1000	117	120
	72		Payroll Expenditure	455.29		213	E	280-1000	117	121
	73		Payroll Expenditure	448.05		213	E	280-1000	117	122
	74		Employer Contributions	5.16		213	E	280-1000	250	113
	75		Employer Contributions	9.77		213	E	280-1000	250	114
	76		Employer Contributions	9.56		213	E	280-1000	250	115
	77		Employer Contributions	8.27		213	E	280-1000	250	117
	78		Employer Contributions	5.35		213	E	280-1000	250	118
	79		Employer Contributions	9.27		213	E	280-1000	250	119
	80		Employer Contributions	10.60		213	E	280-1000	250	120
	81		Employer Contributions	2.07		213	E	280-1000	250	121
	82		Employer Contributions	2.04		213	E	280-1000	250	122
	83		Employer Contributions		5.16	213	B	101		113
	84		Payroll Expenditure		1,134.84	213	B	101		113
	85		Employer Contributions		9.77	213	B	101		114
	86		Payroll Expenditure		2,147.14	213	B	101		114
	87		Employer Contributions		9.56	213	B	101		115
	88		Payroll Expenditure		2,101.92	213	B	101		115
	89		Employer Contributions		8.27	213	B	101		117
	90		Payroll Expenditure		1,816.74	213	B	101		117
	91		Employer Contributions		5.35	213	B	101		118
	92		Payroll Expenditure		1,176.24	213	B	101		118
	93		Employer Contributions		9.27	213	B	101		119
	94		Payroll Expenditure		2,037.45	213	B	101		119

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Document #	Line #	Posting	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/	Obj	Proj
		Date						Prog-Func		
	95		Employer Contributions		10.60	213	B	101		120
	96		Payroll Expenditure		2,328.73	213	B	101		120
	97		Employer Contributions		2.07	213	B	101		121
	98		Payroll Expenditure		455.29	213	B	101		121
	99		Employer Contributions		2.04	213	B	101		122
	100		Payroll Expenditure		448.05	213	B	101		122
	101		Employer Contributions	15,513.74		214	E	100-1000	210	
	102		Employer Contributions	19,784.81		214	E	100-1000	220	
	103		Employer Contributions	427.28		214	E	100-1000	240	
	104		Employer Contributions	578.65		214	E	100-2100	210	
	105		Employer Contributions	802.38		214	E	100-2100	220	
	106		Employer Contributions	16.95		214	E	100-2100	240	
	107		Employer Contributions	568.84		214	E	100-2200	210	
	108		Employer Contributions	366.12		214	E	100-2200	220	
	109		Employer Contributions	171.99		214	E	100-2200	230	
	110		Employer Contributions	15.06		214	E	100-2200	240	
	111		Employer Contributions	887.42		214	E	100-2300	210	
	112		Employer Contributions	741.82		214	E	100-2300	220	
	113		Employer Contributions	370.27		214	E	100-2300	230	
	114		Employer Contributions	24.08		214	E	100-2300	240	
	115		Employer Contributions	1,982.07		214	E	100-2400	210	
	116		Employer Contributions	1,758.66		214	E	100-2400	220	
	117		Employer Contributions	709.96		214	E	100-2400	230	
	118		Employer Contributions	53.28		214	E	100-2400	240	
	119		Employer Contributions	465.39		214	E	100-2500	210	
	120		Employer Contributions	543.06		214	E	100-2500	230	
	121		Employer Contributions	12.33		214	E	100-2500	240	
	122		Employer Contributions	672.15		214	E	100-2580	210	
	123		Employer Contributions	828.44		214	E	100-2580	230	
	124		Employer Contributions	18.82		214	E	100-2580	240	
	125		Employer Contributions	1,489.95		214	E	100-2600	210	
	126		Employer Contributions	1,806.08		214	E	100-2600	230	
	127		Employer Contributions	41.04		214	E	100-2600	240	
	128		Employer Contributions	911.48		214	E	280-1000	210	
	129		Employer Contributions	86.82		214	E	280-1000	210	113
	130		Employer Contributions	156.47		214	E	280-1000	210	114
	131		Employer Contributions	160.80		214	E	280-1000	210	115
	132		Employer Contributions	119.76		214	E	280-1000	210	117
	133		Employer Contributions	89.99		214	E	280-1000	210	118
	134		Employer Contributions	151.24		214	E	280-1000	210	119
	135		Employer Contributions	174.32		214	E	280-1000	210	120
	136		Employer Contributions	34.83		214	E	280-1000	210	121
	137		Employer Contributions	34.28		214	E	280-1000	210	122
	138		Employer Contributions	1,238.53		214	E	280-1000	220	
	139		Employer Contributions	107.47		214	E	280-1000	220	113
	140		Employer Contributions	203.33		214	E	280-1000	220	114
	141		Employer Contributions	199.05		214	E	280-1000	220	115
	142		Employer Contributions	172.05		214	E	280-1000	220	117
	143		Employer Contributions	111.39		214	E	280-1000	220	118
	144		Employer Contributions	192.95		214	E	280-1000	220	119
	145		Employer Contributions	220.53		214	E	280-1000	220	120

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Document #	Line #	Posting	Description	Debit	Credit	Acct/Source/		Obj	Proj
		Date		Amount	Amount	Fund	Org		
	146		Employer Contributions	43.12		214	E	280-1000	220 121
	147		Employer Contributions	42.43		214	E	280-1000	220 122
	148		Employer Contributions	26.16		214	E	280-1000	240
	149		Employer Contributions	2.27		214	E	280-1000	240 113
	150		Employer Contributions	4.29		214	E	280-1000	240 114
	151		Employer Contributions	4.20		214	E	280-1000	240 115
	152		Employer Contributions	3.63		214	E	280-1000	240 117
	153		Employer Contributions	2.35		214	E	280-1000	240 118
	154		Employer Contributions	4.07		214	E	280-1000	240 119
	155		Employer Contributions	4.66		214	E	280-1000	240 120
	156		Employer Contributions	0.91		214	E	280-1000	240 121
	157		Employer Contributions	0.90		214	E	280-1000	240 122
	158		Employer Contributions	404.62		214	E	365-1000	210
	159		Employer Contributions	526.63		214	E	365-1000	220
	160		Employer Contributions	11.12		214	E	365-1000	240
	161		Employer Contributions	224.34		214	E	391-1000	210
	162		Employer Contributions	347.19		214	E	391-1000	220
	163		Employer Contributions	7.33		214	E	391-1000	240
	164		Employer Contributions	273.91		214	E	392-1000	210
	165		Employer Contributions	375.06		214	E	392-1000	220
	166		Employer Contributions	7.92		214	E	392-1000	240
	167		Employer Contributions	230.34		214	E	394-1000	210
	168		Employer Contributions	294.11		214	E	394-1000	220
	169		Employer Contributions	6.21		214	E	394-1000	240
	170		Employer Contributions	362.91		214	E	395-1000	210
	171		Employer Contributions	531.94		214	E	395-1000	220
	172		Employer Contributions	11.23		214	E	395-1000	240
	173		Employer Contributions	11.48		214	E	610-1000	210
	174		Employer Contributions	0.30		214	E	610-1000	240
	175		Employer Contributions	32.12		214	E	710-2700	210
	176		Employer Contributions	0.84		214	E	710-2700	240
	177		Employer Contributions	20.70		214	E	720-2700	210
	178		Employer Contributions	11.26		214	E	720-2700	230
	179		Employer Contributions	0.54		214	E	720-2700	240
	180		Employer Contributions	6.89		214	E	720-3500	210
	181		Employer Contributions	0.18		214	E	720-3500	240
	182		Employer Contributions	987.14		214	E	910-3100	210
	183		Employer Contributions	1,147.25		214	E	910-3100	230
	184		Employer Contributions	26.63		214	E	910-3100	240
	185		Employer Contributions		58,687.00	214	B	101	
	186		Employer Contributions		196.56	214	B	101	113
	187		Employer Contributions		364.09	214	B	101	114
	188		Employer Contributions		364.05	214	B	101	115
	189		Employer Contributions		295.44	214	B	101	117
	190		Employer Contributions		203.73	214	B	101	118
	191		Employer Contributions		348.26	214	B	101	119
	192		Employer Contributions		399.51	214	B	101	120
	193		Employer Contributions		78.86	214	B	101	121
	194		Employer Contributions		77.61	214	B	101	122
	195		Payroll Expenditure	3,018.75		215	E	100-1000	112 700
	196		Employer Contributions	223.59		215	E	100-1000	210 700

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Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
	197		Employer Contributions	6.04		215	E	100-1000	240	700
	198		Employer Contributions	13.74		215	E	100-1000	250	700
	199		Employer Contributions	0.91		215	E	100-1000	260	700
	200		Employer Contributions	81.00		215	E	100-1000	280	399
	201		Payroll Expenditure	1,651.18		215	E	420-1000	117	284
	202		Employer Contributions	126.31		215	E	420-1000	210	284
	203		Employer Contributions	156.37		215	E	420-1000	220	284
	204		Employer Contributions	3.30		215	E	420-1000	240	284
	205		Employer Contributions	7.51		215	E	420-1000	250	284
	206		Employer Contributions	0.91		215	E	420-1000	260	284
	207		Payroll Expenditure	3,045.00		215	E	434-1000	111	277
	208		Payroll Expenditure	4,994.02		215	E	434-1000	117	277
	209		Employer Contributions	590.80		215	E	434-1000	210	277
	210		Employer Contributions	585.14		215	E	434-1000	220	277
	211		Employer Contributions	74.25		215	E	434-1000	230	277
	212		Employer Contributions	16.09		215	E	434-1000	240	277
	213		Employer Contributions	63.93		215	E	434-1000	250	277
	214		Employer Contributions	465.12		215	E	434-1000	260	277
	215		Payroll Expenditure	412.50		215	E	456-1000	117	281
	216		Employer Contributions	31.56		215	E	456-1000	210	281
	217		Employer Contributions	39.06		215	E	456-1000	220	281
	218		Employer Contributions	0.82		215	E	456-1000	240	281
	219		Employer Contributions	1.87		215	E	456-1000	250	281
	220		Payroll Expenditure	15,153.07		215	E	494-1000	112	280
	221		Employer Contributions	1,093.36		215	E	494-1000	210	280
	222		Employer Contributions	1,435.00		215	E	494-1000	220	280
	223		Employer Contributions	30.31		215	E	494-1000	240	280
	224		Employer Contributions	68.95		215	E	494-1000	250	280
	225		Employer Contributions		1,795.33	215	B	101		277
	226		Payroll Expenditure		8,039.02	215	B	101		277
	227		Employer Contributions		2,627.62	215	B	101		280
	228		Payroll Expenditure		15,153.07	215	B	101		280
	229		Employer Contributions		73.31	215	B	101		281
	230		Payroll Expenditure		412.50	215	B	101		281
	231		Employer Contributions		294.40	215	B	101		284
	232		Payroll Expenditure		1,651.18	215	B	101		284
	233		Employer Contributions		81.00	215	B	101		399
	234		Employer Contributions		244.28	215	B	101		700
	235		Payroll Expenditure		3,018.75	215	B	101		700
	236		Payroll Expenditure	150.00		217	E	610-1000	150	
	237		Employer Contributions	0.68		217	E	610-1000	250	
	238		Employer Contributions		0.68	217	B	101		
	239		Payroll Expenditure		150.00	217	B	101		
	240		Payroll Expenditure	1,335.37		221	E	100-1000	160	
	241		Payroll Expenditure	7,590.50		221	E	100-1000	170	
	242		Employer Contributions	40.61		221	E	100-1000	250	
	243		Employer Contributions		40.61	221	B	101		
	244		Payroll Expenditure		8,925.87	221	B	101		
	245		Payroll Expenditure	3,298.28		282	E	100-2200	113	
	246		Payroll Expenditure	364.23		282	E	100-2200	120	
	247		Payroll Expenditure	472.58		282	E	100-2200	150	

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		Posting	Description	Debit	Credit			Acct/Source/	Obj	Proj
Document #	Line #	Date		Amount	Amount	Fund	Org	Prog-Func		
	248		Employer Contributions	18.82		282	E	100-2200	250	
	249		Employer Contributions		18.82	282	B	101		
	250		Payroll Expenditure		4,135.09	282	B	101		
	251		Direct Deposit Clearing		253,419.68	286	B	101		
	252		Electronic Check		156,322.04	286	B	101		
	253		Employee Warrants	395,587.50		286	B	101		
	254		Employer Contributions	121,280.19		286	B	101		
	255		Employer Contributions		3,662.07	286	B	611		
	256		Employer Contributions		791.14	286	B	612		
	257		Employee Warrants		23,753.85	286	B	620		
	258		Warrant for tax/benefit plan		78,918.91	286	B	620		
	259		Employee Deduction		1,605.80	286	B	667		
	260		Warrant for tax/benefit plan	1,605.80		286	B	667		
	261		Employee Deduction		2,847.51	286	B	669		
	262		Warrant for tax/benefit plan	2,847.51		286	B	669		
	263		Electronic Check	23,883.74		286	B	671		
	264		Employee Deduction		23,883.74	286	B	671		
	265		Electronic Check	8,529.00		286	B	672		
	266		Employee Deduction		8,529.00	286	B	672		
	267		Electronic Check	57,396.54		286	B	673		
	268		Employee Deduction		28,698.27	286	B	673		
	269		Employer Contributions		28,698.27	286	B	673		
	270		Electronic Check	55,950.70		286	B	674		
	271		Employee Deduction		25,675.56	286	B	674		
	272		Employer Contributions		30,275.14	286	B	674		
	273		Electronic Check	10,562.06		286	B	675		
	274		Employee Deduction		4,899.50	286	B	675		
	275		Employer Contributions		5,662.56	286	B	675		
	276		Employee Deduction		3,670.00	286	B	676		
	277		Warrant for tax/benefit plan	3,670.00		286	B	676		
	278		Employer Contributions		82.81	286	B	677		
	279		Warrant for tax/benefit plan	82.81		286	B	677		
	280		Employee Deduction		17,241.80	286	B	678		
	281		Employer Contributions		52,108.20	286	B	678		
	282		Warrant for tax/benefit plan	69,350.00		286	B	678		
	283		Employee Deduction		829.60	286	B	679		
	284		Warrant for tax/benefit plan	829.60		286	B	679		
	285		Employee Deduction		533.19	286	B	681		
	286		Warrant for tax/benefit plan	533.19		286	B	681		
Total				1,279,176.33	1,279,176.33					

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Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
-61073	1158 JASMINE ANKERSTJERNE	3031.38	01/25/24	1/24
-61072	416 LAURA ASCHEMAN	3811.09	01/25/24	1/24
-61071	503 ALLISON L. BAKKEN	3056.62	01/25/24	1/24
-61070	524 DENISE H. BAKKUM	3518.78	01/25/24	1/24
-61069	418 KORY BAKKUM	1736.32	01/25/24	1/24
-61068	956 BRITNEY BANCROFT	3294.83	01/25/24	1/24
-61067	977 THOMAS A. BARRETT	442.05	01/25/24	1/24
-61066	862 JEREMY BARTLETT	2696.54	01/25/24	1/24
-61065	23 GARY BAUMAN	3551.15	01/25/24	1/24
-61064	939 TODD BEATTY	1305.34	01/25/24	1/24
-61063	27 DARLENE BECK	1363.17	01/25/24	1/24
-61062	971 MAGALIE BELANGER	2338.66	01/25/24	1/24
-61061	959 MEGAN BLEILE	3017.37	01/25/24	1/24
-61060	1023 LIDA BYRNE	761.89	01/25/24	1/24
-61059	755 JAMEE M. CAMERON	3147.86	01/25/24	1/24
-61058	943 LISA L CAMPBELL	884.09	01/25/24	1/24
-61057	471 LUKE G. CARR	4037.96	01/25/24	1/24
-61056	868 TERESA C. CONNER	1124.57	01/25/24	1/24
-61055	742 EMMA A. COVARRUBIAS	2999.01	01/25/24	1/24
-61054	1138 DONNA CUTSHAW	1910.71	01/25/24	1/24
-61053	1171 COLLEEN DALES	955.53	01/25/24	1/24
-61052	1112 ALETHA SIMONE DOMINGUEZ	990.39	01/25/24	1/24
-61051	1040 DANNIELLE DOUGLAS	2086.01	01/25/24	1/24
-61050	412 KAREE R EICHINGER	3855.66	01/25/24	1/24
-61049	1163 RUBY EIRICH	2205.51	01/25/24	1/24
-61048	1105 ALIECE ESTRADA	3031.63	01/25/24	1/24

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Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
-61047	1165 JAYCEE EVINGER	1313.32	01/25/24	1/24
-61046	1114 TIANA FELLER	570.85	01/25/24	1/24
-61045	1032 ALISON FERREIRA	2531.02	01/25/24	1/24
-61044	84 THERESA FISCHER	3351.30	01/25/24	1/24
-61043	1160 SAMEUL FLESCH	103.89	01/25/24	1/24
-61042	86 JEANETTE L. FLYNN	3507.87	01/25/24	1/24
-61041	542 KELSEY L. FLYNN	3535.33	01/25/24	1/24
-61040	92 LAURA L. FRAZIER	1641.76	01/25/24	1/24
-61039	1059 CARI FUNKHOUSER	48.48	01/25/24	1/24
-61038	953 JOSEPH T GILL	3591.25	01/25/24	1/24
-61037	194 KRISTINE J. GILLESPIE	3450.64	01/25/24	1/24
-61036	952 SHAYNA M. GILLESPIE	2326.54	01/25/24	1/24
-61035	97 KIMBERLY D. GILLIGAN	3827.00	01/25/24	1/24
-61034	327 ANGELA GIONO	3894.72	01/25/24	1/24
-61033	1099 KATHERINE GOODMAN	2144.43	01/25/24	1/24
-61032	103 WENDY R. GRAVELEY	4166.31	01/25/24	1/24
-61031	1106 EMILY HAERTER	1889.41	01/25/24	1/24
-61030	1125 CAITLYN HAHN	1471.39	01/25/24	1/24
-61029	1003 MOLLY HANSON	2939.55	01/25/24	1/24
-61028	955 CHRISTINA RAE HARTMANN	4072.13	01/25/24	1/24
-61027	119 VICKI HARVEY	1255.92	01/25/24	1/24
-61026	731 DANIEL HAZLETT	3204.42	01/25/24	1/24
-61025	896 SHERI A. HEAVRIN	4467.77	01/25/24	1/24
-61024	1063 SUSAN HEDALEN	5751.81	01/25/24	1/24
-61023	1035 TANNER HOFF	2568.86	01/25/24	1/24
-61022	1151 ELI HOHN	2174.23	01/25/24	1/24

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Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
-61021	561 JENNIFER M. HOPPE	3331.78	01/25/24	1/24
-61020	787 JOSEPH R. HORNE	2658.22	01/25/24	1/24
-61019	1013 ASHLEY HUGHES	88.41	01/25/24	1/24
-61018	1118 REBECCA HUNT	515.72	01/25/24	1/24
-61017	406 ANNE INGRAM	3103.61	01/25/24	1/24
-61016	910 LINDA S KENT	88.41	01/25/24	1/24
-61015	1104 DIANA KIRKPATRICK	3433.89	01/25/24	1/24
-61014	1094 ASHLEY KRUEGER	2319.40	01/25/24	1/24
-61013	1161 LATASHA LAKE	39.40	01/25/24	1/24
-61012	1022 ALLISON KAY LAMPMAN	2690.39	01/25/24	1/24
-61011	969 CHELSEY R LANDERS	1745.28	01/25/24	1/24
-61010	156 LISA LARSON	3637.36	01/25/24	1/24
-61009	979 DAVID L. LAWSON	2558.90	01/25/24	1/24
-61008	931 JAMI J. LAWSON	3741.17	01/25/24	1/24
-61007	932 JEMMA M. LOUGHERY	1939.72	01/25/24	1/24
-61006	911 MARA E MACDONALD	2182.40	01/25/24	1/24
-61005	1157 HANNAH MART	88.41	01/25/24	1/24
-61004	1111 TANCY MCDANIEL	760.61	01/25/24	1/24
-61003	1102 OLGA MCNULTY	3210.26	01/25/24	1/24
-61002	627 LINDSEY R. MOLDENHAUER	2271.55	01/25/24	1/24
-61001	183 WANDA MOLDENHAUER	2907.48	01/25/24	1/24
-61000	1079 RICHARD NABER	1494.42	01/25/24	1/24
-60999	1162 GAVIN NELSON	138.52	01/25/24	1/24
-60998	1115 STEVEN NELSON	1575.00	01/25/24	1/24
-60997	330 JOHN ODELL	3385.93	01/25/24	1/24
-60996	1172 GRACIANNA OLDS	406.34	01/25/24	1/24

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Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
-60995	197 GARY OLSEN	83.11	01/25/24	1/24
-60994	1153 STEPHANIE PRYOR	2102.54	01/25/24	1/24
-60993	1164 ASHLEY QUINTANAR	1123.59	01/25/24	1/24
-60992	207 BRAD RACHT	5036.69	01/25/24	1/24
-60991	333 MARY RACHT	3723.00	01/25/24	1/24
-60990	1095 TRAVIS RAGEN	1005.12	01/25/24	1/24
-60989	208 LORI RAINS	121.21	01/25/24	1/24
-60988	209 TERESA RAISLAND	387.87	01/25/24	1/24
-60987	222 JAMES J. RIDDLE	3249.31	01/25/24	1/24
-60986	1108 CARLEY RIES	2289.85	01/25/24	1/24
-60985	1144 WHITNEY ROBERTSON	193.93	01/25/24	1/24
-60984	957 MICHAEL SCHNITTGEN	2497.00	01/25/24	1/24
-60983	628 ALLEN C. SEVAREID	3453.14	01/25/24	1/24
-60982	756 ANNA C. SHEARER	3262.93	01/25/24	1/24
-60981	578 JAMES R. SHINDOLL	2710.26	01/25/24	1/24
-60980	1121 CODIE SKILLMAN	254.54	01/25/24	1/24
-60979	1169 HOLLY SMEDLEY	3344.09	01/25/24	1/24
-60978	1127 SANDRA SPIDELL	1764.79	01/25/24	1/24
-60977	1173 ASHLYNN STEPHENS	1346.31	01/25/24	1/24
-60976	1053 MORGAN SWAINSON	2228.26	01/25/24	1/24
-60975	1154 JASON THOMAS	3001.51	01/25/24	1/24
-60974	316 VICKI THOMASON	2819.75	01/25/24	1/24
-60973	987 APRIL M TOLL	1473.46	01/25/24	1/24
-60972	337 SHARI TONEY	2264.15	01/25/24	1/24
-60971	951 DANA E. TUFFELMIRE	3949.66	01/25/24	1/24
-60970	1082 ANDREA TULLOS	2623.05	01/25/24	1/24

02/07/24
12:30:18

TOWNSEND SCHOOLS
Payroll Check Register for Accounting Period 1/24

Page: 5 of 6
Report ID: W100A

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
-60969	1152 LOUIS TULLOS	530.45	01/25/24	1/24
-60968	928 LEVI T. VANZEE	3909.07	01/25/24	1/24
-60967	1017 KATRINA WARBURTON	555.72	01/25/24	1/24
-60966	1131 BRADI WATKINS	2644.95	01/25/24	1/24
-60965	278 CLINTON WATSON	2969.16	01/25/24	1/24
-60964	318 PAMELA WATSON	1424.73	01/25/24	1/24
-60963	1117 KAYCE WILLIAMS	3500.15	01/25/24	1/24
-60962	990 SHANNON A WOODWARD	309.43	01/25/24	1/24
-60961	TRS TRS	55950.70	01/22/24	1/24
-60960	SIT MT DEPT OF REVENUE	8529.00	01/22/24	1/24
-60959	FIT EFTPS	81280.28	01/23/24	1/24
-60958	P.E.R.S. PERS	10562.06	01/23/24	1/24
19255	1042 GAIL BLAIR	1326.95	01/25/24	_____
19256	1075 JOEL BROWN	486.25	01/25/24	_____
19257	802 EMILY V. CHRISTENSEN	132.61	01/25/24	_____
19258	510 THOMAS E. GRAHAM	2263.72	01/25/24	_____
19259	148 KAY INGALLS	138.52	01/25/24	_____
19260	159 AUBRA J. LEWIS	84.85	01/25/24	_____
19261	1134 JENNA MAINWARING	138.52	01/25/24	_____
19262	1066 JOHN MENARD	2120.25	01/25/24	_____
19263	1136 NYKIA MONDRAGON	162.76	01/25/24	_____
19264	851 STEVEN P. OJALA	2453.06	01/25/24	_____
19265	1086 TYLER PATRICK	2227.46	01/25/24	_____
19266	1074 DANIELA RAGEN	242.41	01/25/24	_____
19267	1087 SHEILA RIVERA	1932.22	01/25/24	_____
19268	1101 KARSYN SANGRAY	145.45	01/25/24	_____

02/07/24
12:30:18

TOWNSEND SCHOOLS
Payroll Check Register for Accounting Period 1/24

Page: 6 of 6
Report ID: W100A

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
19269	249 EDWARD A. SHINDOLL	108.09	01/25/24	
19270	1166 KENDRA THOMPSON	249.34	01/25/24	
19271	799 TIM A. WILLIAMS	2370.84	01/25/24	
19272	1139 MEGAN OSBORNE	715.27	01/25/24	
19273	617 CYNTHIA J. WHEELING	6455.28	01/25/24	
19274	AFLAC AFLAC	819.60	01/25/24	
19275	ALLEGIANCE FLEX ALLEGIANCE BENEFIT PLAN	81.00	01/25/24	
19276	AMERIPRISE AMERIPRISE FINANCIAL SER	100.00	01/25/24	
19277	CAFE/FLEX ALLEGIANCE BENEFIT PLAN	2847.51	01/25/24	
19278	COREBRIDGE FINA COREBRIDGE FINANCIAL	2795.00	01/25/24	
19279	FTC FTC	100.00	01/25/24	
19280	HORACE MANN HORACE MANN	675.00	01/25/24	
19281	LIFE INSURANCE DEARBORN LIFE INSURANCE	82.81	01/25/24	
19282	MEA-MFT CLASS. TOWNSEND CLASSIFIED MEA	23.70	01/25/24	
19283	MUST MUST	66317.00	01/25/24	
19284	MUST DENTAL/VIS MUST INSURANCE	2952.00	01/25/24	
19285	TEA/MEA TEA/MEA	1582.10	01/25/24	
19286	UNITED WAY UNITED WAY OF THE LEWIS	10.00	01/25/24	
19287	WILLIAMS INVEST WILLIAMS INVESTIGATIONS	533.19	01/25/24	

* denotes missing check number(s)

of Checks: 149

Total: 512414.48

Electronic Checks: 409,741.72

Non-electronic Checks: 102,672.76

Library Interlocal Agreement

3.1

Broadwater School and Community Library INTERLOCAL AGREEMENT

TOWNSEND, MT 59644

AUGUST-1993

REVISED 1999, 2005, 2009, 2015, 2024

PAGE 1

INTERLOCAL AGREEMENT BETWEEN TOWNSEND SCHOOL, K-12 DISTRICT #1, AND THE COUNTY OF BROADWATER TO COOPERATE IN THE PROVISION OF LIBRARY SERVICES TO THE RESIDENTS OF BROADWATER COUNTY.

WHEREAS, the County of Broadwater and the School District are both authorized by law to provide libraries; and

WHEREAS, Sections 7-11-101 through 108, MCA authorize local governments to enter into interlocal agreements to jointly provide services that each are authorized to provide; and

WHEREAS, the purpose of this Agreement is to provide a basis for cooperation between the School District and County which will result in equitable library service to all residents of the County; and

WHEREAS, the County and the School District are desirous of entering into an agreement whereby library services can be provided from a central facility located within Townsend and operated through the joint efforts and authority of both parties;

NOW THEREFORE, in consideration of the execution of this Agreement and the mutual covenants hereinafter expressed, the parties join in establishing and maintaining a joint school-public library mutually agreed to as follows:

I. AGREEMENT

As hereinafter provided, the County Commissioners of Broadwater County (Commissioners) and the Townsend School Board, representing the School District and Superintendent of Townsend Schools, (School Board) agree to support the functions of the joint school-public library within Broadwater County and agree to provide the services of the school-public library to all residents of Broadwater County.

II. NAME

The joint school-public library shall be known as the Broadwater School and Community Library (Library).

III. BOARD OF TRUSTEES

A. Board Composition.

The Broadwater School and Community Library Board of Trustees (BSCL Board) shall be composed of five (5) voting members appointed as follows according to MCA § 22-1-308(4).

1. Two (2) members shall be appointed by the School Board.
2. Three (3) members shall be appointed by the Commissioners.
3. The Superintendent of Townsend Schools shall serve as a non-voting member of the BSCL Board.
4. One member of the Commissioners shall serve as an "ex-officio" member to the BSCL Board.

B. Terms.

1. MCA § 22-1-308 states Trustees shall hold their office for five (5) years from the date of appointment and until their successors are appointed. Initially, appointments must be made for 1-, 2-, 3-, 4-, and 5-year terms. Annually thereafter, there must be appointed before July 1 of each year, in the same manner as the original appointments for a five (5) year term, a trustee to take the place of the retiring trustee. Trustees may not serve more than two (2) full terms in succession.
2. All vacancies, whether by resignation, expiration of term, or otherwise, shall be filled by appointment by the school district or Commissioners, depending on which agency appointed the trustee whose position becomes vacant.
3. If there is a vacancy in the two (2) members appointed by the Townsend School Board, the BSCL Board will notify the Townsend School Board of the vacancy. They will allow the Townsend School Board 6 (six) months, or until July 1 to fill those vacancies before filling the vacancy on their own.
4. If there is a vacancy in the three (3) members appointed by the Broadwater Board of County Commissioners, the BSCL Board will notify the County Commissioners of the vacancy. They will allow the County Commissioners 6 (six) months, or until July 1 to fill those vacancies before filling the vacancy on their own.

C. Powers, Duties, and Responsibilities of the BSCL Board.

1. The BSCL Board shall adopt bylaws and rules consistent with State law for its own transaction of business and for the governance of the Library, including the days, time, and number of regular meetings of the BSCL Board. The BSCL Board shall select a chairperson, vice-chairperson, and secretary to serve one-year terms which may be consecutive and unlimited in number.
2. The BSCL Board shall be responsible for developing policy regarding the general operations and care of the Library. Such policies shall incorporate standard protections such as the "Library Bill of Rights" and the "Freedom to Read Statement" among others to ensure maximum opportunity to provide the full range of quality library services to all the students and citizens of Broadwater County. The BSCL Board shall further be responsible for reviewing and updating the disaster and other plans every four to five years.
3. The BSCL Board shall have the power to contract, receive or deliver library services and to pursue and accept gifts, grants, donations, devices and bequests not subject to reversion at the end of the fiscal year.

4. The BSCL Board shall be directly responsible for the selection of the public librarians.
5. The BSCL Board shall be the primary governing body for the resolution of complaints or grievances arising from the operation of the school-public library. However, should it become necessary, the complaint or grievance can be taken to the School Board or the County Commissioners

IV. COUNTY COMMISSIONERS OF BROADWATER COUNTY DUTIES

The Commissioners shall:

- A. Provide the approved level of funding for the general operation of the Library as well as for a materials and technology budget to meet the non-school needs of the population;
- B. Levy the maximum number of mills allowed by law, unless otherwise limited by other statutes, for support of the Library. Funds raised by those mills will be transferred to the School District's general fund to be expended by the School District for the operation of the Library;
- C. The County will maintain the library depreciation reserve fund established in accordance with MCA § 22-1-716, MCA § 22-1-305 for the acquisition and replacement of property, equipment and improvements necessary to maintain and improve library services;
- D. The BSCL Board may request PILT funding annually from the Commissioners and the Commissioners will consider the request and may grant funding at their discretion; and
- E. The County will make equal monthly payments to the School District for the amount budgeted by the BSCL Board.

V. THE SCHOOL BOARD DUTIES

The School Board shall continue to be responsible for the selection of the school librarians and library aides.

VI. THE SCHOOL DISTRICT DUTIES

The School District shall:

- A. Provide all utilities, janitorial, and maintenance care year-round;
- B. Provide funds for general operation of the library as well as a materials and technology budget for meeting the needs of the school population;
- C. Manage the personnel, financial, purchasing, insurance-related, and day-to-day operations of the Library consistent with this Agreement;
- D. Provide all accounting and payroll services;
- E. Provide necessary property, liability, and workmen's compensation coverage; and
- F. Notify the BSCL Board and School Board of revisions to policies affecting the Library, which will be jointly reviewed and approved by the BSCL Board and the School Board during an annual or bi-annual meeting.

VII. JOINT DUTIES

A. Chief Librarian. The BSCL Board and the School Board shall jointly select a Chief Librarian from one of the full-time school librarians.

1. The Chief Librarian will be expected to attend all BSCL Board and School Board meetings that have library agenda items and to provide such reports that the BSCL Board and School Board may so request.

2. Public and School Librarians are encouraged to attend all BSCL Board and School Board meetings, and their attendance may be mandatory for certain issues at the direction of the Boards, Superintendent, or Chief Librarian. Mandatory attendance for public librarians will be considered paid time for the hours of the meeting.

3. The BSCL Board and Superintendent will provide ongoing feedback on performance, and will provide an annual performance evaluation in conjunction with the school administration.

4. The Chief Librarian will provide library related work plans, work directions, performance evaluations, and feedback for all public librarians and public aides that are consistent with the overall work of the Library.

5. Each year, the Chief Librarian and the Superintendent, with input and assistance from the school district clerk, shall prepare an annual budget detailing county and school district funding levels. The BSCL Board and School Board shall hear the presentation on the Library budget. The BSCL Board and School Board will review the budget; and make any necessary modifications. The proposed budget shall then to be submitted for approval at the regularly scheduled spring/early summer BSCL Board and School Board Meetings for approval. The approved budget will then be sent to the County Commissioners.

B. Library Operations. The BSCL Board and School Board shall jointly adopt policies to govern Library operations. This will be done with particular attention to key policies affecting materials selection and weeding criteria, challenges to collection and censorship.

1. All policies relating to the Library will be compiled in written form; approved by the School Board and BSCL Board; and reviewed every three (3) years by all the governing bodies.

2. Policy updates or revisions relating to the BSCL Board will be presented to the School Board in the monthly meeting of the Townsend School Board.

VIII. LIBRARY ACCESS AND HOURS

A. Library patrons of all ages shall be granted unlimited access to the facility for a number of hours per week equal to, or greater than, the present thirty-one (31) hours being provided at the county library. The public will be allowed access to the Library at the following times:

- Monday: 4 p.m. to 7 p.m.

- Tuesday: 4 p.m. to 7 p.m.
- Wednesday: 4 p.m. to 7 p.m.
- Thursday: 4 p.m. to 7 p.m.
- Friday: 9 a.m. to 4 p.m.
- Saturday: 9 a.m. to 4 p.m.
- Sunday: 12 p.m. to 5 p.m.

Every effort will be made to provide additional hours of public access as soon as it is feasible. Hours may be added in the summer time at the discretion of the BSCL Board and the Chief Librarian.

B. To the greatest extent possible, all services and materials will be equally available to all Library users.

IX. EFFECTIVE DATE, DURATION, AND TERMINATION

A. The adoption of this Agreement by all parties, the County Commissioners of Broadwater County and the Townsend School Board/School District/Superintendent of Townsend Schools, is contingent upon its review and approval by the attorney for the County of Broadwater.

B. Within ten (10) days of adoption by all parties, and prior to implementing it, the Agreement shall be filed with the Broadwater County Clerk and Recorder and Secretary of the State.

C. The Agreement shall be in full force and effect within thirty (30) days of the approval by all parties and shall remain in effect until termination by either party pursuant to the termination provisions set forth below.

D. Either party may terminate this Agreement with six (6) months written notice to the other party. The termination shall become effective at the beginning of the next fiscal year. Such termination does not absolve the parties from satisfying any federal equity requirements assigned to this joint library project. According to MCA § 7-11-105 both parties agree to the following as the basis for termination should such become necessary:

1. Upon termination, the Library building and anything attached or built into the Library will become the sole property of the Townsend School District. Interest in real and personal property, including permanent improvements, shall be divided by mutually agreeable means, and a settlement shall be reached which is agreeable to both parties. Such a settlement shall account for issues such as federal equity in the building.

2. Regarding the furnishings and stockings of the Library, including but not limited to the books, furnishings, and technology, the contribution of each board is equal to the percentage each contributed to the purchase, including all sources of funding.

3. An ongoing accounting through budgets and requisitions will determine further divisions of assets.

E. This Agreement shall be renewed every five (5) years by all parties involved.

X. APPROVAL AND ADOPTION OF AGREEMENT

This Agreement was approved and adopted by all parties on the _____ day of _____, 2024, effective upon adoption.

The Townsend School Board:

Jason Noyes, Chairperson

Date

Chase Ragen, Vice-Chairperson

Date

Daniel Truesdell, Member

Date

Jason Kool, Member

Date

Vanessa Flynn, Member

Date

The County Commissioners of Broadwater County:

Darrel Folkvord, Chair

Date

Debi Randolph, Vice-Chair

Date

Lindsey Richtmyer, Member

Date

Attest:

Angie Paulsen

Broadwater County Clerk and Recorder

Date

Elementary Mentor Payments

3.3

TOWNSEND K-12 SCHOOL DISTRICT #1

201 North Spruce Street • Townsend, MT 59644

EXTRA DUTY AGREEMENT

The agreement is made by and between Townsend Schools, K-12 District #1, and

Lisa Larson

hereby accepts assignment to perform extra duty services consisting of the following:

Townsend Teacher Mentor

\$200

and for these services the school district agrees to pay the stipends listed with each position above for the 2023-2024 school year contingent upon the activity/sport being offered by Townsend K-12 School District #1. Upon completion of each extra-duty assignment, and when all necessary inventory accountability procedures have been completed, payment will be rendered as per the extra-curricular pay schedule. The term of this contract is for the 2023-2024 school year unless otherwise terminated earlier by virtue of the doctrine of impossibility as specified in 1-3-222, MCA. Employee shall have no expectation of continued employment with the School District upon the expiration of the term of this Contract. Both parties agree that without board action, employment will automatically terminate upon expiration of this Contract. Please notify the clerk or superintendent **within twenty days** of receiving this contract if you will be accepting this position.

Staff Member Signature

Date

Board Chairman Signature

Date

District Clerk Signature

Date

TOWNSEND K-12 SCHOOL DISTRICT #1

201 North Spruce Street • Townsend, MT 59644

EXTRA DUTY AGREEMENT

The agreement is made by and between Townsend Schools, K-12 District #1, and

Magalie Belanger

hereby accepts assignment to perform extra duty services consisting of the following:

Townsend Teacher Mentor

\$200

and for these services the school district agrees to pay the stipends listed with each position above for the 2023-2024 school year contingent upon the activity/sport being offered by Townsend K-12 School District #1. Upon completion of each extra-duty assignment, and when all necessary inventory accountability procedures have been completed, payment will be rendered as per the extra-curricular pay schedule. The term of this contract is for the 2023-2024 school year unless otherwise terminated earlier by virtue of the doctrine of impossibility as specified in 1-3-222, MCA. Employee shall have no expectation of continued employment with the School District upon the expiration of the term of this Contract. Both parties agree that without board action, employment will automatically terminate upon expiration of this Contract. Please notify the clerk or superintendent **within twenty days** of receiving this contract if you will be accepting this position.

Staff Member Signature

Date

Board Chairman Signature

Date

District Clerk Signature

Date

TOWNSEND K-12 SCHOOL DISTRICT #1

201 North Spruce Street • Townsend, MT 59644

EXTRA DUTY AGREEMENT

The agreement is made by and between Townsend Schools, K-12 District #1, and

Shayna Gillespie

hereby accepts assignment to perform extra duty services consisting of the following:

Townsend Teacher Mentor

\$200

and for these services the school district agrees to pay the stipends listed with each position above for the 2023-2024 school year contingent upon the activity/sport being offered by Townsend K-12 School District #1. Upon completion of each extra-duty assignment, and when all necessary inventory accountability procedures have been completed, payment will be rendered as per the extra-curricular pay schedule. The term of this contract is for the 2023-2024 school year unless otherwise terminated earlier by virtue of the doctrine of impossibility as specified in 1-3-222, MCA. Employee shall have no expectation of continued employment with the School District upon the expiration of the term of this Contract. Both parties agree that without board action, employment will automatically terminate upon expiration of this Contract. Please notify the clerk or superintendent **within twenty days** of receiving this contract if you will be accepting this position.

Staff Member Signature

Date

Board Chairman Signature

Date

District Clerk Signature

Date

TOWNSEND K-12 SCHOOL DISTRICT #1

201 North Spruce Street • Townsend, MT 59644

EXTRA DUTY AGREEMENT

The agreement is made by and between Townsend Schools, K-12 District #1, and

Kristine Gillespie

hereby accepts assignment to perform extra duty services consisting of the following:

Townsend Teacher Mentor

\$200

and for these services the school district agrees to pay the stipends listed with each position above for the 2023-2024 school year contingent upon the activity/sport being offered by Townsend K-12 School District #1. Upon completion of each extra-duty assignment, and when all necessary inventory accountability procedures have been completed, payment will be rendered as per the extra-curricular pay schedule. The term of this contract is for the 2023-2024 school year unless otherwise terminated earlier by virtue of the doctrine of impossibility as specified in 1-3-222, MCA. Employee shall have no expectation of continued employment with the School District upon the expiration of the term of this Contract. Both parties agree that without board action, employment will automatically terminate upon expiration of this Contract. Please notify the clerk or superintendent **within twenty days** of receiving this contract if you will be accepting this position.

Staff Member Signature

Date

Board Chairman Signature

Date

District Clerk Signature

Date

Retirement Incentive Awards

3.4

Townsend School District
Townsend, Montana

**LETTER OF RETIREMENT AND APPLICATION FOR
EARLY RETIREMENT INCENTIVE**

I hereby submit my retirement to the Board of Trustees of the Townsend School District effective May 31, 2024. I am submitting this retirement in conjunction with my acceptance of the Early Retirement Incentive for employees offered by the School District. I understand that if my application for this Early Retirement Incentive is accepted, I will not be allowed to revoke this retirement, and my employment with the District will terminate at the conclusion of my current employment contract.

This is to notify the Board of Trustees of Townsend School District that I hereby apply for the employee Early Retirement Incentive offered by the School District. I hereby acknowledge that I have read and understand all of the provisions contained in the Early Retirement Incentive and agree to abide by them. I understand that my eligibility for this is dependent upon my non-revocable retirement from the School District effective May 31, 2024. I further understand and agree that the School District's obligation resulting from this Early Retirement Incentive will not exceed a cash payment of \$15,000, and the District's remittance of any taxes and/or retirement contributions related to such payments which may be required by state and/or federal agencies. I understand that, if I am enrolled in the Montana Teachers' Retirement System, I must notify the Montana Teachers' Retirement System ninety (90) days prior to my retirement of my decision to retire in order to complete the Termination Pay – Irrevocable Election Form.

Position 2nd Grade Teacher

Date 1-24-24

Signature Wendy Gravelley

RECEIVED IN THE ADMINISTRATOR'S OFFICE

TIME 8:00 AM

DATE 1/24/24

SIGNATURE Kayce Williams

Townsend School District
Townsend, Montana

**LETTER OF RETIREMENT AND APPLICATION FOR
EARLY RETIREMENT INCENTIVE**

I hereby submit my retirement to the Board of Trustees of the Townsend School District effective May 31, 2024. I am submitting this retirement in conjunction with my acceptance of the Early Retirement Incentive for employees offered by the School District. I understand that if my application for this Early Retirement Incentive is accepted, I will not be allowed to revoke this retirement, and my employment with the District will terminate at the conclusion of my current employment contract.

This is to notify the Board of Trustees of Townsend School District that I hereby apply for the employee Early Retirement Incentive offered by the School District. I hereby acknowledge that I have read and understand all of the provisions contained in the Early Retirement Incentive and agree to abide by them. I understand that my eligibility for this is dependent upon my non-revocable retirement from the School District effective May 31, 2024. I further understand and agree that the School District's obligation resulting from this Early Retirement Incentive will not exceed a cash payment of \$15,000, and the District's remittance of any taxes and/or retirement contributions related to such payments which may be required by state and/or federal agencies. I understand that, if I am enrolled in the Montana Teachers' Retirement System, I must notify the Montana Teachers' Retirement System ninety (90) days prior to my retirement of my decision to retire in order to complete the Termination Pay – Irrevocable Election Form.

Position 5th grade teacher Date 1/24/2024
Signature Rimberly D. Gilligan

RECEIVED IN THE ADMINISTRATOR'S OFFICE

TIME 8:06 AM DATE 1/24/24
SIGNATURE Kayce Williams

Townsend School District
Townsend, Montana

**LETTER OF RETIREMENT AND APPLICATION FOR
EARLY RETIREMENT INCENTIVE**

I hereby submit my retirement to the Board of Trustees of the Townsend School District effective May 31, 2024. I am submitting this retirement in conjunction with my acceptance of the Early Retirement Incentive for employees offered by the School District. I understand that if my application for this Early Retirement Incentive is accepted, I will not be allowed to revoke this retirement, and my employment with the District will terminate at the conclusion of my current employment contract.

This is to notify the Board of Trustees of Townsend School District that I hereby apply for the employee Early Retirement Incentive offered by the School District. I hereby acknowledge that I have read and understand all of the provisions contained in the Early Retirement Incentive and agree to abide by them. I understand that my eligibility for this is dependent upon my non-revocable retirement from the School District effective May 31, 2024. I further understand and agree that the School District's obligation resulting from this Early Retirement Incentive will not exceed a cash payment of \$15,000, and the District's remittance of any taxes and/or retirement contributions related to such payments which may be required by state and/or federal agencies. I understand that, if I am enrolled in the Montana Teachers' Retirement System, I must notify the Montana Teachers' Retirement System ninety (90) days prior to my retirement of my decision to retire in order to complete the Termination Pay – Irrevocable Election Form.

Position Teacher Date 1/24/24
Signature 

RECEIVED IN THE ADMINISTRATOR'S OFFICE

TIME 4:05 pm DATE 1/24/24
SIGNATURE Kayce Williams

Townsend School District
Townsend, Montana

EARLY RETIREMENT INCENTIVE FOR CERTIFIED EMPLOYEES

ELIGIBILITY: This is a one-time offer. To be eligible an employee¹ must submit the non-revocable Letter of Retirement and Application form (attached hereto) to the Townsend School District, which shall become effective May 31, 2024. **The application period will open on January 24, 2024, at 8:00 A.M. and the non-revocable Letter of Retirement and Application must be postmarked or hand-delivered to the Superintendent or Board Clerk no later than 12:00 P.M. on February 5, 2024.** In addition, to be eligible, the employee must be eligible to retire with the Montana Teacher's Retirement System with a minimum of twenty-five (25) years of creditable service as of May 31, 2024, or be 60 years of age with five years membership in the MTRS. The Staff member must have ten (10) years in the Townsend School District. **The District will accept up to a maximum of 2 participants based on seniority. If the participants have equal seniority, eligible applicants for this incentive will be accepted on a first-come-first-serve basis.** Once 2 applications are received from eligible applicants, subsequent applications shall be returned to the applicants and the accompanying retirement shall not be accepted by the Board of Trustees.

BENEFIT: The District agrees to pay to those employees selected pursuant to the foregoing a cash payment of \$15,000.00. The cash payment of \$15,000 is not inclusive of any retirement contributions that may be required of the District pursuant to the employee's election and MCA § 19-20-716. The incentive payment may or may not be used to supplement retirement benefits from the Montana Teachers' Retirement System in the form of termination pay conversions. The School District will make any required contributions relating to the payment of this amount to the Montana Teachers' Retirement System.

LIMITS: This early retirement incentive imposes no obligation upon the District other than that stated herein and whether it is offered in future years is at the sole discretion of the Board. In the event that the employee submits and the District receives a signed Letter of Retirement and Application under the terms herein, the employee shall not have the right to revoke his or her retirement upon acceptance of the District.

Employees considering this ERIP plan are advised to consult with a representative of the Teachers' Retirement System and an attorney of their choice for advice on their legal rights.

¹All references to "employee" refer to certified teaching personnel who have a valid contract with the Townsend School District for the 2021-2022 school year and who meet the criteria identified in the "Eligibility" section.

Townsend School District
Townsend, Montana

**LETTER OF RETIREMENT AND APPLICATION FOR
EARLY RETIREMENT INCENTIVE**

I hereby submit my retirement to the Board of Trustees of the Townsend School District effective May 31, 2024. I am submitting this retirement in conjunction with my acceptance of the Early Retirement Incentive for employees offered by the School District. I understand that if my application for this Early Retirement Incentive is accepted, I will not be allowed to revoke this retirement, and my employment with the District will terminate at the conclusion of my current employment contract.

This is to notify the Board of Trustees of Townsend School District that I hereby apply for the employee Early Retirement Incentive offered by the School District. I hereby acknowledge that I have read and understand all of the provisions contained in the Early Retirement Incentive and agree to abide by them. I understand that my eligibility for this is dependent upon my non-revocable retirement from the School District effective May 31, 2024. I further understand and agree that the School District's obligation resulting from this Early Retirement Incentive will not exceed a cash payment of \$15,000, and the District's remittance of any taxes and/or retirement contributions related to such payments which may be required by state and/or federal agencies. I understand that, if I am enrolled in the Montana Teachers' Retirement System, I must notify the Montana Teachers' Retirement System ninety (90) days prior to my retirement of my decision to retire in order to complete the Termination Pay – Irrevocable Election Form.

Position _____

Date _____

Signature _____

RECEIVED IN THE ADMINISTRATOR'S OFFICE

TIME _____

DATE _____

SIGNATURE _____

Scholarship CD Interest Decision

3.5

Effective Date:

August 15, 2023

Toll Free:

1-888-750-2265

**CERTIFICATE OF DEPOSIT (CD) RATES***

Term Length	Minimum Deposit	Interest Rate	APY	Additional Information
4-MONTH SPECIAL*	\$ 500.00	4.50%	4.57%	<p>Please contact a Relationship Banker for further information about applicable fees and terms.</p> <p>* Institutional funds are not eligible for CD Specials *</p> <p>\$500 minimum daily balance required to obtain APY. Interest credited annually and at maturity for terms 12 months and greater. Interest credited at maturity for terms less than 12 months.</p> <p>Early withdrawal penalty may apply.</p>
10-MONTH SPECIAL*	\$ 500.00	4.25%	4.26%	
3 Months	\$ 500.00	0.50%	0.50%	
6 Months	\$ 500.00	1.00%	1.00%	
1 Year	\$ 500.00	1.50%	1.50%	
2 Years	\$ 500.00	2.00%	2.00%	
3 Years	\$ 500.00	1.75%	1.75%	
4 Years	\$ 500.00	1.50%	1.50%	
5 Years	\$ 500.00	1.50%	1.50%	
1 Year Variable	\$ 500.00	5.25%	5.25%	

INDIVIDUAL RETIREMENT ACCOUNT (IRA) RATES*

Term Length	Minimum Deposit	Interest Rate	APY	Additional Information
18-Month Variable	\$ 50.00	0.40%	0.40%	<p>Please contact a Relationship Banker for further information about applicable fees and terms.</p> <p>\$50.00 minimum daily balance required to obtain APY.</p>
1 Year	\$ 50.00	1.00%	1.00%	
2 Years	\$ 50.00	2.00%	2.00%	
3 Years	\$ 50.00	1.75%	1.75%	
4 Years	\$ 50.00	1.50%	1.50%	
5 Years	\$ 50.00	1.50%	1.50%	

CHECKING AND SAVINGS ACCOUNT RATES*

Account Type	Minimum Deposit	Interest Rate	APY	Additional Information
Opportunity Interest Checking	\$ 1,000.00	0.02%	0.02%	<p>Please contact a Relationship Banker for further information about applicable fees and terms.</p> <p>Minimum daily balance required to obtain APY must be equal to minimal deposit amount show for each account.</p> <p>Christmas Club Savings and HSA: \$100.00 minimum daily balance required to obtain APY.</p>
Opportunity Preferred Checking	\$ 2,500.00	0.03%	0.03%	
Opportunity Business Interest Checking	\$ 1,000.00	0.03%	0.03%	
Opportunity Savings	\$ 100.00	0.05%	0.05%	
Christmas Club Savings	\$ -	0.05%	0.05%	
Health Savings Account (HSA)	\$ 25.00	0.08%	0.08%	

MONEY MARKET ACCOUNT RATES*

Opportunity Money Market	Minimum Daily Balance to Obtain APY	Interest Rate	APY	Additional Information
≤ \$ 9,999.99	\$ 1,000.00	0.10%	0.10%	<p>Please contact a Relationship Banker for further information about applicable fees and terms.</p> <p>\$1000.00 Minimum Opening Deposit.</p>
≥ \$ 10,000.00	\$ 10,000.00	0.12%	0.12%	
≥ \$ 25,000.00	\$ 25,000.00	0.15%	0.15%	
≥ \$ 50,000.00	\$ 50,000.00	0.25%	0.25%	
≥ \$100,000.00	\$ 100,000.00	0.50%	0.50%	
≥ \$300,000.00	\$ 300,000.00	0.75%	0.75%	
Opportunity Preferred Money Market	Minimum Daily Balance to Obtain APY	Interest Rate	APY	Additional Information
≤ \$ 24,999.99	\$ 1,000.00	0.15%	0.15%	<p>Please contact a Relationship Banker for further information about applicable fees and terms.</p> <p>\$20,000.00 Minimum Opening Deposit.</p>
≥ \$ 25,000.00	\$ 25,000.00	0.25%	0.25%	
≥ \$ 50,000.00	\$ 50,000.00	0.35%	0.35%	
≥ \$100,000.00	\$ 100,000.00	0.75%	0.75%	
≥ \$300,000.00	\$ 300,000.00	1.00%	1.00%	
≥ \$500,000.00	\$ 500,000.00	1.25%	1.26%	

* All Interest Rates and Annual Percentage Yields (APYs) are effective as of the date at top of page and may change after account opening.

Fees may reduce earnings on accounts.



STATEMENT OF ACCOUNT

OPPORTUNITY BANK OF MONTANA
1400 PROSPECT AVE PO BOX 4999
HELENA MT 59604

088 00006 00
Customer:

Page: 1
21794 01/22/2024

Telephone: 888-750-2265

BROADWATER COUNTY TREASURER
MCCARTY SCHOLARSHIP FUND
201 N SPRUCE ST
TOWNSEND MT 59644-2215

OPPORTUNITY BANK OF MONTANA
400 BROADWAY ST
TOWNSEND MT 59644-1002

Telephone: 406-266-3176

=====

PUBLIC FUNDS Certificate XXXX199187

=====

Original Issue Date:	10/30/2023	Interest Rate:	4.5000 %
Original Issue Value:	102,220.47	Maturity Date:	02/29/2024
		Term:	4 Months

* A p p r o a c h i n g R e n e w a l A d v i c e *

Your certificate will mature on 02/29/2024. Interest will be compounded on an at maturity basis. Interest will be credited to your certificate at maturity. The current balance of your PUBLIC FUNDS Certificate is 102,220.47. If the certificate renews, the new maturity date will be 06/30/2024.

THIS CERTIFICATE (CD) IS AUTOMATICALLY RENEWED AND WILL RENEW ON MATURITY DATE UNLESS YOU CHOOSE TO CASH IT ON THE MATURITY DATE OR WITHIN 10 DAYS AFTER THE MATURITY DATE. THE INTEREST RATE AND ANNUAL PERCENTAGE YIELD (APY) HAVE NOT YET BEEN DETERMINED. PLEASE CALL US AT 888-750-2265, ON THE MATURITY DATE, FOR CURRENT INTEREST RATE AND APY INFORMATION.

STATEMENT OF ACCOUNT

OPPORTUNITY BANK OF MONTANA
1400 PROSPECT AVE PO BOX 4999
HELENA MT 59604

088 00006 00
Customer:

Page: 1
21794 01/22/2024

Telephone:888-750-2265

BROADWATER COUNTY TREASURER
MELISSA L FRANKS
KAYCE L WILLIAMS
TOWNSEND K-12 SCHOOL DISTRICT
201 N SPRUCE ST
TOWNSEND MT 59644-2215

OPPORTUNITY BANK OF MONTANA
400 BROADWAY ST
TOWNSEND MT 59644-1002

Telephone:406-266-3176

=====

PUBLIC FUNDS Certificate XXXX199195

=====

Original Issue Date:	10/30/2023	Interest Rate:	4.5000 %
Original Issue Value:	102,223.01	Maturity Date:	02/29/2024
		Term:	4 Months

* A p p r o a c h i n g R e n e w a l A d v i c e *

Your certificate will mature on 02/29/2024. Interest will be compounded on an at maturity basis. Interest will be credited to your certificate at maturity. The current balance of your PUBLIC FUNDS Certificate is 102,223.01. If the certificate renews, the new maturity date will be 06/30/2024.

THIS CERTIFICATE (CD) IS AUTOMATICALLY RENEWED AND WILL RENEW ON MATURITY DATE UNLESS YOU CHOOSE TO CASH IT ON THE MATURITY DATE OR WITHIN 10 DAYS AFTER THE MATURITY DATE. THE INTEREST RATE AND ANNUAL PERCENTAGE YIELD (APY) HAVE NOT YET BEEN DETERMINED. PLEASE CALL US AT 888-750-2265, ON THE MATURITY DATE, FOR CURRENT INTEREST RATE AND APY INFORMATION.

Records Disposal

3.6

Request for Records Disposal or Transfer Authorization

FROM: Pam Watson/Kayce Williams

PHONE: (406)441-3471

ADDRESS: Townsend School, 201 N. Spruce, Townsend, MT 59644

DISPOSAL NUMBER: 31

Send Completed Form To: Montana Historical Society, Jodie Foley (406)-444-7482

Schedule #	Item #	Page #	Description of Records (include case # or other identifying info)	Inclusive Dates (mm/yyyy)		Confidential *	10 Year Rule	Disposal Approval (Committee only)		Agency Comments	Audit History or Committee Comments
				From	To			Yes	No		
7	1/IV	1b	Routine Correspondence, Agg Hours, Audit/GasB, MASBO, MTSBA, Newsletter	2015	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	15/VIII	1	Copies of W-2's and 1099's	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	2/IV	2	Non-Permanent Trustee Report and Budget Work papers	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	6/I	7	Individual Transportation Contracts	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	9/VIII	2	Payroll Deduction Reports	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	12/VIII	1	Timesheets	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	22/III	2	Claims	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	1/III	1	A101's	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	1-4	1-4	Grant Files	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	54/III	4	Copies of Purchase Orders	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	28/III	2	County Treasurer Monthly Cash Reports/Warrant Cash Transfers	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	31/III	2	County Treasurer Balance Sheets	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	13/VIII	1	Employee Sick and Vacation Leave Reports	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	2/I	7	Bus Transportation Contracts/Bus Route Forms	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	3/IV	2	Duplicates of Employee Contracts	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	4/IV	2	Reference Files for Driver/Traffic Education	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	3/II	1	Candidate Filing Sheets	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	1b/IV	1	Routine Election Correspondence	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	1/IV	1b	Routine Correspondence: Committee Notes, Old Credit Card Info	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	19/III	1	Voided Warrants	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

7	1/IV	1b and 4	Routine Correspondence (Faxes), Reference Wage and Hour Booklets	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	10/VIII	1	Reports: Unemployment, Soc. Sec., State, Federal, PERS, TRS, W. Comp	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	48/III	3	E-Rate Reports	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	I.	8.	Reference Files for Enrollment	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	43/III	3	General Journal Vouchers	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	41/III	3	Food Services Claim for Reimbursement	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	I/IV	1b	Routine Correspondence: Technology Depreciation	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	9/III	1	Duplicate Activity Fund Balances	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Ib/IV	1	Routine Correspondence: Health and Property Insurance	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	6/VIII	1	Old Direct Deposit Files	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	1/IV	1b	Routine Medicaid Information	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	1/IV	1b	Census Routine Correspondence	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	III	58	Copies of County Investments	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	2/IV	2	Non-Permanent Trustee Report	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	III.	4e	Tuition agreements	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	I-3	11.	Surplus Property Files	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	IX	30	OSHA Reports	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	IX.	2.	Applications – Not Hired	2011	2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	IX	23	Union Negotiations/Correspondence	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	IV-2	4.	Reference Files for OPI Terms of Employment & Compensation Reports	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	1/III	15	Payroll/Budget Transactions	2014	2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	6/VIII	1	Flexible Spending Accounts and Information	2014	2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
									<input type="checkbox"/>

LOCAL GOVERNMENT ENTITY SIGNATURES ARE REQUIRED BEFORE MAILING FOR APPROVAL

*** CONFIDENTIAL:** The local entity must determine if records are confidential or sensitive and be marked accordingly.

Authorized Local Government Representative:

Name: Jason Noyes, Chairman

Signature:

Date:

Phone:

(406)441-3471

Records Custodian: Name: Kayce Williams

Signature:

Date:

Phone: (406)441-3471

Certificate of Transfer/Destruction/Disposition Comments (Requesting Agency Use Only)

I hereby attest that I have destroyed, transferred or retained records as designated by the Local Government Subcommittee. If transferred, I have noted in the "Comments" field above, the entity to which the records have been relocated.

Name:

Title:

Date:

Signature:

Trustee Election

TRUSTEE RESOLUTION CALLING FOR AN ELECTION

(Regular School Election)

BE IT RESOLVED, the Board of Trustees for School District No. 1, Broadwater County, State of Montana, will hold the Annual Regular School Election on Tuesday, the 7th day of May, 2024, which date is not less than seventy (70) days after the passage of this resolution.

The purpose of the election is to elect two (2) trustees for a three (3)-year term and one (1) trustee for a one-year term.

If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Angie Paulsen, Election Administrator, to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

BE IT FURTHER RESOLVED, that the District Clerk of the school district is to notify the county election administrator of the date of holding said election, request the close of regular registration and to prepare and furnish election materials as required by law.

No further proceedings were conducted relating to the regular school election.

Print Name of Board Chair

Signature of Board Chair

Print Name of District Clerk

Signature of District Clerk

Dated this 13th day of February, 2024.

MTSBA Membership Survey



2024 Annual MTSBA Membership Survey

Dear MTSBA Member:

First and foremost, we value your membership in MTSBA, we are appreciative of your work every day, and are honored to advocate on your behalf each and every day. In order for us to keep improving and continually meet the needs of our members, we are looking for your candid feedback on MTSBA's performance, your engagement with MTSBA, and on MTSBA's programs and services.

We are requesting that you complete the survey on or before **5:00 p.m. on Wednesday, February 14, 2024**. This will give you an opportunity to discuss this survey collectively as a board at one of your regular or special board meetings and will give us time to compile the results for use by the MTSBA Board during its March 2024 Strategic Planning meeting.

The purpose of this survey is to gather feedback from MTSBA member trustees, superintendents and other administrative leaders, and business managers regarding the programs, services, communications and general performance of MTSBA.

Although there is an option for you to add your name to the survey, you are **not** required to do so to participate in the survey. Confidentiality for those not wishing to identify their name will be respected and assured.

Most of the rest of the questions in the survey do require an answer and you can identify those questions by the asterisk (*) by the question. If you have nothing to add, please just fill in with "N/A" or something similar, which will allow you to move to the next question and to complete the survey.

The MTSBA Board and Staff are interested in your candid opinions and will be using your input to assist MTSBA's efforts in continuously improving and in continuing to meet your District's needs

into the future.

Thank you in advance for taking the time to participate in this survey. The estimated time to complete is less than 5 minutes.

Sincerely,

The MTSBA Board and Staff

1. OPTIONAL QUESTION -

Again, providing your name is optional. You are welcome to complete this question or skip it and go to question number 2.

Name

Position

School District

* 2. DEMOGRAPHICS

In order to separately sort answers of those participating in our survey, we request that you identify your current position with your school district.

☐ This survey was completed as a joint project by the board of trustees.

☐ Board Chair

☐ Trustee

☐ Superintendent

☐ Principal

☐ Business Manager

☐ Other (please specify)

* 3. DEMOGRAPHICS

Please identify the type of school district in which you serve or work.

☐ AA

into the future.

Thank you in advance for taking the time to participate in this survey. The estimated time to complete is less than 5 minutes.

Sincerely,

The MTSBA Board and Staff

1. OPTIONAL QUESTION -

Again, providing your name is optional. You are welcome to complete this question or skip it and go to question number 2.

Name

Position

School District

* 2. DEMOGRAPHICS

In order to separately sort answers of those participating in our survey, we request that you identify your current position with your school district.

☐ This survey was completed as a joint project by the board of trustees.

☐ Board Chair

☐ Trustee

☐ Superintendent

☐ Principal

☐ Business Manager

☐ Other (please specify)

* 3. DEMOGRAPHICS

Please identify the type of school district in which you serve or work.

☐ AA

- ☐ A
- ☐ B
- ☐ C
- ☐ Independent Elementary
- ☐ District Serving Predominantly American Indian Children
- ☐ Other (please specify)

* 4. DEMOGRAPHICS

How long have you participated in MTSBA's programs and services? If you have participated through multiple roles, please answer according to the combined number of years of participation.

- ☐ 0-5 years
- ☐ 5+-10 years
- ☐ 10+-15 years
- ☐ 15+ years

* 5. MTSBA PROGRAMS AND SERVICES

What MTSBA programs and services has your school district used and what is your opinion of the quality of such service? *Please check all boxes that apply for each program or service.*

	Extremely satisfied	Satisfied	Dissatisfied	Extremely dissatisfied	Unknown, no applicable interactions
MTSBA's Statewide Trainings (Back to School Legal Primer, Safety and Innovations Symposium, 504/IDEA, HR Symposium, Budget Symposium, April "Hot Employment Topic" Seminar, June Leadership Symposium, ISBC Summer Symposium,	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Extremely satisfied	Satisfied	Dissatisfied	Extremely dissatisfied	Unknown, no applicable interactions
Activities/Athletics Training, Title IX Training, Collective Bargaining Training)					
MTSBA In-District Customized Trainings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MTSBA's Lead and Learn Webinars (including the Newly- Elected Trustee Video Series)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MTSBA Publications (Daily Dispatch, Question of the Week, Monthly E-Lert, Courtroom to Boardroom, Montana Education Law Reporter (MELR), Policy Notes, 2023 Legislative Platform)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MTSBA's Advocacy and Engagement Opportunities (MTSBA Thursday Thinktanks, Delegate Assembly, Annual Membership Meeting, K-12 Vision Group, lobbying and grassroots advocacy)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MTSBA Website and Connect2 Communities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MTSBA's Legal Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MTSBA's Labor Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MTSBA's Policy Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MTSBA's Strategic Planning Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MTSBA's Superintendent Search Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MSGIA Workers Compensation Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MSGIA Property and Casualty Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Unknown, no
applicable
interactions

Extremely
satisfied

Satisfied

Dissatisfied

Extremely
dissatisfied

Activities/Athletics Training,
Title IX Training, Collective
Bargaining Training)

MTSBA In-District Customized
Trainings

MTSBA's Lead and Learn
Webinars (including the Newly-
Elected Trustee Video Series)

MTSBA Publications (Daily
Dispatch, Question of the
Week, Monthly E-Lert,
Courtroom to Boardroom,
Montana Education Law
Reporter (MELR), Policy
Notes, 2023 Legislative
Platform)

MTSBA's Advocacy and
Engagement Opportunities
(MTSBA Thursday Thinktanks,
Delegate Assembly, Annual
Membership Meeting, K-12
Vision Group, lobbying and
grassroots advocacy)

MTSBA Website and Connect2
Communities

MTSBA's Legal Services

MTSBA's Labor Services

MTSBA's Policy Services

MTSBA's Strategic Planning
Services

MTSBA's Superintendent
Search Services

MSGIA Workers
Compensation Program

MSGIA Property and Casualty
Program

☐☐

Unknown, no
applicable
interactions

Extremely
satisfied

Satisfied

Dissatisfied

Extremely
dissatisfied

MTSUIP Unemployment
Insurance Program

☐
☐
☐
☐
☐

MUST Health Insurance

☐
☐
☐
☐
☐

MCEL (Annual Conference,
MCEL.org)

☐
☐
☐
☐
☐

The Coalition of Advocates for
Montana's Public Schools (The
Great Work of Montana's
Public Schools,
coalitionofmtk12advocates.org)

☐
☐
☐
☐
☐

Other (please specify)

* 6. MTSBA GOVERNANCE AND ENGAGEMENT

Please mark the circles below that best represent your opinion regarding the statements below.

Unknown, no
applicable
interactions

Strongly
Disagree

Disagree

Agree

Strongly agree

MTSBA's provides
programs and
services that
meet the needs of
its member school
boards.

☐
☐
☐
☐
☐

MTSBA's
governance
structure (e.g.
Delegate Assembly,
Annual Meeting,
Board of Directors)
meets the needs of
its member school
boards.

☐
☐
☐
☐
☐

Unknown, no
applicable
interactions

Strongly
Disagree

Disagree

Agree

Strongly agree

The MTSBA Board
and its member
school boards
respect and have
confidence in one
another.

☐☐☐☐☐

The MTSBA Board
and its member
school boards
embrace the
philosophy of "each
child in every public
school."

☐☐☐☐☐

MTSBA facilitates
open and candid
communications
among its
members,
allowing issues to
be addressed in a
constructive and
timely manner.

☐☐☐☐☐

MTSBA's
communications are
effective in assisting
me in my respective
position.

☐☐☐☐☐

Supplemental Comments

*** 7. Please mark the circle that best reflects your opinion regarding the statement below.**

Strongly disagree

Disagree

Agree

Strongly agree

The MTSBA Board
and Staff provide
strong leadership in
support of elected

☐☐☐☐

Unknown, no
applicable
interactions

Strongly
Disagree

Disagree

Agree

Strongly agree

The MTSBA Board
and its member
school boards
respect and have
confidence in one
another.

☐☐☐☐☐

The MTSBA Board
and its member
school boards
embrace the
philosophy of "each
child in every public
school."

☐☐☐☐☐

MTSBA facilitates
open and candid
communications
among its
members,
allowing issues to
be addressed in a
constructive and
timely manner.

☐☐☐☐☐

MTSBA's
communications are
effective in assisting
me in my respective
position.

☐☐☐☐☐

Supplemental Comments

*** 7. Please mark the circle that best reflects your opinion regarding the statement below.**

Strongly agree

Agree

Disagree

Strongly disagree

The MTSBA Board
and Staff provide
strong leadership in
support of elected

☐☐☐☐

Strongly agree

Agree

Disagree

Strongly disagree

school board
governance with the
goal of developing
the full potential of
each child.

Supplemental Comments

*** 8. Please mark the circle that best reflects your opinion regarding the statement below.**

More enthusiastic

Less enthusiastic

No change

In reflecting on all of
your interactions
with MTSBA over
the last year, are
you more or less
enthusiastic about
your school district's
membership in
MTSBA than you
were before the
year began?

☐☐☐

Supplemental Comments

Done

Powered by



SurveyMonkey

See how easy it is to [create a survey](#).

Personnel

I will be terminating my employment with the Broadwater county school system on February 29, 2024.

Steven G Nelson

Steven G. Nelson
1/23/24

Received
1/25/24
8a

S. H. Nelson

Kayce Williams

From: Allie Lampman <alampman@townsend.k12.mt.us>
Sent: Wednesday, February 7, 2024 8:57 AM
To: Susie Hedalen; Kayce Williams
Subject: MS Track Resignation

Hi there,

The position is already posted, but I forgot to send a written resignation. I am needing to step down from MS track coach this year due to my husband's health.

*if anyone is wanting to just take it for a year, I would be more than happy to apply again next year. I just don't know what my spring will look like this year or when my husband will be having surgery.

--

Allie Lampman

She/Her

Broadwater High School

English / Student Council / Fall Cheer / Asst. Speech and Drama



TOWNSEND K-12 SCHOOL DISTRICT #1

201 North Spruce Street • Townsend, MT 59644

EXTRA DUTY AGREEMENT

The agreement is made by and between Townsend Schools, K-12 District #1, and

Jamee Cameron

hereby accepts assignment to perform extra duty services consisting of the following:

Jr High Golf

Step 0

\$1514

and for these services the school district agrees to pay the stipends listed with each position above for the 2023-2024 school year contingent upon the activity/sport being offered by Townsend K-12 School District #1. Upon completion of each extra-duty assignment, and when all necessary inventory accountability procedures have been completed, payment will be rendered as per the extra-curricular pay schedule. The term of this contract is for the 2023-2024 school year unless otherwise terminated earlier by virtue of the doctrine of impossibility as specified in 1-3-222, MCA. Employee shall have no expectation of continued employment with the School District upon the expiration of the term of this Contract. Both parties agree that without board action, employment will automatically terminate upon expiration of this Contract. Please notify the clerk or superintendent **within twenty days** of receiving this contract if you will be accepting this position.

Staff Member Signature

Date

Board Chairman Signature

Date

District Clerk Signature

Date

Principal's Reports



K-5 Principal Report

February 13, 2024

- 1st grade family lunch
- STEAM night
- STRIVE training
- Principal Conference
- Kindergarten registration/roundup
- Early Lit meeting
- 2nd quarter awards assembly
- Community Daycare update
- 5th day update

Events:

- February 19, 2024 - No School or 5th day program
- February 20, 2024 - PTC (3rd - 12th)

Attendance Data: (medical/excused/unexcused/parent request/unknown)

Absences	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Kinder	18	52	87	107.25	86.7	101.4				
1st	45.9	42.3	83	90	96.9	109.3				
2nd	32.6	60.3	101	93.6	115.5	107.5				
3rd	16.7	43.5	66	70.7	63	69.8				
4th	24.9	101	116	127.2	97.7	116				
5th	14.4	50.5	62	72.9	66.5	95.1				

Behavior Data: (blue slips)

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Level 2	0	2	2	2	2	3				
Level 3	0	0	5	7	1	2				



Townsend K-12 School District #1

DATE: February 2024

TO: Townsend School District Board of Trustees

FROM: Brad Racht

SUBJECT: Townsend 6-8 Principal's Report

Information Items

1. NAEP testing
2. Behavior code field trips
3. Media Arts project
4. Career coach information

Attendance

Enrollment

GRADE	SEPT 1.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY
6 th	61	59	60	60	60	60			
7 th	62	60	60	59	60	60			
8 th	60	60	59	59	59	60			
TOTAL	183	179	179	178	179	180			

ABSENCES

GRADE	AUG.*	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY
6 th	10.0	69.5	117.0	104.0	104.0	84.0				
7 th	21.5	77.5	99.0	108.5	79.5	134.5				
8 th	12.0	80.5	104.5	86.5	77.0	136.0				
TOTAL	33.5	227.5	320.5	299.0	260.5	354.5				

*First day of school was August 25.

Discipline

Discipline Referrals

Middle School

POINTS	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY
30 day reduct.	N/A	2	2	5	5	6				
5 pt.	0	2	3	4	3	3				
10 pt.	1	0	1	0	1	2				
20 pt.	2	4	1	5	1	1				
35+pt.	0	0	3	0	0	2				



Townsend K-12 School District #1

Principal's Report

DATE: Feb. 13, 2024

TO: Townsend School District Board of Trustees

FROM: Sheri Heavrin

Information Items

- Congrats to our Speech & Drama and Wrestling Programs
- Postseason/End of year for Activities/Organizations
- New classes/updates for second semester
- Upcoming Activities: 2/14-17 HSBB District Tournament @ Manhattan Christian, 2/15 Q3 Midterm, 2/19-24 FFA WEEK, 2/24 Ag Appreciation Dinner- 5PM, 2/28-3/2 HSBB Divisional Tournament @ Billings, 3/7-9 HSBB State Tournament @ Billings, 3/11 1st Day of HS Spring Sports Practice, 3/12 MS Academic Olympics, 3/13 HS Academic Olympics

Attendance

High School Absences/# of Days										
# of Days/Grd	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
9 th	6.5	50.5	62	63.5	60	96.5				
10 th	2	19	55.5	49.5	55.5	79				
11 th	4.5	50	59	58.5	56	49.5				
12 th	10.5	27	31	47	49	51.5				
Total	23.5	146.5	207.5	218.5	220.5	276.5				

# of Students	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
5-Tardies	0	4	4	8	19	21				
10-Tardies	0	0	2	3	1	3				
15-Tardies	0	0	1	5	4	5				
20-Tardies	0	0	0	0	2	3				
Total	0	4	7	16	26	32				

Discipline

High School Discipline Referrals										
# of Referrals	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
LI	0	7	10	4	2	2				
LII	0	0	2	3	0	0				
LIII	1	1	0	0	0	1				
LIV	0	0	0	0	0	0				
LV	0	0	0	0	0	0				
Total	1	8	12	7	2	3				