

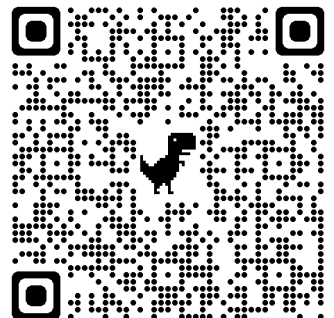
Bourbonnais Upper Grade Center HANDBOOK

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<https://www.besd53.org/o/upper-grade-center>



“Creating Tomorrow’s Innovators”
2023/2024



Bourbonnais Upper Grade Center

Student Handbook

Welcome to Bourbonnais Upper Grade Center!

This handbook contains important information pertaining to Bourbonnais Upper Grade Center. Students and parents are responsible to read this information carefully. This handbook is provided to acquaint the students and their parents with the rules, regulations, procedures and other relevant information necessary for the orderly functioning of the school. Please refer to the Online District Handbook for Parents for additional details.

BUGC has four equal teams, two at each grade level. Each team consists of a core team of teachers. The purpose of this structure is to make sure each student has an opportunity to connect with a smaller group of adults in the school. The school is designed using the Middle School Model that incorporates the following:

- A variety of elective options for students to enroll in.
- Mainstreaming of students with special needs into the general education environment using a co-teaching model to support their academic and emotional needs.
- Time allocated for academic interventions and social emotional growth.
- Smaller learning environments (teams).

Non-Discriminatory Practices

Equal educational opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religious belief, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy. No student shall, based on sex or sexual orientation, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Persons wishing to allege discriminatory practices should contact the Superintendent of Bourbonnais Elementary School District #53.

The Academic Day

The day is divided into eight class periods with a lunch, which includes Social Emotional Learning, Enrichment & Intervention. During the school day, students are scheduled into Language Arts, Mathematics, Science, Social Studies, and Physical Education/Health classes. Students may also select one elective from the areas of Art, Spanish, Chorus, Band, Orchestra, Media Science, Fab Lab (technology innovation). Zero hour Physical Education is also offered. Students electing to take zero hour are then able to take two elective classes. Students selecting zero PE must be transported by parents to school.

Attendance

Students are expected to be present on all school days except for absences defined by Illinois School code such as illness, observance of a religious holiday, death in the immediate family or family emergency. Family vacations during the school year are discouraged and considered unexcused. Education is the cumulative result of many experiences on a regular basis. Interruption of these planned experiences generally has a detrimental effect on the quality of a student's education. Parents are urged to avoid removing their children from school unless absolutely necessary.

Therefore, your assistance as a parent is REQUIRED (Illinois School Code, Ch. 105 paragraphs 5/26 -5/26-15) in the following ways:

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1. Call your child's school each day she/he is absent or if she/he must leave early for or arrive late from an appointment during the day. The call should be made before 8:30 a.m. for the Upper Grade Center. Schools have voice mail for recording calls.
2. Please provide the student's name, grade and reason for absence. We will also want the name of the person calling.
3. Calls will be accepted only from the parent or adult responsible for the student. If a call has not been made to the school on the day of a student's absence, the school will call the home to inquire why the student is not in attendance.

Excessive absences either excused or unexcused may be referred to the Truancy Division at the Iroquois/Kankakee Regional Office of Education at any time. A parent or guardian who knowingly and willfully permits a child to be truant may be convicted of a Class C misdemeanor.

Arrival and Departure from School:

Students will not be allowed to enter the building until 7:55 a.m. Students are to enter through the front main doors only. Once a student arrives on school property, he/she must stay on school property.

Students must leave the premises promptly at the end of the school day unless under the supervision of a teacher/coach. Students are required to use the sidewalk and not walk across the circle drive. Car-riders are to be picked up in the parking lot between BUGC and Central Office. **No cars are allowed in the circle drive at bus arrival or dismissal time (7:30 AM - 8:15 AM and 2:30 PM - 3:15 PM).**

Daily Schedules

2:55 Daily Dismissal Schedule	1st	2nd	3rd	4th	5th		6th	7th	8th
7th Grade	8:10 8:55 (45 Min)	8:58 9:43 (45 Min)	9:46 10:31 (45min)	10:34 11:03 SEL/E & I (29 Min)	11:06 11:43 LUNCH (37 Min) 5A	11:46 12:31 (45 Min) 5B	12:34 1:19 (45 Min)	1:22 2:07 (45 Min)	2:10 2:55 (45 Min)
8th Grade	8:10 8:55 (45 Min)	8:58 9:43 (45 Min)	9:46 10:31 (45 min)	10:34 11:03 SEL/E & I (29 Min)	11:06 11:51 (45 Min) 5C	11:54 12:31 LUNCH (37 Min) 5D	12:34 1:19 (45 Min)	1:22 2:07 (45 Min)	2:10 2:55 (45 Min)

1:10 Early Dismissal or Assembly Schedule (B)	1st	2nd	3rd	4th	6th	7th	5A	5B	8th
7th Grade	8:10 8:42 (32 Min)	8:45 9:17 (32 Min)	9:20 9:52 (32 Min)	9:55 10:15 (20 Min) SEL/E & I	10:18 10:50 (32 Min)	10:53 11:25 (32 Min)	11:28 12:00 (32 Min) LUNCH	12:03 12:35 (32 Min)	12:38 1:10 (32 Min)
8th Grade	8:10 8:42 (32 Min)	8:45 9:17 (32 Min)	9:20 9:52 (32 Min)	9:55 10:15 (20 Min) SEL/E & I	10:18 10:50 (32 Min)	10:53 11:25 (32 Min)	11:28 12:00 (32 Min)	12:03 12:35 (32 Min) Lunch	12:38 1:10 (32 Min)

11:10 Dismissal Schedule (A)	1st	2nd	3rd	4th	5th	6th	7th	8th
7th and 8th Grade	8:10 8:30 (20 Min)	8:33 8:53 (20 Min)	8:56 9:16 (20 Min)	9:19 9:38 (19 Min)	9:41 10:01 (20 Min)	10:04 10:24 (20 Min)	10:27 10:47 (20 Min)	10:50 11:10 (20 Min)

ZERO HOUR PE: 7:10 am to 7:55 am

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School Wide Grading Scale:

Bourbonnais Elementary School District 53 uses a standards based reporting system to accurately report the current level of learning for each child. This level of learning is reported in relation to specific standards for each subject or course. All related information can be found [here](#).

BUGC Summative Re-Assessment Guidelines (Students can reassess under the following conditions):

1. Students must have a 2 or better in all work habits for the weeks the material was taught.
2. All homework and in-class work must be complete regarding the material.
3. Students must reassess within three days (Note: can be more days per teacher choice) of receiving the assessment grade. Students must contact the teacher via email for re-assessments (Note: e-mail provides documentation for the teacher). Class time will likely not be devoted to sorting out dates/times.
4. Students are encouraged to set up a re-teaching time with the teacher.
5. Students must reassess with an agreed upon time with the teacher.
6. Teachers will apply the best score of the assessments.

Academic Support

Homework Help:

Homework Help is a voluntary opportunity for students to get extra help in any subject. Homework Help will start around the middle of September and will meet every Monday, Tuesday, and Thursday from 3:00 PM -4:00 pm. **Students should have parent permission to attend. The District does not provide transportation for students who attend Homework Help, so students must have a ride in order to participate.**

Academic Expectations and Intervention Program:

Students not meeting the minimum expectations will be referred to the BUGC intervention program (RTI). The BUGC Academic Expectations and Intervention Program are designed to help students achieve goals, prepare for their future and be successful.

Extra Curricular Activities

Extra-Curricular Activities [7:300]:

Upper Grade Center students have many opportunities to participate in extracurricular activities. Student I.D. cards may be required for admittance to school activities. Students must be in attendance at school for a minimum of (4) class periods to attend an extra-curricular activity. Free admission is granted to Upper Grade Center students who show their student I.D. If an I.D. is not presented, the student must pay an entrance fee. Membership or participation in school-sanctioned extracurricular activities is a privilege and not a property right. As a member of the Illinois Elementary School Association (IESA), students can participate in competitive athletics and Fine Art contests. Affiliation with the IESA necessitates adherence to the state organization's rules. All students must pay entry fees for all post-season games.

School Dances:

School dances are open to Bourbonnais Upper Grade Center 7th and 8th grade students only, unless otherwise announced. Attendance at school-sponsored dances is a privilege. Students must present their school ID in order to attend any dance.

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Conduct at Sporting Events:

1. Student I.D. cards are required for admittance to school activities.
2. School behavior expectations and dress code applies.
3. Concessions may be sold at each home game. Once the game has started, all students must enter the gym and be seated to watch the game. The BUGC student section is upstairs on the south end of the Gym, closest to the MPR. Students must sit there.
4. Students who leave the building will not be readmitted. There will be no loitering around the building or grounds.
5. Students are restricted to the MPR, Gym, and restrooms adjacent to the gym.
6. Students should show good sportsmanship by not booing or throwing objects on the gym floor. Confetti or mechanical noise makers will not be allowed in the gym.
7. If a student is removed from a game, that student may be subject to suspension from attending future games.
8. Transportation should be arranged ahead of time. Students must have rides within 10 minutes of the end of the game. Failure to do so can result in exclusion from future after school events.
9. Students must be in attendance at school for a minimum of (4) class periods to attend an extra-curricular activity.
10. Phones (including video and pictures) may be used as long as their usage does not cause a social conflict.

Extracurriculars:

Upper Grade Extracurriculars	Upper Grade Athletics
<ul style="list-style-type: none">• Math Team• STEAM Team• Jazz Band• Scholastic Bowl• Science Club• Speech Team• Spelling Bee• Student Council• Yearbook• Best Buddies	<ul style="list-style-type: none">• Baseball• Basketball - Boys• Basketball - Girls• Cheerleading• Cross Country• Softball• Soccer• Track• Volleyball• Wrestling

Extracurricular Eligibility Requirements:

1. A current physical examination within one calendar year of completion of the sport season must be on file in the school nurse's office; must be completed before tryouts.
2. A current insurance waiver form must be filled out yearly by the parents indicating the student is covered by school and/or family insurance. This is done during sports registration.

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The following achievement/work habits matrix will be used to determine eligibility for extracurricular:

ACHIEVEMENT-->	4	3	2	1
WORK HABITS 3	E	E	E	P C
WORK HABITS 2	E	E	P C	N
WORK HABITS 1	P C	P C	N	N

- E = Eligible
- PC = is eligible to participate after having a “parent conference” to discuss work habits and achievement.
- N = NOT Eligible.

1. Eligibility is checked weekly and applies Monday-Sunday.
2. Work Habits are calculated by averaging all weekly work habits scores for the current term.
3. Achievement is measured by combining the cumulative progress of all strands assessed in the subject for the current term.
4. If a subject is only assessed on work habits and not achievement, the achievement column 2 will be used to determine eligibility.

Absence from school on Day of Extracurricular Athletic Activity:

Students must be in attendance at school for a minimum of (4) class periods to attend and/or participate in an extracurricular activity. A student not meeting this criteria is ineligible for any extracurricular or athletic activity on that day unless the absence has been approved in writing by the principal. Exceptions may be made by the designated teacher, sponsor or coach for: 1) a pre-arranged medical absence; 2) a death in the student's family; or 3) a religious ceremony or event.

A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension.

A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities by the designated teacher, sponsor or coach after consultation with the administration/athletic director.

Lunchroom Procedures:

1. No cutting.
2. Raise your hand for the bathroom or to go outside
3. Your area must be clean before you are dismissed for recess or at the end of lunch.
4. Wait to be dismissed
5. No chromebooks/cell phones

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6. Must dress for PE to have recess
7. Have ID ready or have ID number memorized
8. Do not share your food with any other student.

BUGC Recess Rules:

1. You are responsible for eating your lunch.
2. There will be a specific outside zone that you must stay within. Never leave the designated zone.
3. Table games will not be allowed outside.
4. Outdoor athletic equipment must be returned to the equipment bucket to ensure they do not get misplaced or lost. Athletic games will be on the baseball field only.
5. The bike racks are off limits, students should not be hanging out in this area.
6. Gym usage will be available on bad weather days. No food, drink or gum is ever allowed in the gym. Students may go to the gym after they have thrown their lunch garbage away.
7. Students cannot hang out on the balcony stairs or entryways during indoor recess.
8. The end of outdoor recess will be three minutes before the lunch bell, notice will be given by a bell.
9. Visitors are never allowed to mingle with students during recess unless they have signed in at the school office.
10. For safety reasons please keep away from the circle drive.
11. Do not, for any reason, jump the baseball fence. You will need to go around to get equipment that escapes.
12. Students with assigned lunch detention cannot participate in any lunch privileges including recess or table games
13. Never climb the trees!
14. Shoes must be worn at all times during recess.

Lunch Detentions:

1. Report to private dining immediately at the beginning of lunch, do not get food first.
2. Individuals that do not report immediately, or those that socialize outside of private dining may have their lunch detention extended another day.

Disciplinary Rules and Regulations [School Board Policy 7:190]

Rules and regulations governing the conduct of students are made to promote the best learning environment at all times. Behavior by a student which hinders the education of him/her and/or others will not be tolerated. Disciplinary action will be taken when a student violates school rules and regulations. Parents will be notified as deemed necessary by the teacher and/or administration. Through cooperation between home and school, behavior problems should be minimal.

A primary objective of discipline is to help students develop self-discipline. Students, therefore, will assume responsibility for their own behavior. Student misbehavior will lead to various forms of disciplinary action by school personnel. Please refer to the District Handbook for details.

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Determining Penalties and Consequences for Serious Disobedience and Misconduct:

The Board of Education approves the following guidelines for determining the length of penalty time for various infractions. Any violation of state or local law will be promptly reported to the appropriate law enforcement authorities.

1. Subsequent cases of the same offense (over the duration of attendance at the Bourbonnais Upper Grade Center) may result in more severe disciplinary action.
2. Certain offenses may result in first consideration given to the expulsion process.
3. Consequences may carry over from the following school year.
4. A student may be suspended or expelled for any offense identified in Board Policy 7:190 which occur at any time, including, but not limited to the following:
 - a. While on school grounds.
 - b. While going to or coming from school.
 - c. During the lunch period whether on or off the campus.
 - d. During, or while going to or coming from, a school sponsored activity.
0. Disciplinary action will be taken if a student's behavior is disruptive or causes a danger to persons or property even though the offense has not been defined. **(Board Policy 7:200)**
0. Students and parents have the right to appeal disciplinary action taken against a student.
1. Students and parents have the right to appeal disciplinary action taken against a student.

Tardy To Class Policy

1st Tardy = Warning

2nd Tardy= Warning

3rd Tardy= Lunch Detention

4th Tardy= Lunch Detention

5th Tardy= 30 minute after school detention

6th Tardy= 60 minute after school detention

7th Tardy= Loss of hallway privileges for the remainder of the quarter

***Zero hour PE needs to be present at 7:10 – anything later will count as a tardy.

Detentions:

After school detentions will only be served on Mondays, Tuesdays, Thursdays, and Fridays. After school detentions begin at 3:00 and end at 4:00.

Discipline Related Make-Up Work

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Make-up work is the responsibility of the student regardless of reasons for absence.

Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important district and school goals.

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Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

During any school-sponsored education program or activity.

1. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
2. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
3. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

Bullying includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the building principal, district complaint manager or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

Student Off-Campus Behavior

Parents and students need to be informed that if a student's off-campus conduct materially, or substantially, disrupts or poses a true threat and interferes with the school's educational functions, then the student can be disciplined to include school consequences or criminal charges when applicable. Rules of conduct extend to bus stops and while walking to and from school.

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Tobacco and Tobacco Products (Including Vapes)

Per the Village of Bourbonnais ordinance, possession of tobacco and tobacco products by minors are prohibited. Any violation may be punishable by a fine of \$100.00 paid within 30 days.

Using, possessing, distributing, purchasing, selling, or offering for sale any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under Ashley's law is subject to School Board policy 7:190.

Lockers

Hallway Lockers:

All lockers remain the property of the school and should a situation warrant, the school has the right to open and inspect any/all locker(s). Lockers with built-in combination locks are provided for students to keep their books and personal property. Do not "set" your combination lock and do NOT give your locker combination to other students. You are responsible for the items in your locker; therefore, it is important that you always check that your locker is locked before walking away from it. The school cannot assume responsibility for items left in or missing from lockers. Do not bring or put items in your locker which are not permitted at school. It is permissible for students to go to their lockers between classes; however, this is not an acceptable excuse for arriving late to class. Students are not permitted to share lockers. Any student who abuses these locker guidelines may lose his/her privilege to have a locker for a period of time. Food and drinks should not be kept in lockers. If a student finds their locker to not be functioning properly, they need to please let the office know as soon as possible.

P.E. Lockers:

All lockers remain the property of the school and should a situation warrant, the school has the right to open and inspect any/all locker(s). Students are also provided a locker and combination lock for their belongings in the locker room. Open lockers should not be left unattended. Each student is responsible for locking his/her locker and should not share the combination with others. If a lock is missing at the end of the school year, the student must pay the cost of a new lock. Lockers should be locked at all times. Likewise, the school cannot assume responsibility for items left in or missing from P.E. lockers.

Dress Code

The following guidelines are not intended to be entirely inclusive of all dress code situations and pertain to attire during the school day and at school-sponsored activities. **The school administration retains the final discretion to determine if the garment or accessory meets the dress code.** Some exceptions may be made for athletics, special events, dances, and spirit weeks.

Students are expected to wear clothing in a neat, clean, and well fitting manner while on school property and/or in attendance at school sponsored activities. Our school dress code exists to prepare students for a professional working environment and school is your professional environment. Specific guidelines and prohibitions are listed as follows:

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- Student dress (including accessories) may not advertise, promote, or picture alcoholic beverages, illegal drugs, drug paraphernalia, violent behavior, or other inappropriate images.
- Student dress (including accessories) may not display lewd, vulgar, or obscene language and symbols, including gang symbols.
- All clothing must have a strap and go from shoulder to thigh and the length of shorts or skirts must be appropriate for the school environment.
- Clothing with holes, rips, tears and clothing that is otherwise poorly fitting that is showing skin/undergarments from chest to thigh is not allowed.
- Sunglasses are not to be worn inside the building.
- Headwear must allow the face to be visible and not interfere with the line of sight of any student or staff. No hoods are allowed up after entering the building. Headwear is subject to classroom rules.
- Footwear must be worn at all times.
- Headphones/airpods are only allowed with teacher approval.
- Sleepwear, onesies, and costumes are reserved for spirit days or other special occasions.
- Students whose dress causes a substantial disruption to the orderly process of school functions or endangers the health or safety of the student, other students, staff or others may be subject to discipline.

Any student whom the administration determines to be wearing inappropriate attire will be privately and politely asked to address the issue.

Discipline for repeated dress code violations are:

1. Warning - resolve the problem as listed.
2. Parent called - resolve the problem as listed.

Miscellaneous

Cell Phone Usage:

- **Cell phones should be turned off and kept in the student locker during school hours.** Students must turn off their cell phone upon entering the school, should be immediately placed in their locker, and can be turned on after dismissal. Phones should not be visible at any time during the school day.

Consequences for cell phone usage will include:

- 1st offense: Device brought to the office for student to pick-up after school.
 - 2nd offense: Device brought to office and returned only to parent/guardian.
 - 3rd offense and beyond: Students will be subject to additional consequences for insubordination.
- Devices that are used not in accordance with board policy (7:180) may be confiscated and discipline may result.

Cell Phones on Buses:

1. Bus driver rules apply first.
2. If listening to music or playing games with sound, students must have headphones plugged in and on ears. Others should not be able to hear the sound from your headphones/earbuds.
3. Taking pictures or videos is never allowed on the bus.

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Chromebook Repair Rates:

If a student chromebook is damaged, the rates for repair are as follows:

- \$25 for damage to anything regarding the chromebook but the touchscreen.
- \$50 for the touchscreen.
- \$100 if a touchscreen is damaged twice.
- \$25 for missing/damaged chromebook charger.
- \$25 for damaged/missing chromebook bag.

P.E. Uniform Requirements:

1. The regulation P.E. uniform is required for physical education classes. This can include the BUGC uniform or the BBCHS uniform.
2. No metal or hard plastic jewelry is allowed in P.E. Soft jewelry may be worn at the teacher's discretion.
3. Tennis shoes: We strongly suggest that each student's tennis shoes be marked with their name on the outside with a permanent marker. Each teacher will make available a marker for students on the first day the shoes are brought to P.E. class.
4. Cool weather needs: Students go outside for activities in the fall and spring when the weather is cool. Students should bring sweats or jacket to keep in P.E. lockers during these times. Students will not be excused to go back to their hall lockers for a jacket. Failure to bring extra clothes does not excuse a student from P.E. for the day.
5. P.E. uniforms are to be taken home the last school day of the week to be washed and to be brought back clean on the following Monday.

Bikes, Scooters and Skateboards:

Students are to walk their bikes, scooters or skateboards when student pedestrian traffic is present on school property. Students should lock their transportation to the bike rack and not to another bike or scooter. Should it be necessary for a student to leave early and his/her transportation is locked to another, the chain lock may be cut. Walkers always have the right-of-way. All "Rules of the Road" must be followed. The school cannot assume responsibility for damaged or stolen bicycles, scooters or skateboards. In case of loss or damage, the student's parents should report such loss to the police. Anyone who does not abide by these regulations may lose his/her privilege of riding to school. It is recommended that all bikes be registered with the Bourbonnais Police Department. Skateboards, scooters, etc. abide by the same rules as bikes.

Perfumes & Colognes:

Due to student allergies and sensitivities, students must refrain from spraying/applying perfumes or colognes while at their locker or in the hallways. Students are permitted to apply perfumes or colognes in the locker room.

Food Delivery:

Parents/guardians are permitted to drop off lunches for their child during the school day. **However, food delivery services including, but not limited to Grubhub, Doordash, Uber Eats, etc. will not be permitted at the Upper Grade Center.**

Drinks and Drink Containers:

Water bottles are permitted at the Upper Grade Center as long as the container is sealed and spill-proof. Drinks other than water including, but not limited to Starbucks, Dunkin, Polar Pops, etc. are permitted at the Upper Grade Center however, they must be consumed in the MPR only during the allotted breakfast time

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which goes from 7:55 AM - 8:05 AM. These drinks must be disposed of before students are permitted to class.

8th Grade Promotion Expectations for Participation:

Bourbonnais Upper Grade Center encourages students to maintain good study habits, academic focus, and cooperation in an effort to support 8th grade students achieve success in middle school. We want to stress the importance of maintaining appropriate student behavior at Bourbonnais Upper Grade Center. To be fair to everyone, we would like students, parents, and guardians to know the consequences for eighth grade students who misbehave and make poor choices during the school year. Students who fail to act as responsible citizens of our learning community will lose the privilege of participating in the 8th grade activity. Continued misbehavior could result in a student's loss of the privileges to attend the promotion ceremony at the end of the year. A copy of this 8th grade contract may be found on our website <https://www.besd53.org/o/upper-grade-center>. Please note the following guidelines that will be followed when deciding if students will lose privileges. Please note that this contract does not impede on any special education rights, and all decisions will be made by the building administrator.

WORK HABITS:

Using work habits, students with 50% or more 1s in work habits will lose the 8th grade activity and the ability to participate in the promotion ceremony.

FIGHTING/ASSAULT:

1. First Incident: Loss of 8th grade activity.
2. Second Incident: Loss of 8th grade promotion ceremony.

NUMBER OF DAYS SUSPENDED:

1. A combined total of six (6) in-school and out-of-school suspensions: Loss of 8th grade activity.
2. A combined total eight (8) in-school and out-of-school suspensions: Loss of 8th grade promotion ceremony.

NUMBER OF OFFICE REFERRALS:

1. Four (4) separate referrals that result in an in-school or out-of-school suspension: Loss of 8th grade activity.
2. Six (6) separate referrals that result in an in-school or out-of-school suspension: Loss of 8th grade promotion ceremony.

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BESD53 2023-24 CALENDAR

Teacher's Institute (No Students)	Aug 21-22
First Day for Students	<u>Aug 23</u>
Labor Day (No School)	Sept 4
Schedule A Day	<u>Sept 20</u>
Indigenous People's Day (No School)	Oct 9
Teacher's Institute (No Students)	Oct 25
Schedule B Day (End of 1st Quarter)	<u>Nov 3</u>
Veteran's Day Observed (No School)	Nov 10
Parent-Teacher Conference (No Students)	Nov 20
Thanksgiving Break	Nov 21-24
Schedule A Day	<u>Dec 6</u>
Schedule B Day	<u>Dec 22</u>
Winter Break (No School)	Dec 25-Jan 5
Teacher's Institute (No Students)	Jan 8
Martin L. King Jr. Day (No School)	Jan 15
Schedule B Day (End of 2nd Quarter)	<u>Jan 19</u>
Schedule A Day/Parent Teacher Conferences	<u>Feb 7</u>
President's Day (No School)	Feb 19
Schedule A Day	<u>Mar 13</u>
Schedule B Day (End of 3rd Quarter)	<u>Mar 22</u>
Spring Break (No School)	Mar 25-29
Easter Observed (No School)	Apr 1
Schedule A Day	<u>Apr 17</u>
Schedule B Day	<u>May 24</u>
Memorial Day (No School)	May 27
Last day of School	<u>May 31</u>

Bourbonnais Upper Grade Center

Student Handbook

2:55 Daily Dismissal Schedule	1st	2nd	3rd	4th	5th	6th	7th	8th
7th Grade	8:10 8:55 (45 Min)	8:58 9:43 (45 Min)	9:46 10:31 (45 Min)	10:34 11:03 SEL/E & I (29 Min)	11:06 11:43 LUNCH (37 Min) 5A	12:34 1:19 (45 Min)	1:22 2:07 (45 Min)	2:10 2:55 (45 Min)
8th Grade	8:10 8:55 (45 Min)	8:58 9:43 (45 Min)	9:46 10:31 (45 min)	10:34 11:03 SEL/E & I (29 Min)	11:06 11:51 (45 Min) 5C	12:34 1:19 (45 Min)	1:22 2:07 (45 Min)	2:10 2:55 (45 Min)
1:10 Early Dismissal or Assembly Schedule (B)	1st	2nd	3rd	4th	6th	7th	5B	8th
7th Grade	8:10 8:42 (32 Min)	8:45 9:17 (32 Min)	9:20 9:52 (32 Min)	9:55 10:15 (20 Min) SEL/E & I	10:18 10:50 (32 Min)	10:53 11:25 (32 Min)	12:03 12:35 (32 Min)	12:38 1:10 (32 Min)
8th Grade	8:10 8:42 (32 Min)	8:45 9:17 (32 Min)	9:20 9:52 (32 Min)	9:55 10:15 (20 Min) SEL/E & I	10:18 10:50 (32 Min)	10:53 11:25 (32 Min)	12:03 12:35 (32 Min) Lunch	12:38 1:10 (32 Min)
11:10 Dismissal Schedule (A)	1st	2nd	3rd	5th	6th	7th	8th	
7th and 8th Grade	8:10 8:30 (20 Min)	8:33 8:53 (20 Min)	8:56 9:16 (20 Min)	9:19 9:39 (20 Min)	10:05 10:25 (20 Min)	10:28 10:48 (20 Min)	10:51 11:10 (20 Min)	