



ROXBORO COMMUNITY SCHOOL

“WE PLACE CHILDREN FIRST.”

336.597.0020

115 Lake Drive, Roxboro, NC 27573

www.roxborocs.org

RCS Administration,

Our student (Name) _____,

Grade (circle) 11 / 12 has permission to leave the RCS campus to purchase lunch daily during the 2025-2026 school year. I understand that there are no student riders allowed in the car during this lunch period. It is my child's responsibility to sign out when leaving campus and to sign in when returning. Students should not sit in their cars and eat in the parking lot, alone or with other students. Lunch must be returned to the dining hall or other approved eating area. I understand students must be back in class after lunch, on time, without exception.

Any failure to comply with the terms of this agreement, in whole or in part, may result in forfeiture of the ability to leave for lunch and could result in the revocation of RCS parking privileges.

(Student Signature) _____ **(Date)** _____

(Parent Signature) _____ **(Date)** _____

RCS Parking Application & Regulations 2025-2026

The following guidelines exist to ensure the safest and most efficient use of our parking facilities. Parking on school grounds is offered to students in good standing with a valid NC Driver's license. Proof of insurance is required.

According to North Carolina State Law (§ 14-269.2.) weapons are prohibited on school campuses whether on the student's person or personal vehicle. Please refer to State Law § 14-269.2. for complete detail of "Weapons on campus or other educational property."

- 1) The parking fee for the 2025-2026 school year is \$75. Parking permits will be assigned by grade level. Falsifying information on the application will lead to the revocation of your parking pass and parking privileges. Students must have a valid NC Driver's License and proof of required automobile insurance coverage. Students may only apply for a parking pass once they have obtained their Driver's License. Passes will be issued until all spots are taken.
- 2) All students who park a motor vehicle on the school campus must display their current parking permit. The permit must be hung from the rearview mirror with the permit number facing out at all times. Students will be assigned a number/space in the student lot. RCS reserves the right to reassign spaces at the administration's discretion for safety and/or efficiency.
- 3) Students may not park on the road, driveway, or anywhere other than the specified lots.
- 4) The safe operation of motor vehicles is required. Vehicles must travel a maximum of 10 miles per hour in any RCS parking lot. Reckless or improper driving on campus or off campus during lunch could result in suspension or revocation of parking permits and/or other school disciplinary action.
- 5) The school is not responsible for damages to or theft from vehicles. Students are cautioned not to leave valuables in their parked vehicles and keep windows closed and doors locked.
- 6) Students must inform the office immediately of any changes in the vehicle or license plate.
- 7) Lost parking permits will be replaced for a \$10 fee. Losses should be reported to the office. Student car permits are non-transferable. Please inform administration as soon as possible if your pass needs to be turned in, so we might re-assign it to another student driver.
- 8) Roxboro Community School policy prohibits the possession and/or use of tobacco products on campus. Students may not possess tobacco products or smoke in cars at any time (on or off campus) during school hours.

- 9) Students must have permission from the Principal and a parent to leave the parking lot for any reason during school hours. Students may only return to their cars during school hours with permission. Note: NO STUDENT will be allowed to return to their vehicle in the student lot for any reason during the school day without administrative approval (be advised that forgetting materials is not an acceptable excuse for returning to your vehicle). Students may not eat lunch in their cars and are responsible for the proper removal of all trash from all parking lots. Excessive trash in parking lots may result in loss of parking privileges.
- 10) Handicapped parking is available as needed on an assigned basis only.
- 11) Parking a vehicle on school property is a privilege and may be revoked by the Principal at any time. Students who operate motor vehicles on campus should fully understand their duties and responsibilities. Any violation of the RCS code of conduct could result in the loss of parking privileges. Students should review all parking regulations with their parents and call the school for clarification if they have questions.
- 12) Any vehicle parking on the Roxboro Community School campus is subject to search by a school administrator where there is reason to believe the vehicle contains contraband, including but not limited to illegal drugs, weapons, or evidence of the commission of a crime. The school is not responsible for any loss resulting from a vehicle being parked on campus.
- 13) Any vehicle improperly parked will be fined and/or towed at the owner's expense. Any vehicle parking on campus with no parking tag will result in fines or the vehicle being towed at the owner's expense. Unpaid fines will result in the revocation of parking privileges and may result in the vehicle being towed at the owner's expense. The school reserves the right to withdraw parking privileges at any time upon verbal notification to the student and/or parent.
- 14) Below are sample violations that will result in the suspension or loss of driving privileges.
NOTE: NO REFUNDS WILL BE GIVEN IF YOUR PARKING PERMIT IS SUSPENDED OR REVOKED.
- o Leaving school without permission.
 - o Getting to school late (unexcused) three or more times during a six-week period.
 - o Returning late from lunch.
 - o Multiple passengers in a car during lunch.
 - o Suspended from school.
 - o Unexcused absences.
 - o Allowing another student to use a parking pass.
 - o Debts accrued for any RCS program or department.
 - o Parking in unauthorized areas.
 - o Reckless driving on campus or driving over the posted speed limit.
 - o Illegally obtaining, selling, or duplicating a parking permit.
 - o Excessive violation of school rules, i.e. cutting class, class disruptions, etc.

- o Loitering in parking areas including eating lunch in or out of vehicles.
- o Improper operation of a motor vehicle. (ie: spinning wheels, riding on the hood, revving the engine to get a person's attention)

Note: School Administration reserves the right to suspend or revoke a student's parking permit for serious violations of the Roxboro Community School Student Code of Conduct.

BE AWARE OF WHAT IS IN THE CAR OR TRUCK YOU'RE DRIVING TO SCHOOL!!!

Having weapons, illegal substances, tobacco, or alcohol in a vehicle parked on campus will result in the same consequences to a student as having them in the building. This is a serious violation of the Roxboro Community School Student Code of Conduct that will result in disciplinary consequences up to and including a recommendation for expulsion from school and possible criminal charges.

Signing below indicates the acceptance and agreement to abide by the above-stated policies.

Student Name (Print)_____

Student Signature_____

Parent/Guardian (Print) _____

Parent/Guardian Signature_____

Please bring the following documents when you return this application to school. Copies will be made and the originals will be immediately returned.

****Valid North Carolina driver's license (learner's permit will not suffice)****

****Proof of Insurance for the driver and vehicle(s) listed on this application****

2025 – 2026 Parking Information

Student Information	Name:	Parking Space Number:
	Home Phone:	Cell Phone:
	Driver's License Number:	
Automobile Information	Automobile #1	
	Year:	Color:
	Make:	Model:
	License Plate Number:	State:
	Registered Owner:	
	Automobile #2	
	Year:	Color:
	Make:	Model:
	License Plate Number:	State:
	Registered Owner:	
	Automobile Insurance:	Policy Holder's Name:
Insurance Company:		
Policy Number:		
Emergency Contacts	Contact #1	
	Name:	Relationship
	Home Phone:	
	Cell Phone:	
	Work Phone:	
	Contact #2	
	Name:	Relationship
	Home Phone:	
	Cell Phone:	
	Work Phone:	