



# Bloomington Public Schools

Position	ESL Coordinator	Job Location	District
Date Posted	2/29/2024	Reports To	Superintendent
Closing Date	until filled	Job Type	B-2
Salary/Benefits	\$1,000 per year (Paid with Sect. 41 grant. Must be approved each year).	Start Date	Immediately
How to Apply	Submit letter of interest and resume to <a href="mailto:ddobbins@bdalecards.org">ddobbins@bdalecards.org</a>		

## Job Description:

- Oversee the District ESL program. The ESL Coordinator will work with the ESL teachers and the superintendent to ensure we are meeting all of the Section 41 requirements.
- Work with the superintendent to create the district ESL Plan
- Oversee and create all parent and student surveys
- Oversee district-wide ESL parent meetings and work with ESL teacher on school level ESL meetings
- Create our ESL handbook
- Complete/assist with required ESL/Section 41 Reports/documentation
- Assist the business office with the ESL budget
- Attend ESL meetings and report to the ESL teachers and superintendent
- After school/summer work as needed
- Actions and statements reflect confidence in the school district
- Actions and behaviors align with the district's strategic plan
- Always do what is best for students
- This position runs Oct. 1st - Sept. 30

It is the policy of the Bloomington Public School District not to discriminate on the basis of race, religion, national origin, sex, age, marital status, height, weight, or handicap on its employment practice as well as in its educational programs, activities, and services. The District reaffirms its policy to comply with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Elliott-Larsen Civil Rights Act, and all other applicable federal and state laws and regulations prohibiting discrimination.

Inquiries related to section 504, Title VI, and Title IX, and any other federal or state Laws prohibiting discrimination should be directed to Dr. Deanna Dobbins, Superintendent of Schools, P. O. Box 217, Bloomington, MI 49026. (269) 521-3900.