



Bloomington Public Schools

Bloomington Elementary

Position	Paraprofessional	Job Location	Bloomington Elementary
Date Posted	9/8/2023	Reports To	Bill Dygert, Principal
Closing Date	until filled	Job Type	Temporary Full Time
Salary/Benefits	Per BESP Contract	Start Date	Immediately
How to Apply	Submit letter of interest, application, and references to bdygert@bdalecards.org		

Qualifications:

- A passion for working with students and patience to see them through difficult tasks.
- Sufficient academic background so as to be able to assist students with their class activities.
- Sufficient organizational skills to be able to collect needed data and provide assistance to teachers as data is analyzed.
- Reliable and dependable work history.
- Maintain strict confidentiality with regard to sensitive student academic and personal information.
- Knowledge of the Spanish language (spoken and/or written) is preferred, but not required.
- Must take and pass the Para test or have 60 college credits

Job Description:

- Work with Gen ed and Sp Ed teachers to ensure students receive appropriate supports to help them be successful.
- Work in a dynamic and changing environment
- Help students understand oral and/or written instructions.
- Assist students with organizational skills and executive functioning tasks.
- Effectively utilize classroom management systems of different teachers to best support the students.
- Work with students one-on-one, in small groups, or on a whole-class basis.
- Keep adequate and accurate records
- Other tasks as assigned
- Follow school guidelines and regulations
- Ensure that every student is treated fairly
- Actions and statements reflect confidence in the school district
- Actions and behaviors align with the district's strategic plan
- Always do what is best for students

It is the policy of the Bloomington Public School District not to discriminate on the basis of race, religion, national origin, sex, age, marital status, height, weight, or handicap on its employment practice as well as in its educational programs, activities, and services. The District reaffirms its policy to comply with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Elliott-Larsen Civil Rights Act, and all other applicable federal and state laws and regulations prohibiting discrimination.

Inquiries related to section 504, Title VI, and Title IX, and any other federal or state Laws prohibiting discrimination should be directed to Dr. Deanna Dobbins, Superintendent of Schools, P. O. Box 217, Bloomington, MI 49026. (269) 521-3900.