

Invitation for Snow Removal Quotation

Bloomington Public Schools • 629 E. Kalamazoo • Bloomington, MI 49026

Bloomington Public Schools is requesting sealed bids for snow plowing and removal for the 2023-2024 school year, with the possibility of yearly extension not to exceed five years.

Invitation for Proposals: Sealed bids will be received by mail to Bloomington Public Schools at PO Box 217, Bloomington, MI until 12:00 noon on Friday, September 8, 2023. Bids should be sent to the attention of Phillip Haner, Director of Operations.

Proposals: Proposals must be submitted in sealed envelopes plainly marked, "Snow Removal Bid." Bids will be opened at 1:15 p.m. on September 8, 2023 at the Bloomington High School Offices at 629 E. Kalamazoo, in Bloomington, MI.

Explanation Written and Orals: You may request a meeting to be held on August 30, 2023 to identify the areas where snow removal is expected. All requests should be made through the Transportation Office at (269) 521-3906. The Board of Education will not be bound by any oral communications.

Rejection or Acceptance of Proposal: The Bloomington Public Schools Board of Education reserves the right to accept or reject any/or all proposals.

Plowing/Expectations/Deadlines: The following expectations are understood concerning when to plow or not to plow. When two inches or more of snowfall occurs, then the district areas are to be plowed. However, the Director of Operations must be contacted before each plow for approval. Please understand that the school district reserves the right to plow themselves if possible.

Equipment requirements: Bidder must have, or have access to, a front-end loader for removal of snow.

Bid Forms: Bids are now to be submitted based on a per job total for each plow completed. All bids should be submitted in a sealed envelope. We request an hourly rate be submitted as well should a need exist to contract for additional work not in the specified area or for the use of a front-end loader.

The Following Areas are required to be plowed:

Bloomington High School/Middle School, including fire lane

Bloomington Elementary, including service drive

Bloomington Storage building lot

Bloomington Bus Garage

Pullman Elementary Building, Bus Garage, including sidewalks and service drive

Repairs to surfaces: It is expected that the snow plowing contractor will be responsible for all spring clean up work due to damage resulting from snow plowing. This includes any grass areas torn up, gravel onto lawn areas, etc, at no cost to the district. All repair work must be completed by March 28,2024.

Insurance Requirements: Bidder must have Public Liability and Property Damage to include Automobile and Comprehensive General Liability. Proof must be submitted with your bid.

Payment Requirements: Payment for services will be made on a bi-weekly basis. A copy of the payment deadline dates will be given to the winning bidder.

Invoice Requirements: Bills must include dates of plowing services. If extra work was performed, the invoice must show detail and hours worked.

Invoices should be submitted to:

Bloomington Public Schools
Attn: Phillip Haner
PO Box 217
Bloomington, MI 49026