



**REED CITY
SCHOOLS**

Administrative Office

225 W. Church Avenue, Suite A

Reed City, MI 49677

Phone 231.832.2201 Fax 231.832.2202

www.reedcityschools.org

JOB POSTING Internal/External

Position Title: Grounds/Maintenance Staff
Terms: Part-time (32 hours weekly - summer position)
Salary: \$14.00 hourly rate
Reports to: Facilities Manager
Closing Date: until filled

Reed City Schools has a great opportunity for a Grounds/Maintenance Support Staff. This is a seasonal position working in our district ensuring the properties are properly maintained and looking beautiful for our community.

Required Qualifications:

- 16 years of age or older
- Must be able to pass a background check and be fingerprinted

Desired Experience:

- Experience operating grounds equipment
- Background working effectively with different community members

Responsibilities

- Will maintain district grounds which will include mowing, trimming and weeding
- May be needed to move school and athletic equipment including setting up and tearing down
- Work 32 hours per week, flexible schedule

Applicants: Qualified candidates should submit a letter of interest and three (3) letters of reference to:
applicant@reedcityschools.org

The Reed City Area Public Schools is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, creed, age, religion, sex, height, weight, marital status or disabling conditions in employment. No person shall be denied employment solely because of any disability that is unrelated to the individual's ability to do the essential functions and duties of the job without accommodations. Under state law, a person with a disabling condition may not allege a failure to accommodate.