

District Communication Guide

Frequently, parents and other community members request help in knowing the best way to communicate with the school. The communication guideline chart below will serve as a helpful resource. By contacting the following people in the prescribed order, questions will be answered.

Our District phone number is 607-869-9636, which will start you with an automated switchboard. See the following page on this document for names and some extensions.

By email, our staff can be reached with their first initial followed by their full last name, then @southseneca.org—for example, shorton@southseneca.org to reach our High School Principal Sarah Horton.

For questions about:	1st Contact	2nd Contact	3rd Contact	4th Contact
Academics	Teacher	School Counselor	Building Principal	Superintendent
Athletics	Coach	Athletic Director	Building Principal	Superintendent
Behavior	Teacher	Dean of Students	Building Principal	Superintendent
Behavior-Bus	Dean of Students	Building Principal	Superintendent	
BOE Policies	District Clerk	Superintendent	Board President	
Budget or School Taxes	Business Administrator	Superintendent	Board of Education	
Building Use	Building Secretary	Building Principal	Superintendent	
Cafeteria	Building Cook Manager	Business Administrator	Superintendent	
Classroom Procedures	Teacher	Building Principal	Superintendent	
Co-Curricular	Advisor	Building Principal	Superintendent	
Enrollment	Guidance Office	Building Principal	Superintendent	
Facilities	Facilities Director	Business Administrator	Superintendent	
Health Office	Building Nurse Office	Building Principal	Superintendent	
Scheduling	Guidance Office	Building Principal	Superintendent	
Special Education	Teacher	CPSE/CSE Chairperson	Building Principal	Superintendent
Transportation	Transportation Director	Business Administrator	Superintendent	

ADMINISTRATIVE & SUPPORT STAFF EXTENSION NUMBERS

STAFF DIRECTORY | DISTRICT WIDE TELEPHONE NUMBER: (607) 869-9636

DISTRICT 7263 MAIN ST., OVID

Stephen Parker Zielinski.....EXT. 4147
Superintendent Of Schools

Shelley ReynoldsEXT. 4147
District Clerk/Secretary to the Superintendent

BUSINESS OFFICE

Miguel AndradeEXT. 3102
Business Administrator

Kim DresserEXT. 4100
Cafeteria, Operations and Facilities Clerk

Sandra R. HaufEXT. 4132
Accounts Payable

Doris JenningsEXT. 4131
HR Clerk

TRANSPORTATION/BUILDINGS & GROUNDS

Guy RathmellEXT. 4148
Operations and Facilities Manager

Lance HeitmannEXT. 4135
Transportation and Facilities Supervisor

Shelly JohndrewEXT. 4139
Transportation Aide

NURSE'S OFFICE

Rebecca Kiser.....EXT. 4102
Middle/High School Nurse

Emily ReganEXT. 4162
Elementary Nurse

Carolyn FloodEXT. 4141
Health Office Aide, Elementary

ATHLETIC DEPARTMENT

Tim Crane.....EXT. 4128
Athletic Director

FOOD SERVICES DEPARTMENT

Adam SnellEXT. 4111
Food Service Department Director

MIDDLE/HIGH SCHOOL 7263 MAIN ST., OVID

Sarah HortonEXT. 4122
High School Principal

Melissa ButlerEXT. 3112
Middle School Principal

Nicole NelsonEXT. 4122
High School Secretary

Karen DenmarkEXT. 4120
Middle School Secretary

ELEMENTARY SCHOOL 8326 MAIN ST., INTERLAKE

Dan FontanezEXT. 4154
Principal

Molly DuffyEXT. 3107
Dean of Students

Amy VonderchekEXT. 4154
Elementary School Secretary

Jesse GraceEXT. 4138
Office Assistant

GUIDANCE DEPARTMENT

Sean GreenEXT. 4101
9-12 Guidance Counselor

Marissa JasinskiEXT. 4105
6-8 Guidance Counselor

Melissa Parish.....EXT. 4145
6-12 Guidance Secretary

Randy CurthEXT. 4160
Elementary Guidance

SPECIAL EDUCATION DEPARTMENT

Stacey Clark.....EXT. 4118
Director of Special Programs

Lorrie Slusser.....EXT. 4118
MS/HS Secretary

Jesse GraceEXT. 3313
ELEM. Secretary



WEBSITE
www.southseneca.org



FACEBOOK & TWITTER
[@SouthSenecaCSD](https://www.facebook.com/SouthSenecaCSD)



APP
South Seneca CSD, NY

BOARD OF EDUCATION 2023-2024

PRESIDENT

Adam Prentice
Term Expires 2024
Phone: (607) 351-7228
E-Mail: aprentice@southseneca.org

VICE PRESIDENT

Ralph Malvik
Term Expires 2024
Home Phone: (301) 652-7632
E-Mail: rmalvik@southseneca.org

TRUSTEES

Ave Bauder
Term Expires 2025
Home Phone: (607) 869-9819
abauder@southseneca.org

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Term Expires 2026
Home Phone: (607) 342-1883
pjennings@southseneca.org

Shannon Brock
Term Expires 2026
Phone: 607-582-6013
sbrock@southseneca.org

SOUTH SENECA MISSION STATEMENT

We prepare students for their individual futures through a comprehensive and engaging educational program.

Board Meeting Dates are on the Calendar
All Meetings Start @ 6:30 P.M.

Meetings are livestreamed on YouTube.
Search: South Seneca Central School District

All welcomed and encouraged to attend