

Coshocton City Schools Records Commission Meeting Minutes

Records Commission
BOE Trailer
Thursday, July 21, 2022
6:15pm - 6:30pm

Present: Dr. David Hire, Superintendent; Ms. Terri Eyerman, Treasurer; Mr. Phil Hunt, President, Board of Education

1 RC001-2022 Call to Order

Minutes:

The meeting was called to order at 6:15 p.m.

Result: Approved

Resolution: RC001-2022

2 Roll Call

Ms. Terri Eyerman, Treasurer/CFO

Minutes:

All members of the commission were present.

3 RC002-2022 Adoption of Agenda

It is recommended that the Coshocton City Schools Records Commission approve the agenda for July 21, 2022

Minutes:

The agenda was approved.

Resolution: RC002-2022

Motioned: Mr. Phil Hunt

Seconded: Dr. David Hire

Voter	Yes	No	Abstaining
Dr. David Hire, Superintendent	X		
Ms. Terri Eyerman, Treasurer	X		
Mr. Phil Hunt, President, Board of Education	X		

4 Business Items

4.1 RC003-2022 Destruction of Records

It is recommended that the Records Commission approve the destruction of records per the attached

Certificate of Records Disposal RC-3.

Resolution: RC003-2022

Motioned: Mr. Phil Hunt

Seconded: Ms. Terri Eyerman

Voter	Yes	No	Abstaining
Dr. David Hire, Superintendent	X		
Ms. Terri Eyerman, Treasurer	X		
Mr. Phil Hunt, President, Board of Education	X		

Attachments:

[RC2 7-21-22.pdf](#)

[RC3 7-21-22.pdf](#)

5 Next Meeting(s)

The next meeting will be determined at a later date.

6 RC004-2022 Adjournment

Minutes:

The meeting was adjourned at 6:16 p.m.

Resolution: RC004-2022

Motioned: Mr. Phil Hunt

Seconded: Dr. David Hire

Voter	Yes	No	Abstaining
Dr. David Hire, Superintendent	X		
Ms. Terri Eyerman, Treasurer	X		
Mr. Phil Hunt, President, Board of Education	X		

ATTESTATION:

Terri Eyerman, Committee Chairperson

Mr. Phil Hunt, Board of Education President