



McHenry Junior-Senior Prom 2024

# *Written in the Stars*

Friday, April 26, 2024 - Renaissance Convention Center



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## **Prom “Ticket”/Reservation Sale Process - PLEASE READ CAREFULLY**

### **1. FIRST, you will purchase “your ticket”.**

- Ticket sales will open through Vanco on Thursday, March 14, and close on Friday, April 5.
  - *INCENTIVE: If you complete the entire prom ticket/reservation process before spring break, you will get priority seating near the DJ/dance floor at prom.*
- Each MCHS student needs to purchase their own ticket. Tickets are \$110 each.
  - The only time a student should purchase an additional ticket through Vanco is IF that student is bringing a guest who is an MCHS underclassman OR bringing a guest who is not currently an MCHS student. *(Students bringing a non-MCHS guest will have to complete and file a guest form with the school. More information about this is below).*
  - If a student is purchasing an additional ticket due to one of the reasons above, then that student needs to indicate the name of their guest on Vanco.
- Once you complete your purchase on Vanco, **your spot for prom is “on hold” until** you finish the prom “ticket” sale/reservation process.

### **2. SECOND, you need to pick up your reservation card in-person at the school.**

- You may NOT pick up your reservation card during AIM.
- You may pick up your reservation card during the following dates and times:
  - Mon, March 18th, Tues, March 19, or Thurs, March 21 from 3:00 pm - 4:00 pm (Warrior Room 420)
  - Tuesday, April 2th **or** Thursday, April 4th from 3:00 pm - 4:00 pm (Warrior Room 420)
  - Saturday, April 6th from 10:00 am - 12 noon (North Entrance)
- Each person attending prom must pick up their own reservation card.  
*(If you are bringing a non-MCHS guest, you can pick up your guest’s reservation card).*
- **In order to get a reservation card, you need to meet the requirements below. If you do not meet these requirements, you will be turned away without a reservation card:**
  - Meet the Semester 2 attendance requirements. Contact Mr. Deener or Mr. Schroeder with questions.
  - Have purchased “your ticket” on the Vanco website. *We will be able to confirm this on our end.*
  - Bring a picture ID *(for you AND your non-MCHS guest IF you are bringing one)*
  - Bring your completed permission slip, which includes:
    - Parent/Guardian Signature
    - Zero Balance Stamp: *All school fees must be paid in order to go to prom. On your permission slip, there is a space for office staff members to sign off saying you have zero balance.*
  - Non-MCHS Student Guest Request Form, if applicable.
    - *This only needs to be completed if your guest is someone who did not attend MCHS during the 2023-2024 school year.*
- **Once you have completed this process, you will be officially signed up to attend prom!**
  - No refunds will be issued once this process has been completed.



### 3. **THIRD, fill out and turn in your reservation card to the main office.**

- Select what meal you want. If you have any dietary restrictions, please write them on your card.
- Decide who you want to sit with at prom. \*If you bring a guest from another school, you must sit at the same table as your guest. There is room for 8 guests per table, **so staple your reservation card with up to seven other prom guest's reservation cards.** You can also rubber band your stapled cards with other groups to request that your table is next to another table.
- Once you've completed this, turn in your group(s) of reservation cards in the prom box located in the main office. **All Reservation Cards must be in the prom box by 3:00 on Monday, April 8 or seating and meal choice will be arranged for you.**

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## **Additional Information**

### **Prom Attendees and Guests**

- The Prom is traditionally regarded as a junior-senior event. Only students who have attained junior or senior status may purchase a prom ticket. Underclassmen may attend IF asked by an upperclassmen. Underclassmen attending as guests should fill out the MCHS Student Parent Permission Form.
- Any student wishing to attend Prom with someone who is not currently a McHenry student must fill out and turn in the **McHenry High School Guest Dance Form** to an administrator for approval of his/her guest. All prom attendees must be under the age of 21. Proof of age will be required. **A photocopy of ID must be turned in with the McHenry High School Guest Dance Form when you make your reservation.**
- If a guest graduated high school more than one year ago, you must turn in the McHenry High School Guest Dance Form **AND** schedule an interview for your guest with Dr. Jeff Prickett.

### **Important Rules**

- Students must be present at school on the Friday of prom in order to be able to attend. The 10:40 a.m. dismissal of classes allows extra time for students to get ready for the event.
- No student, or persons attending prom with a student, will be allowed to drive to the prom venue. All prom attendees and guests must ride the bus there and back.
- Because this is a school-sponsored event, all school policies and penalties apply. **No alcohol, tobacco, or drugs will be tolerated.** If you are caught with any of these substances or under the influence of any of these substances, you will be sent home with your parents and will face additional consequences per school policy.

If you have questions, please contact Mrs. Adams ([adamsgina@dist156.org](mailto:adamsgina@dist156.org)) or Mrs. Steck ([steckmeghan@dist156.org](mailto:steckmeghan@dist156.org))

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## **Schedule of Events**

4:00 - 4:30	Everyone arrives and checks-in to bus lines with their teacher chaperone
4:30 - 5:00	Load buses and depart
6:00 - 6:15	Arrive at venue
6:15 - 7:15	Dinner & Coronation
7:15 - 10:55	Dancing!!
11:00 p.m.	Buses depart for Upper Campus

# **MCHS Student - PROM PARENT PERMISSION FORM**

This form needs to be completely filled out and signed in order to pick up your reservation card and complete the "ticket sales" process

**Prom Attendee's Name:** \_\_\_\_\_  
(Please print your full name CLEARLY)

**Address** \_\_\_\_\_  
(Please include the city and zip code)

**1. I (we) have read the rules concerning prom which accompany this form and understand that...**

- a. Your child's failure to observe these rules or inappropriate behavior will result in a call to you to remove your son or daughter from the prom. If we are unable to reach you, this situation may require intervention by law enforcement authorities. In either event, students of McHenry High School will face out-of-school suspension commencing on the following Monday.
- b. If your child is attending the prom with someone from outside of the McHenry High School student body, you and your child are responsible for that person's behavior.

**2. I (we) agree to hold the McHenry Community High School District #156 free and harmless from any legal action or liability that might arise from the involvement of my (our) child in this activity.**

**3. I (we) also agree to indemnify District #156 and any of its employees for any costs that might arise from legal actions brought by my (our) child.**

\_\_\_\_\_  
(Signature of parent or legal guardian)

\_\_\_\_\_  
(Emergency contact phone number)

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**School Account = Zero Balance**

I do not owe any fines or fees to the school and have zero balance \_\_\_\_\_

*Confirmation from Karen Nelson, Beth Nelson or Catherine Doherty in the Main Office*

# McHenry High School Guest Dance Form for Non-MCHS Student

Guests at school dances are to be high school students, of high school age, or graduates of the previous year. If a guest is more than one year out of high school, you must also schedule an interview for your guest with Dr. Prickett in addition to filling out this form. Upperclassmen at McHenry High School may bring one guest to prom provided that the following information is completed and presented during reservation card pick-up. McHenry students must present their school ID and a copy of their guest's ID (*student ID, state ID, or driver's license*).

The following expectations, requirements, and procedures will be in place at all MCHS dances.

- Guests are allowed at school dances only if accompanied by a McHenry High School student who has obtained administrative approval. The McHenry student who brings a guest assumes full responsibility for that guest. Administrators are under no obligation to admit non-McHenry High School students.
- All students attending a dance sponsored by McHenry High School acknowledge that it is a school-related event and all school rules apply. The administration reserves the right to remove any student from the dance for any type of behavior that is deemed inappropriate, such as dancing that is inappropriate, sexually explicit including grinding or other simulated sex acts, or creates unsafe conditions is not allowed. Guests that are removed from any dance, for any reason, will no longer be welcome at future McHenry High School functions.
- Smoking, the use of vapes, alcohol, and other banned substances are prohibited.

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## Section One: MCHS Student and Parent Information and Consent

As a student at McHenry High School, I understand that all school policies and expectations (listed above) for dances apply during school-sponsored activities. I will take responsibility to inform my guest and ensure full compliance with school policies. All guests are required to abide by the same rules as all McHenry High School students.

**Name of MCHS Student** (printed): \_\_\_\_\_ **Year in School:** \_\_\_\_\_

☆ **Signature of MCHS Student:** \_\_\_\_\_ **Date:** \_\_\_\_\_

As a parent/guardian of the above named MCHS student, I find their proposed guest to be a responsible person, and I approve of them as an acceptable guest.

**MCHS Parent's Name** (printed) : \_\_\_\_\_ **Phone #:** \_\_\_\_\_

☆ **MCHS Parent's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## Section Two: Guest Information and Agreements (guest, parent, school)

**Guest Name** (printed): \_\_\_\_\_ **School:** \_\_\_\_\_

**Guest Address:** \_\_\_\_\_ **City/State:** \_\_\_\_\_

**Guest Cell Phone #:** \_\_\_\_\_ **Guest Age:** \_\_\_\_\_

As a guest at this dance, I am willing to abide by the policies and procedures of McHenry High School. I realize that if I fail to follow the rules and regulations (*listed at the top of this document*), I will be removed from the dance.

☆ **Signature of Guest:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent of Guest** (printed): \_\_\_\_\_ **Phone #:** \_\_\_\_\_

☆ **Signature of Guest's Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

As the Principal/Administrator at this guest's school, I verify that this student is in good standing with the district.

☆ **Guest's Principal/Administrator Signature:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

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## Section Three: MCHS Administrator - I grant approval for the purchase of 1 ticket for the above guest

☆ **MCHS Administrator Signature** \_\_\_\_\_ **Date** \_\_\_\_\_