

## **JMC Parent Access Request Form**

Username is the parent's last name even if it is different from the student's last name.

### **Please Print Neatly:**

Parent Last Name is USERNAME

\_\_\_\_\_

Password is the code you provide to us in order to access your child's records thru JMC. It must be at least 4 characters.

Password: \_\_\_\_\_

Please provide the names and grades of all your students enrolled at ISD #182.

Student Name(s):	Grade
_____	_____
_____	_____
_____	_____
_____	_____

### **Please return form to appropriate school**

Cuyuna Range Elementary School  
509 6<sup>th</sup> Avenue NE, Crosby

### **OR**

Crosby-Ironton High School  
711 Poplar Street, Crosby 56441

## **Contact Us:**

Cuyuna Range Elementary School (CRES)  
PreK - 6  
218-545-8803  
Crosby-Ironton High School (CIHS)  
Gr. 7 – 12  
218-545-8802

ISD #182  
711 Poplar Street  
Crosby, MN 56441  
218-545-8801



## **JMC Parent Access Information**

JMC is the student record management system used by Crosby-Ironton School District. Students and parents are encouraged to access JMC on a regular basis track student progress.

### **You can track:**

- Attendance
- Report Cards/Transcripts
- Weekly Progress in Class
- Lunch Account

### **You can also:**

- Sign up for email alerts regarding attendance, grades and weather related

## HOW TO ACCESS A PARENT JMC ACCOUNT

**COMPLETE REQUEST:** Complete the information on the backside of this form. Remember to choose your password.

**PROTECT:** Protect your password by mailing or bringing request to the appropriate office.

**ENROLL:** Please allow up to 3 business days from the receipt of your request for us to update JMC.

**USE:** As soon as your password is added to the system you should be able to access your child's information on JMC.

**ACCESS:** Follow the steps below to access JMC from a desktop or laptop computer.

You **MUST** access JMC through the District Website. **IF YOU GOOGLE JMC**, you may connect to another schools system and will not be able to login.

Go to school district website:  
[www.gocigo.com](http://www.gocigo.com)

Click Menu > Click For Parents

Click link to Data Access

Click link to JMC Parent/Student Access

- You should now be at the JMC page

Select Family Icon

Make sure the correct school year is listed at the top.

Enter your username. Remember it is your last name even it is different from student.

Enter the password you provided the school.

**STAY INFORMED BY VIEWING YOUR CHILD'S INFORMATION ON JMC. USE THE LINKS ON THE LEFT SIDE OF THE HOME SCREEN TO TOGGLE BETWEEN AREAS. SOME LINKS HAVE NOT BEEN TURNED ON. YOU ARE ABLE TO ACCESS THE FOLLOWING:**

**ATTENENDANCE REPORT:** View your child's absences and tardies by class.

**REPORT CARD:** View your child's current or previous report cards.

**PROGRESS REPORT:** See how your child is performing in their current class and track if assignments have been turned in. See their overall score AND if you click on the Qtr link next to each subject you can view assignments that teacher has given.

**LUNCH:** View your child's lunch balance and how much they purchase daily.

**ALERT CONFIGURATIONS:** You can have JMC email you if your child is not in class (Please call the school office to verify they are not in class before you panic). You can also have the system email you if your child's grade drops below a percentage of your choosing.

The screenshot shows the JMC Parent/Student Access website. On the left, a navigation menu is circled in red, listing various options: Academics, Report Card/Transcript, Lunch, Health, Discipline, Tuition/Fees, Parent Information, Bus, Register for 2021-2022, and Log Out. The main content area displays the Crosby-Ironton ISD Online Family Home page. At the top, it shows the date Thursday, August 19, 2021, and the school year 2021-2022. A message from the district is visible, welcoming students and families to the 2021-2022 school year and providing information about schedules and alerts.