

County POWERSCHOOL PARENT PORTAL

Parents of students in grades K-12 have access to class schedules, attendance, records and grades through the Parent Portal, an easy-to-use, secure communications tool for the district. Additionally, the Parent Portal enables parents to enable



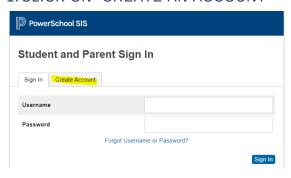
CREATING A NEW PARENT PORTAL ACCOUNT

*Before you begin, make sure you have received your confidential Access ID and Password assigned to you for each child, issued by your child's school.

POWERSCHOOL PARENT PORTAL HELP

- Bryan County School Parent Portal Webpage
- · Directions to Create a New Account
- PowerSchool Help Documents

1. CLICK ON "CREATE AN ACCOUNT"



2. COMPLETE THE REQUESTED INFORMATION

PowerSchool SIS	
Create Parent Account	
Parent Account Details	
First Name	
Last Name	
Email	
Desired Username	
Password	
Re-enter Password	
Password must:	•Be at least 8 characters long
Link Students to Account	
Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account	
Student Name	
Access ID	
Access Password	
Relationship	Choose ▼

SETTING UP GRADE & ATTENDANCE NOTIFICATIONS

- 1. Login to parent portal
- 2. Select Email Notifications from the menu on the left side of the screen
- 3. Place a check in the box next to the items you wish to receive notifications for:
 - a. Summary of Grades and attendance
 - b. Detail report showing assignment scores for each class
 - c. Detail report of attendance
 - d. School announcements
- 4. Enter the Email address(es) where you would like the notifications sent (If entering more than one email address, separate by a comma)
- 5. Select how often you wish to receive the notifications:
 - a. Weekly
 - b. Every 2 weeks
 - c. Monthly
 - d. Daily
- 6. You may select the "Apply settings to All Students" checkbox if you wish to receive the same notifications for all students.
- 7. If you wish to receive a notification immediately, check the box next to "send for STUDENT NAME now " (notification should be sent immediately to email address(es) entered during step 4.