Parent or Guardian Permission for Student Use of Technology Resources
&
Student Chromebook Contract & Release Form

As the parent/guardian of the below named child, I acknowledge that I have read the **Acceptable Use Policy and Rules for Technology Access** *and* the **Student 1:1 Chromebook Policy and Implementation Guide** (attached). I understand that the District's technology resources, network and Internet access for students is designed for educational purposes. I also accept the responsibility to use the school's equipment and I will follow the terms and conditions contained in those documents.

I recognize that it is impossible for Wayland-Cohocton Central School District (WCCS) to prevent misuse of the District's technology resources, network and/or Internet by a student, including access to controversial or inappropriate materials. As a result, I will not hold the District, its employees or agents responsible for materials and/or information a student may obtain through the District's technology resources, network and/or Internet access.

I understand Internet access includes the WCCS in-house network, District provided Internet and email access for students. I further understand there can be, and there is, no expectation of privacy with respect to a student's use of the District's technology resources, including the District's network and Internet access. The District retains the right to review, monitor and retain information relating to student use of school technology resources as well as the District's network and Internet access for any reason, including, to assure compliance with applicable laws, rules and regulations, as well as compliance with the Acceptable Use Policy and Rules for Technology Access. This includes accessing and reviewing current use, stored information, logs of incoming and outgoing information, communications using the District network and Internet access, and all of its content.

I understand that if a student violates the Acceptable Use Policy and Rules for Technology Access he/she may be denied use of the Internet at school and may be subject to discipline under the District's discipline rules. Unless otherwise indicated below, I hereby give permission for my child to use District technology resources, use the District network and access the Internet while at school and certify that:

1. I discussed the Acceptable Use Policy and Rules for Technology Access with my child;
2. My child understands that he/she is responsible for appropriate use of this privilege and is aware of the consequences of inappropriate use;
3. The information set forth on this form is correct;
4. This permission is valid from the date set forth below until the student leaves the District schools or I revoke this permission by submitting a written notice of revocation to the student's building principal.

Wayland-Cohocton Central School District Acceptable Use Policy and Rules for Technology Access

Introduction

The Wayland-Cohocton Central School District (WCCS) uses technology as a way of enhancing our mission to teach the skills, knowledge and behaviors students will need as responsible, productive and contributing citizens in a global community. In developing 21st Century technology skills, students learn collaboration, communication, creativity, and critical thinking throughout the school day. WCCS strives to provide up-to-date technology resources in a safe and secure environment to all students in the pursuit of innovative learning opportunities and in the development of lifelong learners.

This Acceptable Use Policy (AUP) and Rules for Technology Access (Rules) outline the guidelines and behaviors that all students are expected to follow when using school technology resources or when using personally-owned devices on the school campus. In that regard, students and parents must be aware that:

• The WCCS network is intended for educational purposes. All activity over the network or using district technologies is not private and may be accessed, reviewed, monitored and retained by the district and its representatives.

• Access to online content via the network may be restricted in accordance with our school policies and internet filtering required by federal regulations under the Children's Internet Protection Act (CIPA).

• The same guidelines for good behavior and respectful conduct offline also apply to online activities.

• Misuse of school resources can result in disciplinary action and/or loss of technology privileges.

• WCCS makes a reasonable effort to generally ensure students' safety and security online, but cannot monitor or be held accountable for individual student use of school technology resources - as it is not feasible to monitor all student use at all times.

• Users of the district network or other technologies are expected to alert a teacher or other staff member immediately of any concerns for safety or security.

Technology Resources Covered

WCCS may offer the privilege of Internet access, desktop computers, mobile computers or devices, whiteboards, videoconferencing capabilities, online collaboration capabilities, internet forums, email, and other forms of electronic technology and communication to students. This Acceptable Use Policy and the Rules apply to school-owned technology resources and the use of the WCCS network at any time, the use of the WCCS Internet connection, and/or the use of private networks and internet connections with or through school-owned technology. This Acceptable Use Policy and the Rules also apply to privately-owned devices accessing the WCCS network, the WCCS Internet connection, and/or private networks and internet connections while on school property. The Policies and Rules outlined in this document apply to all available technologies now and into the future, not just those specifically listed or currently available.

Usage Policies

All technology resources provided by the district are intended for educational purposes. All student users are expected to use good judgment and to follow the specifics as well as the spirit of this document: be safe, appropriate, careful and kind; don't try to get around technological protection measures; use good common sense; ask if you don't know or are unsure if a particular technology is permissible.

Web Access

WCCS offers its student users the privilege of access to the Internet, including web sites, resources, content, and online tools subject to this AUP and Rules. Access to the Internet will be restricted as required to comply with CIPA regulations and school policies. Web browsing may be reviewed and monitored, and web activity records may be retained indefinitely.

Students are expected to respect the web filter as a safety precaution, and shall not attempt to circumvent the web filter when browsing the Internet. If a user believes a site is unnecessarily blocked, the user should request a website review through a Faculty/Staff member for a final decision by the WCCS Information Technology (IT) Department.

Email

WCCS may provide student users with the privilege of email accounts for the purpose of school-related communication. Availability and use may be restricted based on school policies. If users are provided with email accounts, the account(s) should be used with care and are subject to this AUP and Rules. Users should not send personal information; should not attempt to open files or follow links from unknown or untrusted origins; should use appropriate language; and should only communicate with other people as allowed by the District policy or the teacher. Users are expected to communicate with the same appropriate, safe, mindful, courteous conduct online as offline. Email usage may be reviewed, monitored and archived.

Social/ Web 2.0 / Collaborative Content

Recognizing the benefits that collaboration brings to education, WCCS may provide student users with access to web sites or tools that allow communication, collaboration, sharing, and messaging among users subject to this AUP and these Rules. Users are expected to communicate with the same appropriate, safe, mindful, courteous conduct online as offline. Posts, chats, sharing, and messaging may be monitored. Users should be careful not to share personally identifying information online.

Mobile Devices Policy

WCCS may provide student users with mobile computers or other devices to promote learning outside of the classroom. Users are subject to this AUP and these Rules, and for Chromebook users the 1:1 Chromebook Policy and Guidelines, when using school devices off the school network as we II as on the school network. Users are expected to treat these devices with extreme care and caution; these are expensive devices that the school is entrusting to your care. Users should immediately report any loss, damage, or malfunction to the IT Department. Users may be financially responsible for any damage resulting from negligence or misuse.

Personally-Owned Devices Policy

Student personally owned electronic devices are allowed/disallowed as follows (referenced in Student Handbooks):

• Wayland Elementary School - devices must be turned off and put away during school hours
• Cohocton Elementary School - devices must be turned off and put away during school hours
• Wayland-Cohocton Middle School - devices must be turned off and put away during school hours
• Wayland-Cohocton High School- devices may be carried and used in the Cafeteria, Study Halls and Hallways.
Use of devices in a classroom will be at the discretion of the teacher. Devices must be in silent mode to avoid disrupting others. Filtered wireless Internet access and cloud based services may be provided for personally-owned devices, if allowed.
WCCS is not liable for the loss, damage, misuse, or theft of personally owned devices brought to school. WCCS reserves the right to monitor, inspect, and/or confiscate personal technology when administration has reasonable suspicion to believe that a violation of school policy or criminal law has occurred. WCCS prohibits use of personal technology in places where a person would reasonably expect some degree of personal privacy, such as bathrooms, lavatories, locker rooms and changing areas.

Security

Student users are expected to take reasonable safeguards against the transmission of security threats over the school network. This includes not opening or distributing infected files or programs and not opening files or programs of unknown or untrusted origin. If you believe a district-provided computer or mobile device you are using might be Infected with malicious software (e.g., virus, spyware, malware, adware, etc.), you must cease using it and immediately notify the IT Department. Do not attempt to remove the malicious software yourself or download any programs to help remove it.

Software Downloads

Student users should not download or attempt to download or install software programs through the school network or on school technology resources without express permission from the IT staff. You may be able to download other file types, such as images or videos. For the security of our network, download such files only from reputable sites, and only for educational purposes.
Student users shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Plagiarism/Copyright

Student users should not plagiarize content, including words or images, from the Internet, or use content as their own without properly citing or, if appropriate, obtaining the consent of the original creator or the owner. Users should not take credit for things they didn't create themselves, or misrepresent themselves as an author or creator of something found online. Research conducted through the Internet should be appropriately cited, giving credit to the original author. Student work may be checked for potential plagiarism.

All communications and information accessible via the District Network and Internet access should be assumed to be subject to copyright, patent and trademark laws, unless otherwise stated. Transmission of any material in violation of United States Federal or State regulations is strictly prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret.

Netiquette

Student users should always use the Internet, network resources, and online sites in a courteous and respectful manner in accordance with this AUP and Rules. Users should recognize that among the valuable content online there is also unverified, incorrect, or inappropriate content. Users should only use trusted sources when conducting research via the Internet.

Users should remember not to post anything online that they would not want other students, parents/guardians, teachers, or future colleges or employers to see. Once something is online, it is permanently out there, leaving a digital footprint that can be tracked, shared and spread in ways you never intended.

Personal Information

Student users should never share their or anyone else's personal information, including phone number, address, social security number, birthday, or financial information, over the Internet without adult permission. Users should recognize that communicating over the Internet brings perceived anonymity and associated risks, and should carefully safeguard the personal information of themselves and others.

Users should never agree to meet in person someone they meet online without parent/guardian permission. If you see a message, comment, image, or anything else online that makes you uncomfortable or concerned for your personal safety, bring it to the attention of an adult immediately (such as a teacher/staff member if you are at school; parent/guardian if you are using the device at home).

Cyberbullying

Cyberbullying will not be tolerated. Harassing, dissing, flaming, denigrating, impersonating, outing, tricking, excluding, and cyber-stalking are all examples of cyberbullying. Don't be mean. Don't send emails or post comments with the intent of frightening, hurting, or intimidating someone else. Engaging in these behaviors, or any online activities intended to harm (physically or emotionally) another person, may result in severe disciplinary action and loss of privileges. In some cases, cyberbullying can be a crime. Remember that your activities may be reviewed, monitored and retained.

Social Media

Teachers may use classroom Social Media and Social Networking Sites (SNS) for instructional purposes such as district based teacher web pages, Edmodo, Schoology, blogs, wikis, etc. to communicate with students, to assign and collect student work, or to provide online feedback to students. An example of classroom use may be the creation of a forum for class discussion taking place in a password protected online environment. Students can interact with their peers and their teacher to discuss a current class topic, sharing what they have discovered on the internet and voicing their opinions. Teachers can upload homework, post school notices, moderate discussions and share materials. These online portals develop writing skills, encourage research skills and promote intellectual discussion. The district may permit limited communication or contact between staff and students on non-district based SNS (i.e., Facebook, Twitter, etc.) with prior approval and authorization.

Examples of Acceptable Use

I will:

- Use school technology resources at appropriate times, in appropriate places, for school-related educational activities.
- Use only my district assigned username and password; and keep them confidential.
- Follow the same guidelines for good behavior and respectful conduct online that I am expected to follow offline.
- Treat school technology resources carefully, and alert staff if there is any problem with their operation.
- Encourage positive, constructive discussion if allowed to use communicative or collaborative technologies.
- Alert a teacher or other staff member if I see threatening, inappropriate, or harmful content (images, messages, posts) online.
- Cite sources when using online sites and resources for research.
- Recognize that use of school technology resources is a privilege and treat it as such.
- Be cautious to protect the safety of myself and others.
- Help to protect the security of school technology resources.

This is not intended to be a complete list. Student users should use their own good judgment when using school technology resources and ask if they have questions.

Examples of Unacceptable Use

I will not:

- Use school technology resources in a way that could be personally, emotionally or physically harmful to the student or others.
- Deface, damage, steal, destroy or otherwise misuse school technology resources, including computer/device hardware, peripherals or any components.
- Attempt to find or access inappropriate images or content; accessing or the intent to seek inappropriate images or content is a

violation of this Acceptable Use Policy and these Rules.
• Create a personal mobile "hot-spot" or utilize a "proxy site" for the purpose of circumventing network safety measures and filtering tools.
• Create, distribute or deploy multi-user servers or gaming software on or within the WCCS network.
• Engage in cyberbullying, harassment, or disrespectful conduct toward others.
• Try to find ways to circumvent or circumventing the school's safety measures and filtering tools; circumventing or the intent to circumvent safety measures and filtering tools are violations of this Acceptable Use Policy and these Rules.
• Use school technology resources to send spam or chain mail.
• Plagiarize content I find online.
• Post or otherwise disclose personally identifying information, about myself or others.
• Meet someone in person that I met online.
• Use language online that would be unacceptable in the classroom.
• Use school technology resources for personal business or illegal activities, or to pursue information on such activities.
• Access or bring inappropriate material or content (including defamatory, abusive, obscene, vulgar, profane, offensive, threatening, sexually oriented, racially offensive or illegal material) on to school property.
• Attempt to hack or access sites, servers, or content that isn't intended for my use.
This is not intended to be a complete list. Student users should use their own good judgment when using school technology resources and ask if they have questions.

Parental Responsibility

Students who engage in unacceptable use may be subject to discipline under the District's Code of Conduct and Discipline Policy. The District reserves the right to pursue legal action against a student who willfully, maliciously, or unlawfully damages or destroys property of the District. Further, the District may bring suit in civil court against the parents/guardians of any student who willfully, maliciously, or unlawfully damages or destroys District property pursuant to General Obligations Law Section 3-112.

No Expectation of Privacy

There can be, and there is, no expectation of privacy with respect to a student's use of the district's technology resources, including the district's network and Internet access. The District retains the right to review, monitor and retain information relating to student use of school technology resources as well as the district network and Internet access for any reason, including, to assure compliance with applicable laws, rules and regulations, as well as compliance with the Acceptable Use Policy and Rules for Technology Access. This includes accessing and reviewing current use, stored information, logs of incoming and outgoing information, communications using the district network and Internet access, and all of its content.

Limitation of Liability

WCCS will not be responsible for damage or harm to a student's personal technology devices, software or data, including but not limited to cell phones, smart phones, files, data, or hardware. WCCS will not be responsible, financially or otherwise, for unauthorized transactions conducted over the school network or using the school Internet access.

Violations of the Acceptable Use Policy and/or Rules for Technology Access Violations of this Policy and these

Rules may have consequences, including but not limited to:
● Suspension of network, technology, or computer privileges
● Notification to parents/guardians
● Detention or suspension from school and school-related activities
● Legal action and/or prosecution
The district will generally follow a progressive discipline policy with respect to violations. However, the district reserves the right to deviate from progressive discipline based on the specific circumstances and/or seriousness of a violation. Consequences will carry over to the following school year when appropriate. The progressive discipline policy is as follows:
1st Offense
2nd Offense
3rd Offense
4th Offense
Student will lose 3 weeks of internet privileges and the student's parent/guardian will be notified. Student will lose an additional 7 weeks of internet privileges (a total of 10 weeks) the parent/guardian will be notified and an administrative meeting will be held for possible

additional consequences. Student will lose 1semester {20 weeks) of internet privileges, the parent/guardian will be notified and an administrative meeting will be held for possible additional consequences. Student computer and internet privileges will be permanently terminated and the student's parent/guardian will be notified.

Wayland-Cohocton Central School District Student 1:1 Chromebook Policy and Implementation Guide

The focus of providing 1-to-1 Chromebooks in the Wayland-Cohocton School District (WCCS) is to provide current tools and resources to the 21st Century Learner. Excellence in education requires that technology be seamlessly integrated both on and off school grounds throughout the educational program. The individual use of Chromebooks is a way to empower students to maximize their full potential and to prepare them for post- secondary education and the modern workplace. As Chromebooks are the legal property of the District, this policy outlines procedures and policies for students' proper use and maintenance of the District's Chromebooks.

Distribution of Chromebook

The issuance of a District Chromebook to each student is a privilege, not a right, and may be revoked at any time. **Parents/guardians and students must sign** the Chromebook Contract & Release Form before Chromebooks can be issued to their child.

Chromebooks and related equipment are issued as an educational resource. The conditions surrounding this equipment can be equated to those of a textbook or a school issued calculator. Students are expected to keep track of and to care for this equipment for the time period it is issued to them. Students/families may be financially responsible for damaged or lost equipment

Chromebooks will be collected at the end of each school year. Instructions for such will be given at that time. Students leaving the District must return Chromebooks to the Information Technology Department (IT Department). Any Chromebook that is not returned without reasonable explanation will be considered stolen property, and law enforcement will be notified. In addition, students will be charged for the value of unreturned items.

Acceptable Use Policy

All WCCS users must comply with the Wayland-Cohocton Central School District Acceptable Use Policy and Rules for Technology Access (AUP), the 1:1 Chromebook Policy and Implementation Guide, and the Contract & Release Form, which the student and parent/guardian must sign. Any failure to comply may result in disciplinary action and/or immediate loss of possession.

No Expectation of Privacy

There can be, and there is, no expectation of privacy with respect to a student's use of the District's technology resources. The District reserves the right to, without notice or consent, access, review, monitor and retain information relating to student use of District owned Chromebooks as well as the District network and Internet access, for any reason, including, but not limited to: accessing stored information, reviewing logs of incoming and outgoing information and messages, as well as the content of that information, and to assure compliance with applicable laws, rules, regulations and policies.

Appropriate Use

Chromebooks and other District technology are to be used for District educational purposes. Teachers may set additional requirements for Chromebook use in their classroom.

Liability

If the Chromebook and related items are not returned, or lost because of negligence or intentional conduct, the student is responsible for the full replacement cost of the Chromebook and/or related items. If the Chromebook and related items are negligently or intentionally damaged, the student is responsible for the cost of repair or the replacement cost.

Loss of Privileges

Failure to fully comply with all terms of this Policy and the Contract & Release Form may result in loss of the Chromebook and/or disciplinary action. Unsupervised Chromebooks will be confiscated by staff. Disciplinary action may also be taken if a student leaves his/her Chromebook in an unsupervised location. The District also reserves the right to revoke any or all students' Chromebook rights, at any time, in its sole discretion.

Scheduled and Unscheduled Inspections

Inspections of Chromebooks will occur regularly by technical support staff on a scheduled or unscheduled basis. Some of the inspections will be scheduled through email and others will take place via remote connection to the Chromebook. Students with inappropriate content or programs will be subject to loss of use and/or discipline.

Chromebook Use and Care

1. Students are responsible for charging the Chromebook battery each day.
2. Cords, cables, and removable storage devices must be inserted carefully into the Chromebook.
3. When moving the Chromebook use two hands. Do not pick it up by the screen.
4. When placing your Chromebook on a table or desk, gently position it on the surface. Do not slam/swing the Chromebook onto the surface. Center the Chromebook on desks or tables to avoid it being bumped and falling to the floor.
5. Close the Chromebook lid whenever you are not using it, or if you are moving it around.
6. When moving between classes, put your Chromebook on Standby.
7. Use caution when carrying your Chromebook in a crowded hallway.
8. Never pile items on top of your Chromebook. Although the cases are padded to help protect the Chromebooks, they are not guaranteed to prevent damage.
9. Keep food, drinks, lotions and other harmful materials away from Chromebooks.
10. Never leave the Chromebook unattended in the hallway or any other public space.
11. Use your Chromebook on a table. Do not use it on the floor or other unstable surface.
12. When leaving for the day, completely shut down your Chromebook.
13. If at all possible, do not leave your Chromebook in the car. If you must leave it, lock it in the trunk or somewhere out of view.
14. Protect your Chromebook from exposure to extreme heat or cold. This includes a vehicle.
15. Clean the screen with a soft, dry antistatic, or microfiber cloth. Do not use window cleaner or any type of liquid on the Chromebook. You can also use pre-moistened eyeglass lens cleaning tissues to clean the screen.
16. Students are prohibited from:

     a. Putting stickers on the Chromebooks, cases, batteries, or chargers.
     b. Defacing WCCS issued equipment in any way. This includes but is not limited to marking, painting, drawing or marring any surface of the Chromebook or any stitching on the case. If such action occurs, the student will pay the cost of repair.

Chromebook User Guidelines

A student, in whose name a Chromebook is issued, will be responsible at all times for its appropriate educational use.

1. Teachers/Staff/Parents should monitor student/child use and care of the Chromebook. However, the District understands that it is impossible to monitor student/child use at all times.
2. Students may only log in under their assigned user name. Students may not share their password with other students.
3. District web filters are active at home, just as they are at school.
4. Students who identify or know about a security problem must immediately report the details to their teacher and/or IT Department without discussing it with other students.
5. Students are expected to notify a staff member immediately if they come across information, images or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
6. Students may not loan the Chromebook or its components to others, including other students, for any reason at any time. Students who do so are responsible for any loss.
7. All students have access to their Google drive on which to store data.

> *The Chromebook Program will start with limited access to email, apps, and instant messaging. The District may expand its uses as the Program develops. Guidelines for expanded use will be provided at the time expanded access is permitted.*

Web AppsGoogle for Education

Chromebooks seamlessly integrate with the Google Apps for Education suite of productivity and collaboration tools designed specifically for educational institutions. This suite includes Google Docs (word processing), Spreadsheets, Presentations, Drawings, and Forms.

Web Apps and Extensions

Students are not allowed to install Chrome web apps and extensions from the Chrome Web Store without permission from the teacher.

Email

Email is to be used as a communication tool for school. One of the most common violations of the Acceptable Use guidelines by students is the sending of social or non-school related email.
- Email should be used for educational purposes only.
- All email and all contents are property of the District.
- Email transmissions, stored data, transmitted data, or any other use of online services by students, employees or other users is not private or confidential and may be accessed, monitored and reviewed by staff at any time for any reason, including to ensure appropriate use.

- Classroom-based compliance checks may be conducted at any time. This means that teachers can check your email.

Music/Movies/Games

Listening to music, watching movies or using games on your Chromebook is not allowed on the Chromebook during school hours without permission from the teacher.

Messaging

Messaging is not allowed during school hours without permission from the teacher. Permission will be given only for messaging that is useful in completing a school assignment. All communication must be related to the school assignment.

Chromebook Security

Two primary forms of security exist:

Desktop Security

Security is in place on the desktop to prevent and/or track certain activities. These include downloading or installing software on the Chromebooks, removing software, changing system settings, etc.

Filtering/Monitoring Software

WCCS maintains an Internet filtering/monitoring solution. This program automatically filters all student access to the Internet and monitors student activities on the computer both in school and at home. Please note, however, that there is no better security tool than an involved adult!

Damaged Equipment

Repairs

Occasionally, unexpected problems do occur with the Chromebooks that are not the fault of the user (computer crashes, software errors, etc.). The IT Department is prepared to assist students in resolving these issues; remedied at no cost.

Loaner Chromebooks – "Hot Spares"

Temporary replacements, known as a Hot Swaps, are also available in the
IT Department so that student learning is not disrupted by the repair process. Students are responsible for the care of the Swap while it is issued to them. All of the same rules and regulations apply to Swap computers, and students are expected to treat them as if they were their own.
Students are required to save to their Google Drive in case they need to be issued a Swap.

Accidental Damage vs. Negligence/Intentional Damage

Accidents do happen. There is a difference, however, between an accident and negligence or intentional damage. The price that the District paid for the Chromebook includes: the Chromebook, case, charger and warranty. The Chromebook warranty will cover hardware failure that might occur through no fault of the student. After investigation by school administration, if the Chromebook is deemed to be intentionally or negligently damaged by the student, the student may be subject to discipline and/or the cost of repair or replacement. No Swap will be provided.

Lost or Stolen Equipment

Lost Equipment

Reporting Process

If any equipment (the Chromebook, case or charger) is lost, the student or parent/guardian must report it to the school immediately, but no later than one school day after the loss. Students can let a teacher, administrator and/or IT Department know, and the staff member will assist him/her.

Financial Responsibility

The circumstances of each situation involving lost equipment will be investigated individually.

Stolen Equipment

Student Safety

Student safety always comes first. If a student is faced with an unsafe situation, such as theft, the student is advised to let the assailant have the equipment and then immediately contact the police. For more information about child safety, go to http://www.safekids.org/.

Reporting Process

If any equipment is stolen, a police report must be filed within 48 hours and a copy of the report must be immediately provided to the building principal or to the IT Department Director by the student or parent/guardian. Failure to timely report the theft to the proper staff and follow the proper filing procedure will result in the full replacement cost being charged to the student. In addition, if there is not clear evidence of theft, or the equipment has been lost due to student negligence or intentional conduct, the student and parent/guardian will be responsible for the full cost of replacing the item(s).

Financial Responsibility

The circumstances of each situation involving stolen equipment will be investigated individually.

> The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws.

Fees and Repair Costs

- Students are expected to keep the Chromebooks in good condition**.**
- Students are expected to report any damage or malfunctions to their Chromebook as soon as possible. This means no later than the next school day. Students with damaged or malfunctioning Chromebooks who fail to timely report damage or malfunctions may be subject to loss of use, charges for damages, and/or discipline.

Damage and Replacement Cost List - for negligent or intentional damage or loss

Estimated Item Replacement Cost	*Estimated Damage Cost*	*Estimated Damage Cost*
• Power Charger Cord $20.00 • Chromebook $300.00 • Full Package $315.00 • Headphones $8.00	• Cracked Screen $50.00 • Broken Chassis $25.00 • Broken Keyboard $50.00	• Unreported Lost/Stolen Chromebook $300.00 • Intentional Cosmetic Damage $15.00 up to the full cost of item

prices are subject to change

Consequences

The privilege of having a computer comes with a new set of responsibilities and new consequences.

Violations of this 1:1 Chromebook Policy may have consequences, including but not limited to:
- Notification to parents/guardians;
- Suspension of network, technology, or Chromebook privileges;
- Complete loss of Chromebook;
- Detention or suspension from school and school-related activities; and/or
- Legal action and/or prosecution.

Please also refer to the discipline provisions found in WCCS Acceptable Use Policy and Rules for Technology Access with respect to violations.

Student Technology & Chromebook User's Contract
This form must be filled out and returned after reading the policies.

I have read, understand and agree to follow the Policies and Rules set forth in the **WCCS Acceptable Use Policy and Rules for Technology Access and the 1:1 Chromebook Policy and Implementation Guide**. I accept the responsibility to use the school's equipment and I will follow the terms and conditions contained in those documents. I understand that this privilege may be revoked for any violation of the rules.

Parent/Guardian Permission: Read carefully and sign one permission slip for each of your children.

1.	Yes	No	I, the parent/guardian of the below signed student, have read the WCCS Acceptable Use Policy and Rules for Technology Access and the WCCS 1:1 Chromebook Policy and Implementation Guide and accept the terms and conditions contained in them.
2.	Yes	No	I, the parent/guardian of the below signed student, grant permission for my son/daughter to have access to Google Apps for Education.
3.	Yes	No	I, the parent/guardian of the below signed student, grant permission for my son/daughter to bring their District- issued Chromebook home.

Students will receive a Gmail account for school use. Email accounts are provided for HS and MS students and can only be used within our School email domain. Email from outside the district is blocked for students.

Parent/Guardian Signature	**Date**
Student Signature	**Date**

Please print student's name	Grade

Chromebook Issued:_____(Tag #/SN)