

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

DECEMBER 13, 2023

The meeting convened at 5:30 p.m. for the St. Clairsville-Richland City School District Board of Education with Board President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call: Mike Jacob - Present
 Mike Fador - Present
 James Cook - Present
 Harry White - Present
 F. William Zanders - Present

Also present were: Christina Laudermilt, Amber Galloway, Michele Grant, Brett McLean, Cassi Hynes, Justin Sleutz, Dave Stack, Jim Yates, Ben Frye, Amy Porter, and Walt Skaggs

Community Participation

Mr. William Zanders, retiring board member, was recognized and thanked by Coach McLean, Coach Frye, all the members of the Board of Education, and the Administrators for his commitment to the School District, especially to the staff and to the students. Many recognized and expressed thanks for his wisdom, wit and compassion.

Approve Treasurer’s Items

Mr. White moved and Mr. Fador seconded that the Board approve the following Treasurer’s items:

- A. Board minutes from the November 8, 2023 Regular Meeting, presented by the Treasurer
- B. Financial Reports for November, 2023, including the Financial Report, Appropriation Summary and Annual Spending Plan, as presented by the Treasurer.
- C. The list of bills paid in November, 2023, as presented by the Treasurer. A list of bills (Disbursement Detail Report) is on file in the Treasurer’s office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From	To	Amount
General Fund 001	Schoolwide Pool Fund 598-9024	\$257,503.06
Title I Fund 572-9024	Schoolwide Pool Fund 598-9024	18,534.71
Title II-A Fund 590-9024	Schoolwide Pool Fund 598-9024	3,363.42
Title IV-A Fund 599-9024	Schoolwide Pool Fund 598-9024	1,485.75

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Approve Treasurer’s Items (Cont’d)

E. The following donations made during November, 2023:

From	For	Amount
Mr. James Biernot	M.S. & H.S. Principal Accounts	\$ 1,000.00
Friends of Jay Edwards	Student Football Tickets	900.00
Minute Men OhioComp	Elem, M.S. & H.S. Principal Accts	500.00
Friends of Juvenile Drug Court	Vape Sensors Reimbursement	1,885.95
The Saints Club	Charter Buses for Football Team	6,000.00
Wells Twp Haunted House	National Honor Society	250.00
American Legion	Elem Principal Account	3,838.25
	TOTAL	\$14,124.09

F. Payment of Purchase Order #80083 to the Ohio Bureau of Workers’ Compensation for the 2024 installment in the amount of \$23,014.

G. The following advances:

From	To	Amount
General Fund 001	E.R.C.S. 401-9023	\$ 3,855.16
General Fund 001	St. Mary’s 401-9924	30,119.03
General Fund 001	Title IV-A 599-9024	1,969.61

H. Renewal of Aultcare Insurance Company as the District’s Major Medical Insurance provider effective January 1, 2024 thru December 31, 2024 with an increase in the premium offset by an increase in the District’s HRA with the following premiums:

	<u>Old Rate</u>	<u>New Rate</u>	<u>% of Increase/(Decrease)</u>
Single Coverage	\$ 867.47	\$ 949.34	9.4%
Family Coverage	\$2,042.92	\$2,235.70	9.4%

I. The OSBA Legal Assistance Fund Resolution:

Whereas, the St. Clairsville-Richland City School District Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions, and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to join the OSBA Legal Assistance Fund for calendar year 2024 and authorizes the Treasurer to pay the Legal Assistance Fund \$250.00.

J. The Ohio School Board Association annual membership in the amount of \$6,482.00.

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Approve Treasurer's Items (Cont'd)

K. Dates and times of the following:

Tax Budget	January 10, 2024 at 5:00 p.m.
Organizational Meeting	immediately following the Tax Budget Hearing
Regular Meeting	immediately following the Organizational Meeting

L. Mr. Mike Jacob as President Pro-Tem for January, 2024 Organizational Meeting.

The roll call vote was:

Aye: Cook, Fador, White, Zanders, Jacob
Motion approved

Treasurer's Update

1. Dr. Skaggs will be presenting the resignation of my Assistant Treasurer, Betty Milhoan, this evening. So this was a very sad day in the Treasurer's office. Betty is an excellent employee with vast experience and knowledge and a willingness to always go above and beyond. Betty will be sorely missed. I just want to publicly thank her for her dedication and her contributions as she always sought to do the best for the staff, for the students and for our community. In the Treasurer's office Betty and Valerie are just like peanut butter and jelly. They just go together perfectly, so it is going to be a very difficult transition. But we are so happy for Betty and the blessings in her life and the opportunity she has to enjoy them. It is a bittersweet time, but we are blessed to know Betty and to have worked with her. We wish her all the best!
2. We have some really big shoes to fill, so I wanted to share the plan with the Board regarding this position. The plan is to post Betty's position this week through January 19th, conduct interviews, and have a recommendation at the February Board meeting with an anticipated start date of March 4th. Betty's retirement date is July 31st; however, she has accumulated some vacation leave that she plans to use in the summer. Our plan is to have the new hire work side by side with Betty in March, April and May.
3. On another matter, Board member compensation was previously mentioned. I printed out a copy of the Ohio School Board Association's fact sheet on Board member compensation benefits and expense reimbursement for each of you. We will list compensation on the annual organizational meeting so as to bring it to the Board's attention if you would like to discuss further. I would be happy to help the Board prepare an updated resolution.
4. Policy BBFA, Board Member Conflict of Interest, is listed as a policy up for review due to changes in HB 33. Please take time to review the recommended policy from the Ohio School Board. The updated policy has significant changes. I also gave you a copy of the notes from OSBA as to why the changes were made. If you have any questions, please let me know.
5. Finally, the auditor asked that I collect the Fraud Risk assessment from anyone who has not already submitted it to them. So please take a few minutes after the meeting to complete.

Superintendent's Report

District

- Communication committee met with Allerton Hill on December 5th
 - ▶ Working on State of Schools video (Video crew on campus 1/8/24)
 - ▶ Plan to put out a total of four videos

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Superintendent's Report (Cont'd)

- SHP was here Monday to take measurements on the gym roof. Will be ready to put out for bid mid January.
- Researching potential upgrades to the auditorium
- Water leak repaired between admin and gymnasium
- Christina and I completed and submitted the 2nd round Appalachian grant application. The grant is focused on student wellness/obesity and would fund an exercise facility.
- I have a sample of Court Armor as a potential protective covering for the gym floor. Another option would be to purchase another cheering mat to protect the floor. The cost is very comparable.
- Christina and I attended the Regional Business Advisory Committee meeting in Cambridge yesterday
- Attended CORAS Legislative committee meeting this morning
- Currently we have our cheerleaders, flag corp, indoor track, and basketball utilizing the Eco Center. Justin doing calendar one month at a time.
- Meeting with the ESC on the 20th to discuss lease agreement for the Eco Center

Curriculum

- Calendar committee has met for the 2024-25 school calendar
- Scheduling for the CCP spring semester is underway
- Held the CCP Informational Night on November 16th for the 2024-25 school year
- Looking at a Grow Your Own program through the University of Akron
- Attended the STEM Collaborative on December 6th in Marietta
- Completed SWOT Analysis in each building as well as in the district
- Completed Tier II screener for dyslexia for those students indicated

Transportation/Cafeteria

- Submitted ODE grant application for cafeteria equipment (pass thru refrigerator)

Elementary School

- This week, we are filling the halls with fun via our School Spirit Week
- The 1st and 2nd grade teams wrapped up successful fundraisers with their Square 1 Art and Santa's Secret shop fundraisers
- Santa Mike visited all students on Tuesday afternoon
- 2nd-grade students created ornaments for a county-wide tree decorating contest through Quality Rentals in STC - still awaiting results of the winner
- Staff morale is up with three fun-filled Fridays - Fill Your Cup Fridays throughout December include filling a candy cup, filling a soup bowl with Panera soup, and filling a cookie tin with home-baked cookies via a cookie exchange
- December 8th Elementary Staff enjoyed an evening outing at Columbia Hills (Teri Coleman's reception hall) - potluck and games - relaxing evening we all needed!
- Plans are in the works for a staff/retiree party planned for 1:30 on Wednesday, December 20th in the elementary cafeteria

Middle School

- Middle School is also participating in "Fill Your Cup Fridays" (great idea Amber) for our staff
- We are nearing the end of the second 9 weeks of school. Teachers and students alike are finishing projects, completing make-up work, and 7/8 graders are trying to maintain eligibility, etc.
- Mrs. Mooney has her students completing her annual "Radio Dramas" activity
- Student of the Month Assembly for November and December will be held this Friday
- Round 1 of OTES is complete

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Superintendent’s Report (Cont’d)

High School

- High School is also participating in “Fill Your Cup Fridays” (great idea Amber!) for our staff
- Fall End of Course retake exams are complete
- Football Team recognized for having one of the top Average GPAs in the state for the 2023 OHSFCA Academic All Ohio Team. Thank you, Mrs. Rodak!
- Christmas PBIS/Student events begin this Thursday and include Holiday Spirit Week, Holiday Assembly, Elf on a Shelf, and our Christmas Festival
- Staff events include a Christmas Breakfast Potluck, Secret Santa, and a staff Christmas Get Together at Lumberjax

Dates to Remember:

- December 13 Band Christmas Concert 6:00 pm - HS Gym
- December 13 Choir Christmas Concert 7:30 pm - HS Gym
- December 14 Music Makers Holiday Concert 6:00 pm - MS Auditorium
- December 20 Last Day of 2nd Semester (2-hour Early Dismissal)
- December 21 - January 2 Christmas Break - No School
- December 21-26 All Buildings Closed, including the Administration Building
- January 3 School Resumes
- January 10 Board Meeting
- January 15 MLK Day - No School

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following:

1. Caleb Agnew - Resignation as the 8th Grade Girls Basketball Coach for the 2023-2024 school year
2. Betty Milhoan - Regretfully accept resignation as Assistant to the Treasurer - Budgetary effective July 31, 2024
3. Kristen Rateno - Payment as the Middle School Musical Program Designer in the amount of \$825.80 to be paid from the Middle School Drama account
4. Ethan Banks - Swimming volunteer for the 2023-2024 school year
5. Supplemental Contract for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools’ Board of Education policies.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Kevin Sacco	9 th Grade Boys Basketball Coach	25 yrs	\$3,058.00

6. Pupil Activity Contract for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools’ Board of Education policies.

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Approve Personnel Items (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Caleb Agnew	Reserve Girls Basketball Coach	3 yrs	\$3,062.00

The roll call vote was:

Aye: Fador, White, Zanders, Cook, Jacob
Motion carried

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Fador seconded that the Board approve the following recommendations:

1. Re-appointment of Brenda Delman as a Trustee of the Library Board for a seven-year term beginning January 1, 2024
2. 2024-2025 St. Clairsville High School Scheduling Handbook. A copy is on file in the High School Principal's office.
3. Agreement for Shared Transportation Services with the Bridgeport Exempted Village School District effective December 13, 2023
4. The following Board policies:

File: GCB-1	Certified Staff Contracts and Compensation Plans
File: GCE	Part-Time and Substitute Certified Staff Employment
File: GCPD	Suspension and Termination of Certified Staff Members
File: IGCF	Home Schooling
File: IGCF-R	Home Schooling
File: IIA	Instructional Materials and Equipment
File: JEA	Compulsory Attendance Ages
File: JECBD	Intradistrict Open Enrollment
File: JECE	Student Withdrawal from School
File: JEDA	Truancy
File: JEG	Exclusions and Exemptions from School Attendance

5. Per Board Policy File: BF (Board Policy Development and Adoption), review the following Board Policies to be approved at the next regularly scheduled meeting:

File: BBFA	Board Member Conflict of Interest
File: DJB	Petty Cash Accounts
File: DM	Deposit of Public Funds (Cash Collection Points)
File: IGD	Cocurricular & Extracurricular Activities
File: IGDK	Interscholastic Extracurricular Eligibility
File: JO-R	Student Records

The roll call vote was:

Aye: White, Zanders, Cook, Fador, Jacob
Motion carried

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Approve New Business / 2024-2025 School Calendar

Mr. Cook moved and Mr. Fador seconded that the Board acknowledge and review the 2024-2025 school calendar. The roll call vote was:

Aye: Zanders, Cook, Fador, White, Jacob
Motion carried

Adjournment

There being no further business brought before the Board, Board President Jacob adjourned the meeting at 6:20 p.m.

The next regularly scheduled Board of Education meeting is Wednesday, January 10, 2024 immediately following the Tax Budget Hearing and Organizational Meeting at 5:00 p.m.

President

Treasurer