

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**SEPTEMBER 13, 2023**

The meeting convened at 7:00 a.m. for the St. Clairsville-Richland City School District Board of Education with Board Vice President Mike Fador presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Absent
	Mike Fador	- Present
	James Cook	- Present
	Harry White	- Present
	F. William Zanders	- Present

Also present were: Christina Laudermilt, Amber Galloway, Cassi Hynes, Mike McKeever, Justin Sleutz, Kelly Binger, Annabea Bartyzel, Avery Meester, Ella Fulton, Lina Stingle, Jen Fulton, Sally Green, Justin Clifford, Amy Porter, and Walt Skaggs

**Community Participation**

Members of Girl Scout Troop 1002 were recognized for painting the USA map and several recess games on the blacktop behind the Elementary school.

**Approve Treasurer’s Items**

Mr. White moved and Mr. Cook seconded that the Board approve the following Treasurer’s items:

- A. Board minutes from the August 9, 2023 Regular Meeting, as presented by the Treasurer
- B. Financial Reports for August, 2023, including the Financial Report and Appropriation Summary, as presented by the Treasurer, which disclosed the following balances on the Cash Summary Report:

General 001	\$3,146,640.22	Student Activities 200	\$ 41,992.13
Bond Retirement 002	0.00	District Managed 300	262,843.63
Permanent Improvement 003	71,093.69	Auxiliary Services 401	31,172.69
Building 004	0.00	School Connectivity 451	138.30
Food Service 006	415,999.63	Student Wellness and Success 467	0.00
Expendable Trust 007	55,212.75	Miscellaneous State Grant 499	25,339.49
Kara Fador Corrections Scholarship 008	11,018.07	Elem/Secondary School Emergency Relief 507	-168,038.26
Uniform School Supplies 009	3,490.24	Coronavirus Relief Fund 510	0.00
Principal 018	63,619.28	IDEA Part B 516	-6,743.75
District Agency 022	3,302.76	Title I 572	0.00
Self Insurance 024	164,052.46	Early Childhood Special Ed 587	0.00
Underground Storage Tank 031	11,000.00	Improving Teacher Quality Title II-A 590	0.03
Termination Benefits 035	200,000.00	Schoolwide Building Program 598	-177,277.17
Capital Projects 070	571,500.00	Misc. Federal Grant Fund 599	80,440.96
		<b>TOTAL</b>	<b><u>\$4,806,797.15</u></b>

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**Approve Treasurer’s Items (Cont’d)**

- C. The list of bills paid in August, 2023, as presented by the Treasurer. A list of bills (Disbursement Detail Report) is on file in the Treasurer’s office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From		To		Amount
General Fund	001	Schoolwide Pool Fund	598-9023	\$159,869.02
Title I Fund	572-9023	Schoolwide Pool Fund	598-9023	14,326.21
Title II-A Fund	590-9023	Schoolwide Pool Fund	598-9023	2,177.44
Title IV-A Fund	599-9023	Schoolwide Pool Fund	598-9023	904.49

- E. The following donations made during August, 2023:

From	For	Amount
Anonymous Donor	Principals’ Accounts and Special Ed	\$4,000.00
Shallcross family	Buddy Bench	635.00
The Saints Club	H.S. Athletic Dept.	15,000.00
Myser & Myser	H.S. Athletic Dept.	1,200.00
Thomas Auto Center	H.S. Athletic Dept. Retractable Flag	6,689.93
Ohio H.S. Athletic Association	H.S. Athletic Dept.	1,250.00
Red Devil Club	H.S. Athletic Dept. - Volleyball Uniforms	5,220.00
	<b>TOTAL</b>	<b>\$33,994.93</b>

- F. The following Fiscal Year 2024 Permanent Appropriation Resolution:

BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2024 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

<b><u>GOVERNMENTAL FUNDS</u></b>			
<b>General Fund</b>			
USAS Fund	001	\$23,000,000.00	
Uniform School Supplies	009	3,000.00	
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>			<b>\$23,003,000.00</b>
<b>Debt Service Fund</b>			
USAS Fund	002	\$ -	
<b>TOTAL DEBT SERVICE APPROPRIATIONS</b>			<b>\$ -</b>
<b>Special Revenue Funds</b>			
Food Service	006	750,000.00	
Special Trust	007	5,000.00	
Principals’ Accounts	018	85,000.00	
Underground Storage Tank	031	11,000.00	
Termination Benefits	035	100,000.00	
District Managed Student Activity Accounts	300	700,000.00	
Auxiliary Services	401	300,000.00	
Data Communications	451	5,540.00	

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<b><u>Approve Treasurer's Items (Cont'd)</u></b>			
Miscellaneous State Grant	499	23,000.00	
ESSER	507	536,000.00	
Title IDEA-B	516	427,000.00	
Title I Grant	572	289,000.00	
Stronger Connection Grant	584	62,637.00	
IDEA Preschool Grant	587	7,879.00	
Title II-A	590	50,500.00	
Schoolwide Pool	598	3,400,000.00	
Title IV-A	599	21,200.00	
<b>TOTAL SPECIAL REVENUE APPROPRIATIONS</b>			<b>\$6,773,756.00</b>
<b>Capital Project Funds</b>			
Permanent Improvement Fund	003	400,000.00	
Capital Projects	070	571,500.00	
<b>TOTAL CAPITAL PROJECT APPROPRIATIONS</b>			<b>\$971,500.00</b>
<b>Internal Service Fund</b>			
Self Insurance	024	200,000.00	
<b>TOTAL INTERNAL SERVICE FUND APPROPRIATIONS</b>			<b>\$200,000.00</b>
<b><u>FIDUCIARY FUND CLASS</u></b>			
<b>Private Purpose Trust Funds</b>			
Special Trust	007	4,000.00	
Endowments	008	1,000.00	
<b>TOTAL PRIVATE PURPOSE TRUST APPROPRIATIONS</b>			<b>\$5,000.00</b>
<b>Agency Fund</b>			
District Agency	022	3,000.00	
Student Managed Activity Accounts	200	100,000.00	
<b>TOTAL AGENCY FUND APPROPRIATIONS</b>			<b>\$103,000.00</b>
<b>TOTAL APPROPRIATION ALL FUND TYPES</b>			<b>\$31,056,256.00</b>

G. The following Advances:

<b>From</b>	<b>To</b>	<b>Amount</b>
General Fund - 001	Title II-A (590-9023) July	\$0.01
General Fund - 001	ARP IDEA-B (516-9923) July	\$3,128.63
General Fund - 001	IDEA-B (516-9023) July	\$3,586.73
General Fund - 001	Auxiliary (401-9924) July	\$368.72
General Fund - 001	ESSER ARP (507-9224) August	\$12,093.16
General Fund - 001	Auxiliary (401-9924) August	\$19,822.29
General Fund - 001	Auxiliary (401-9023) August	\$8,657.13

H. Establish fund 584 for the Stronger Connection Grant

I. Establish fund 300-9217 for the Middle School Drama Club and transfer \$6,000 from the M.S./H.S. Music Account into the new account

J. The H.S. Principal's Account, Parking Control, Ski Club, and M.S. Drama Club activity budgets for the 2023-2024 school year. Copies are on file in the Treasurer's office.

K. Payment of Purchase Order #79574 to Dean Burk for block and brickwork on the pillars at the stadium for \$2,628.00

L. Payment of Purchase Order #79663 to Brian Gay for sealing a door opening in the High School for \$345.00

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### Approve Treasurer's Items (Cont'd)

- M. Payment of Purchase Order #79386 to OME-RESA for \$7,321.02 for Internet Access Services

The roll call vote was:

Aye: Cook, White, Zanders, Fador  
Motion approved

### Legislative Update

Mr. Fador is going to the Consortium of State School Association Federal Advocacy Conference in Washington, D.C. on September 25<sup>th</sup> thru 27<sup>th</sup> with a group from OSBA to meet with both senators and representatives.

### Superintendent's Report

#### District

- Second District newsletter was published on September 1<sup>st</sup> (First of each month)
- First building newsletters were published on September 11<sup>th</sup> (Every two weeks)
- Communication committee meeting with Allerton Hill on September 12<sup>th</sup>
  - ▶ Plan to release first quarterly mailer in October
- Christina and I were the guest speakers at the Chamber of Commerce September "Coffee and Connections." Our presentation was focused on **Connecting Schools To Community**.
- Justin and I have received three proposals for the turf replacement
- Softball upgrades are underway and should be complete for Spring. Thank you to Belmont Savings Bank, St. Clairsville Recreation Dept., Junior Sports and the city for making this possible.
- Partnering with city and donor to install batting cages in the old Jr. Fair building
- We are conducting ALICE drills this week in all buildings. These will focus on various cafeteria scenarios.
- We will conduct a district wide mass evacuation on Thursday at 9:30 am
- Our District Threat Assessment Team completed required training Friday. This must be completed every three years.
- We will be hosting a countywide active shooter drill on November 15<sup>th</sup>. This will be in conjunction with STCPD, Ohio State Patrol, Belmont County Sheriff's Dept., Cumberland Trail FD, Barton FD, and Wheeling Hospital.

#### Curriculum

- Professional Development opening days were a success!
- Report card results
- Brad Hurtig was a guest speaker for students in grades 5-12. His message was to "Find a Way" to overcome challenges and obstacles.
- College Credit Plus numbers are increasing - 107 total this school year!
- Preschool is participating in ELA pilot for the 2023-24 school year
- Three teachers are conducting their Dyslexia Practicum for the school year
- High School will host its first College & Career Day on October 19<sup>th</sup>

#### Middle School

- "Shrek Jr. the Musical" practices are underway. Performances will be Oct. 19<sup>th</sup>, 23<sup>rd</sup> and 25<sup>th</sup>.
- Please see our MS Newsletter <https://www.smores.com/9naxr>
- Cell phone policy has been going very well thus far. Only a few infractions. Teachers say the students are noticeably less distracted and more engaged.

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### Superintendent's Report (Cont'd)

- Thank you for purchasing the attire for our staff. They have worked extremely hard and the report card shows it. They are very appreciative as am I.
- MS enrollment is 512. We have had quite the ebb and flow this year of students.

### High School

- Improvements to the Teacher's Lounge are underway. Funds secured through grants.
- Congrats to all our HS staff on their hard work on curriculum and testing over the past year
- Please see our HS Newsletter at <https://www.smores.com/7x84r>
- Cell phone policy in effect. Teachers have noted positive change in overall atmosphere in building.
- HOCO Parade, Bonfire set for Oct 4<sup>th</sup> at 7:00pm

### Elementary School

- Current enrollment: 605
- Staff is eager to employ restorative practices, as presented at our PD Day on September 8<sup>th</sup>, as well as my Opening Day roll out meeting
- Students are enjoying the sensory walks at recess time that are newly painted on the playground by the Girl Scout Troop
- Two students arrived via Fire truck this week, due to a partnership with the local library and the summer reading program
- Elementary SMORES newsletter: <https://www.smores.com/m5na60>

### Dates to Remember:

- September 21 - Middle and High Schools Parent/Teacher Conferences
- October 9 - NO SCHOOL - Columbus Day
- October 11 - Board of Education Meeting
- October 12 - Elementary School Parent/Teacher Conferences
- October 20 - End of First Nine Weeks
- October 26 - Elementary School Parent/Teacher Conferences

### Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. White seconded that the Board approve the following:

1. Michael Duplaga - Payment for traffic control for up to 20 minutes a day for the 2023-2024 school year
2. Shaylah Gazdik - Application for Child Rearing Leave as outlined in the SEA contract, Article 15.3, with an anticipated leave date of January 19, 2024, and an anticipated return date of the beginning of the 2024-2025 school year
3. Justin Goddard - Elementary School Special Education Aide for the 2023-2024 school year and issue a one-year contract
4. Gwen Palmer - Elementary School Special Education Aide for the 2023-2024 school year and issue a one-year contract
5. Cherish Volk - Intervention Specialist/TESOL Specialist for the 2023-2024 school year, effective August 31, 2023 and issue a one-year contract

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**Approve Personnel Items (Cont'd)**

6. Payment to High School Work Study Program Student(s) for the 2023-2024 school year
7. The following East Richland Christian School Tutors for the 2023-2024 school year to be paid with state auxiliary funds:

Amanda Dillard	Jay Woods
Dawn George	Kari Yockey

8. The following volunteers for the 2023-2024 school year:

Whitney Crum	-	Cheering Coach
Jonathan Ebbert	-	Cross Country Coach

9. The following Certified Substitutes for the 2023-2024 school year, on an as needed basis, pending proper paperwork:

MaryAnn Galbreath	-	Teacher, Tutor, Aide
Carla Padilla	-	Teacher, Tutor, Aide
Katy Roulo	-	Teacher, Tutor, Aide
Jennifer Singh	-	Teacher, Tutor, Aide
Julie Daugherty	-	Teacher, Tutor, Aide

10. The following Classified Substitutes for the 2023-2024 school year, on an as needed basis, pending proper paperwork:

Lisa Falcone	-	Secretary
Michelle Reven	-	Educational Aide, Cafeteria Worker, Secretary
Samuel Sheets	-	Cafeteria Worker and Custodian
Tracy Stewart	-	Secretary
Rachel Stidd	-	Educational Aide, Cafeteria Worker, Secretary

11. The following teachers as members of the District Review Team for the 2023-2024 school year to be paid from IDEA-B funds in the amount of \$25.00 per hour, not to exceed a total of \$1,000.00 per employee:

Natalie Bigelow	Dawn Boston	Johnna Chestnut
Corey Heilman	Kristen Koshenko	Carrie Marko
Arrin Midei	Kim Stan	Christa Truchan
Brittany Wendell	Jamie Wilson	

12. The following Athletic Workers (including all contracted employees of St. Clairsville Schools) for the 2023-2024 school year:

Raegen Baker	Chad Baugh	Sue Bayat
Randy Bernard	Heidi Clifford	Gary Cunningham
Jim Davenport	Cindy Douglass	Ted Ducker
Rodney Earliwine	Eberle Ferrell	Rick Ferrell
Jason Florence	Nancy Foreman	Allen Glitch
Maureen Gross	Sean Hanley	Irene Heath
Kevin Hendershot	Traci Jaskowiak	Frank Jaworski
Lisa Kazmirski	Anita Krebs	Savannah Kopyar
James Mahute	Floyd Marody	Randy Mellott
Chester Mick	Lisa Mick	Emily Myers

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**Approve Personnel Items (Cont'd)**

Bruce Poe	Doris Porter	Nancy Pramik
Greg Ray	Debbie Rice	Kelly Rine
Larry Rine	Mike Rine	Nathan Rodak
Ric Roe	Bob Sabo	Carole Sabo
Scott St. Clair	Greg Sanders	Kaye Sechrest
Mike Slenski	Kevin Schmidli	Joe Slavik
Seth Staskey	Dick Thornburg	Eric Timko
John Tomlan	Cindy Turner	Don Yeager

13. The following Supplemental Contracts for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools' Board of Education policies.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Experience</u></b>	<b><u>Salary</u></b>
Wayne Berk	Fine Arts Dept. Chair	10 yrs	\$1,501.00
Wayne Berk	High School Musical/Drama Director	20 yrs	2,450.00
Wayne Berk	Vocal Music Director	25 yrs	2,647.00
Wayne Berk	Spirit Coordinator	3 yrs	909.00
James Drake	High School Yearbook Advisor	1 yr	2,568.00
Missy Gossett	8 <sup>th</sup> Grade Volleyball Coach	11 yrs	1,478.00
Kristen Rateno	High School Musical/Drama Asst. Director	11 yrs	1,225.00
Justin Sleutz	Academic Quiz Team Advisor	17 yrs	1,501.00
Eric Trio	Elementary School Musical/Drama Director	12 yrs	1,989.00

14. The following Pupil Activity Contracts for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools' Board of Education policies.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Experience</u></b>	<b><u>Salary</u></b>
Lowell Perkins	Washington DC Trip Coordinator	9 yrs	\$1,462.00
Wesley Stoner	Varsity Girls Soccer Head Coach	13 yrs	4,753.00

The roll call vote was:

Aye: White, Zanders, Cook, Fador  
Motion carried

**Approve Recommendations**

Upon the recommendation of Superintendent Skaggs, Mr. White moved and Mr. Fador seconded that the Board approve the following recommendations:

1. Michael Fador's attendance, and all expenses incurred, to the Consortium of State School Association Federal Advocacy Conference in Washington, D.C. on September 25-27, 2023
2. Agreement with the City of St. Clairsville to provide a Resource Officer for the St. Clairsville-Richland City School District for the 2023-2024 school year
3. Request of the Chamber of Commerce to use the school parking area only (no facilities) for the St. Clairsville Christmas Parade scheduled for Sunday, December 3, 2023 (parade assembly to begin at 2:00 pm)
4. Agreement, dated August 1, 2023, with Kendall Behavioral Services to provide Applied Behavioral Analysis Professional services for the 2023-2024 school year

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**Approve Recommendations (Cont'd)**

5. Onsite Treatment Services Agreement with Cedar Ridge Behavioral Health Solutions LLC, to provide Social Work Services in the form of contracted licensed social workers/counselors, effective August 21, 2023

6. Letter Agreement with Unified Bank for marketing sponsorship with respect to the Middle and High Schools musical events effective October 1, 2023 through September 30, 2028

7. Recognize the following parent/booster groups for insurance purposes:

After Prom Committee	St. C Wrestling Club
Band Parents	Saints Club
Red Devil Club	St. C Boys Soccer
St. C Cheer Moms	Vocal Music Boosters

8. Per Board Policy File: BF (Board Policy Development and Adoption), review the following Board Policies to be approved at the next regularly scheduled meeting:

File: BDDA	Notification of Meetings
File: GBDB	Staff Conduct
File: JFE	Student Pregnancy & Related Conditions
File: KGB	Public Conduct on District Policy
File: EBC	Emergency Management Safety Plans
File: IGAE	Health Education
File: IGBED	Dyslexia Intervention and Supports
File: IGCH-R	College Credit Plus
File: JHG	Reporting Child Abuse and Mandatory Training

The roll call vote was:

Aye: White, Zanders, Cook, Fador  
Motion carried

**Executive Session**

Mr. Fador moved and Mr. White seconded that the Board go into executive session under Ohio Revised Code 121.22(G)(3). The roll call vote was:

Aye: Zanders, Cook, White, Fador  
Motion carried

Time In: 8:13 A.M.

Time Out: 9:04 A.M. - Announcement made to come out of executive session

**Approve October Meeting Time Change to Noon**

Mr. Cook moved and Mr. Zanders seconded that the Board approve changing the October 11<sup>th</sup> regular board meeting time to 12:00pm. The roll call vote was:

Aye: Cook, White, Zanders, Fador  
Motion carried



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**Adjournment**

There being no further business brought before the Board, Board Vice President Fador adjourned the meeting at 9:06 a.m.

The next regularly scheduled Board of Education meeting is Wednesday, October 11, 2023 at 12:00 p.m.

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President

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Treasurer