

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

AUGUST 9, 2023

The meeting convened at 12:00 p.m. for the St. Clairsville-Richland City School District Board of Education with Board President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

| | | |
|------------|--------------------|-----------|
| Roll Call: | Mike Jacob | - Present |
| | Mike Fador | - Present |
| | James Cook | - Present |
| | Harry White | - Present |
| | F. William Zanders | - Present |

Also present were: Sharon Wallace and Bill Brooks (for public hearing), Christina Laudermilt, Amy Porter, and Walt Skaggs

Approve Treasurer’s Items

Mr. Fador moved and Mr. Zanders seconded that the Board approve the following Treasurer’s items:

- A. Board minutes from the July 6, 2023 Regular Meeting and July 18, 2023 Special Meeting, as presented by the Treasurer
- B. Financial Reports for July, 2023, including the Financial Report and Appropriation Summary, as presented by the Treasurer, which disclosed the following balances on the Cash Summary Report:

| | | | |
|--|----------------|--|------------------------------|
| General 001 | \$4,061,422.65 | Student Activities 200 | \$ 41,894.42 |
| Bond Retirement 002 | 0.00 | District Managed 300 | 250,710.43 |
| Permanent Improvement 003 | 107,564.82 | Auxiliary Services 401 | 8,329.44 |
| Building 004 | 0.00 | School Connectivity 451 | 138.30 |
| Food Service 006 | 411,695.38 | Student Wellness and Success 467 | 0.00 |
| Expendable Trust 007 | 54,846.76 | Miscellaneous State Grant 499 | 25,339.49 |
| Kara Fador Corrections Scholarship 008 | 10,919.27 | Elem/Secondary School Emergency Relief 507 | 0.00 |
| Uniform School Supplies 009 | 3,478.24 | Coronavirus Relief Fund 510 | 0.00 |
| Principal 018 | 60,545.26 | IDEA Part B 516 | 0.00 |
| District Agency 022 | 3,302.76 | Title I 572 | 0.00 |
| Self Insurance 024 | 169,604.08 | Early Childhood Special Ed 587 | 0.00 |
| Underground Storage Tank 031 | 11,000.00 | Improving Teacher Quality Title II-A 590 | 0.00 |
| Termination Benefits 035 | 200,000.00 | Schoolwide Building Program 598 | 0.00 |
| Capital Projects 070 | 500,000.00 | Misc. Federal Grant Fund 599 | 153,579.09 |
| | | TOTAL | <u>\$6,074,370.39</u> |

- C. The list of bills paid in July, 2023, as presented by the Treasurer. A list of bills (Disbursement Detail Report) is on file in the Treasurer’s office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

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Approve Treasurer’s Items (Cont’d)

| From | | To | | Amount |
|-----------------|----------|----------------------|----------|---------------|
| General Fund | 001 | Schoolwide Pool Fund | 598-9023 | \$165,051.29 |
| Title I Fund | 572-9023 | Schoolwide Pool Fund | 598-9023 | 14,790.60 |
| Title II-A Fund | 590-9023 | Schoolwide Pool Fund | 598-9023 | 2,248.02 |
| Title IV-A Fund | 599-9023 | Schoolwide Pool Fund | 598-9023 | 933.81 |

E. The following advances:

| From | | To | | Amount |
|--------------|-----|---------------------|----------|---------------|
| General Fund | 001 | ERCS Auxiliary Fund | 401-9024 | \$6,810.97 |
| General Fund | 001 | ARP ESSER III | 507-9223 | \$2,500.00 |
| General Fund | 001 | ARP ESSER III | 507-9224 | \$2,603.12 |
| General Fund | 001 | H.S. Athletic Fund | 300-9300 | \$5,269.31 |
| General Fund | 001 | H.S. Soccer Fund | 300-9245 | \$232.54 |
| General Fund | 001 | Schoolwide Pool | 598-9023 | \$211,213.35 |

F. Mr. Fador as a delegate for OSBA’s 2023 Capital Conference and Mr. White as an alternate.

G. Accept partial distribution of the John E. Jenkins Estate in the amount of \$71,500.00 and approve the transfer of these funds from the general fund to fund 070-9024 per the designation of the will to be used for athletic department capital improvement and athletic equipment.

H. Payment of purchase order #79449 to Tri-State Tint & Vinyl LLC for the vinyl wrap installation on the scoreboard in the amount of \$3,492.00.

I. The following:

**RESOLUTION AUTHORIZING POLITICAL SUBDIVISION TO PARTICIPATE
IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Ohio’s Cooperative Purchasing Act (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio’s Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the State of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT BOARD OF EDUCATION

Section 1. That the Treasurer of the St. Clairsville-Richland City School District Board of Education hereby requests authority in the name of the St. Clairsville-Richland City School District Board of Education to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into

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Approve Treasurer's Items (Cont'd)

and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Treasurer is hereby authorized to agree in the name of the St. Clairsville-Richland City School District Board of Education to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of the St. Clairsville-Richland City School District Board of Education's participation in the contract. Further, that the Treasurer does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Treasurer is hereby authorized to agree in the name of the St. Clairsville-Richland City School District Board of Education to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Treasurer does hereby agree to directly pay the vendor.

The roll call vote was:

Aye: Cook, Fador, White, Zanders, Jacob
Motion approved

Superintendent's Report

District

- Congratulations to Kelly Rine who is being inducted into the OVAC HOF Saturday!
- Attended second training with the Innovative Leaders Institute yesterday. This program helps guide districts as they transition their school culture from teacher centered to student centered learning that is innovative and project based.
- Met with our assigned mentor from the Innovative Leaders Institute to begin discussions regarding our district values and mission statement.
- Completed our new staff handbook with assistance from OSBA. Provides staff with a quick reference for board approved policies and procedures.
- Completed our threat assessment plans as required by the Ohio School Safety Center.
- Communication committee meeting with Allerton Hill on August 15th.
 - Plan to release the first district newsletter on August 16th. The district newsletter will go out monthly.
 - Plan to release first building newsletters the first Monday after Labor Day. The building newsletters will go out every two weeks moving forward.
- Christina and I met with the Chamber of Commerce to express our desire to partner with them moving forward. One of our goals is to bring back our local Business Advisory Committee. We were asked to host their September "Coffee and Connections" where we will do a short presentation on **Connecting Schools To Community**.
- New Door locking and Camera system currently being installed.
- New chiller has been installed in the connector.
- Scoreboard - new lettering and background.
- Our custodians and maintenance crew did an outstanding job this summer. The Buildings look great and are about ready for opening day.
- New radio system (Repeaters are installed and radios are being programmed).
- Cybersecurity (working with Forward Edge to get this installed).

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Superintendent's Report (Cont'd)

- August 21 Staff Work Day
- August 22 First Day for Grades 1-12
- September 4 No School - Labor Day
- September 8 No School - Professional Development Day
- September 13 Board Meeting

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. White moved and Mr. Zanders seconded that the Board approve the following:

1. Lowell Perkins - Designee that has the authority to modify stops, times, and bus routes throughout the 2023-2024 school year
2. Amber Shepherd-Smith - Resignation as an Intervention Specialist effective July 17, 2023. The Superintendent and Board thanked her for her years of service.
3. Kimberly Skukan - Transfer to Special Education Aide for the 2023-2024 school year
4. Kimberly Skukan - Educational Aide to provide Extended Year Services for the 2022-2023 school year
5. Cathy Holubeck - Auxiliary Service Secretary at St. Mary's Grade School for the 2023-2024 school year
6. Mary Jones - Auxiliary Service Secretary at East Richland Christian School for the 2023-2024 school year
7. Rowen Rine - Payment for Stadium Clean-up services
8. Up to ten (10) extended days for the 2023-2024 school year for the following Speech Therapists:

Kristen Koshenko Arrin Midei
9. The following Certified Substitute for the 2023-2024 school year, on an as needed basis, pending proper paperwork:

James Kocher - Teacher, Tutor, Aide
10. Payment to the following 2023 Little Devils Football Academy workers based on the proceeds:

| | | |
|-------------------|-----------------|--------------------|
| Administrators: | Brett McLean | Gary Hull |
| Staff: | Chris Balog | Tiffany Frohnapfel |
| | Ben Frye | Steve Hicks |
| | Alex Krupa | John Kutcher |
| | Vern Ridgway | Kevin Sacco |
| | Jeremy Schafer | Anthony Skrabak |
| | Tyler Tonkovich | |
| Managerial Staff: | Lauren Florence | Jena Frye |
| | Victoria McLean | Andrea Schafer |

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Approve Personnel Items (Cont'd)

11. The following Supplemental Contract for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools' Board of Education policies.

| <u>Name</u> | <u>Position</u> | <u>Experience</u> | <u>Salary</u> |
|--------------|------------------------------|-------------------|---------------|
| Heidi Mooney | Jr. High Cross Country Coach | 17 | \$1,478.00 |

12. The following Pupil Activity Contracts for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools' Board of Education policies.

| <u>Name</u> | <u>Position</u> | <u>Experience</u> | <u>Salary</u> |
|---------------|--|-------------------|---------------|
| Caleb Agnew | 8 th Grade Girls Basketball Coach | 3 | \$1,738.00 |
| Rob McEwen | Drum Line Instructor | 5 | 2,173.00 |
| Rob McEwen | Indoor Percussion Instructor | 3 | 1,146.00 |
| Carla Padilla | Destination Imagination Coordinator | 3 | 1,027.00 |
| Denise Skaggs | Co-Junior Class Advisor | 23 | 1,541.00 |
| Kody Starkey | MS Musical/Drama Director | 7 | 2,173.00 |
| Lakin Weaver | Assistant Band Director | 3 | 1,541.00 |
| Lakin Weaver | Woodwind Instructor | 8 | 2,173.00 |
| Lakin Weaver | Scoreboard Programmer | 5 | \$30.00/hr |

The roll call vote was:

Aye: Fador, White, Zanders, Cook, Jacob
Motion carried

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Cook seconded that the Board approve the following recommendations:

1. All Middle and High School certified staff to serve as Saturday School Monitors at a rate of \$100.00 for a four-hour block of time as needed
2. The 2023-2024 District Gifted Identification Plan and Gifted Education Policy Handbook
3. Membership in the Ohio Coalition for Equity and Adequacy of School Funding in the amount of \$3,160.00 for the 2023-2024 school year
4. Agreement between St. Clairsville-Richland City Schools and West Liberty University to allow nursing students to observe and/or participate in a learning experience in our facility, effective August 1, 2023 through July 31, 2024.

The roll call vote was:

Aye: White, Zanders, Cook, Fador, Jacob
Motion carried

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Approve New Business - Resolution

Mr. Cook moved and Mr. White seconded that the Board approve the following:

**RESOLUTION AUTHORIZING AN UNVOTED
PERMANENT IMPROVEMENT LEVY
(R.C. Sections 5705.314, 5705.06 and 5705.09)**

WHEREAS, a permanent improvement is defined under R.C. 5705.01 (E) as any property, asset or improvement with an estimated life or usefulness of five years or more;

WHEREAS, the School District is authorized by law to acquire, construct or improve a specific permanent improvement or any class of permanent improvements which could be included in a single bond issue;

WHEREAS, in its budget for Fiscal Year 2024 (2023-2024) and thereafter the Board will have identified the need for certain permanent improvements (the “Permanent Improvements”) for the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that:

- Section 1. The Board levy a .30 mill unvoted permanent improvement levy for Tax Collection Year 2024 to fund the Permanent Improvements. Such levy shall be included in the Tax Budgets for Fiscal Year 2025 and thereafter.
- Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

The roll call vote was:

Aye: Zanders, Cook, Fador, White, Jacob
Motion carried

Adjournment

There being no further business brought before the Board, Board President Jacob adjourned the meeting at 1:08 p.m.

The next regularly scheduled Board of Education meeting is Wednesday, September 13, 2023 at 7:00 a.m.