

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**JUNE 21, 2023**

The meeting convened at 12:00 p.m. for the St. Clairsville-Richland City School District Board of Education with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Mike Fador	- Present
	James Cook	- Present
	Harry White	- Present
	F. William Zanders	- Present

Also present were: Christina Laudermilt, Amy Porter, and Walt Skaggs

**Approve Treasurer’s Items**

Mr. Fador moved and Mr. Zanders seconded that the Board approve the following Treasurer’s items:

- A. Board minutes from the May 10, 2023 Regular Meeting and May 30, 2023 Special Meeting, as presented by the Treasurer
- B. Financial Reports for May, 2023, including the Financial Report and Appropriation Summary, as presented by the Treasurer, which disclosed the following balances on the Cash Summary Report:

General 001	\$7,368,843.68	District Managed 300	\$ 264,879.09
Bond Retirement 002	0.00	Auxiliary Services 401	51,915.56
Permanent Improvement 003	214,597.46	School Connectivity 451	0.00
Building 004	0.00	Student Wellness and Success 467	0.00
Food Service 006	486,421.52	Miscellaneous State Grant 499	8,589.49
Expendable Trust 007	54,685.43	Elem/Secondary School Emergency Relief 507	-105,608.98
Kara Fador Corrections Scholarship 008	10,875.24	Coronavirus Relief Fund 510	0.00
Uniform School Supplies 009	3,478.24	IDEA Part B 516	-41,173.97
Principal 018	63,824.30	Title I 572	-1,628.00
District Agency 022	3,302.76	Early Childhood Special Ed 587	-2,984.44
Self Insurance 024	168,594.35	Improving Teacher Quality Title II-A 590	-0.01
Underground Storage Tank 031	11,000.00	Schoolwide Building Program 598	-\$254,690.19
Student Activities 200	52,883.58	Misc. Federal Grant Fund 599	190,929.09
		<b>TOTAL</b>	<b><u>\$8,548,734.20</u></b>

- C. The list of bills paid in May, 2023, as presented by the Treasurer. A list of bills (Disbursement Detail Report) is on file in the Treasurer’s office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

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**Approve Treasurer's Items (Cont'd)**

<b>From</b>		<b>To</b>		<b>Amount</b>
General Fund	001	Schoolwide Pool Fund	598-9023	\$229,680.32
Title I Fund	572-9023	Schoolwide Pool Fund	598-9023	20,582.15
Title II-A Fund	590-9023	Schoolwide Pool Fund	598-9023	3,128.27
Title IV-A Fund	599-9023	Schoolwide Pool Fund	598-9023	1,299.46

E. The following donations made during May, 2023:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Gene & Nancy Murray	Preschool	\$100.00
Better Your Nutrition	Drinks for Staff Appreciation	Value of 115.00
Go Fund Me	Destination Imagination	985.59
Belmont Savings Bank	Destination Imagination	100.00
Olympic Tae Kwon Do Academy	Destination Imagination	50.00
Q Nails	Destination Imagination	30.00
Martha & Clarence Hepburn	Destination Imagination	100.00
American Legion Post 159	Destination Imagination	500.00
The Melting Pot Marketplace	Destination Imagination	10.00
Allen & Joan Rose	Destination Imagination	100.00
Riesbecks	Destination Imagination	100.00
The Men's Warehouse	Class of 2024 - Junior Class	500.00
The Saint's Club	Track & Field - Stat Sheets	250.00
	<b>TOTAL</b>	<b>\$2,940.59</b>

F. Participation in the following:

403(b) plans	-	VOYA Financial (ING Retirement Plans) Foresters Financial/First Investors Group (PenServ) American Fidelity Assurance Company
457 plans	-	Ohio Public Employees Deferred Comp Program (OPED) Great American Plans/National Educational Services
Supplemental Insurance	-	AFLAC American Fidelity MET Life American United Life Insurance Company

G. The following Fiscal Year 2024 Temporary Appropriation Resolution:

BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2024 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

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**Approve Treasurer’s Items (Cont’d)**

<b><u>GOVERNMENTAL FUNDS</u></b>			
<b>General Fund</b>			
USAS Fund	001	\$7,000,000.00	
Uniform Supplies Fund	009	7,000.00	
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>			<b>\$7,007,000.00</b>
<b>Special Revenue Funds</b>			
Food Service	006	200,000.00	
Special Trust	007	1,000.00	
Principals’ Accounts	018	30,000.00	
Athletic Fund	300	200,000.00	
Auxiliary Funds	401	150,000.00	
ONenet Connectivity Subsidy	451	5,400.00	
Student Wellness and Success	467	50,000.00	
Miscellaneous State Grant	499	50,000.00	
ESSER	507	500,000.00	
Title IDEA-B	516	150,000.00	
Title I Grant	572	150,000.00	
IDEA - Preschool Handicapped	587	5,000.00	
Title II-A	590	30,000.00	
Schoolwide Building Program	598	1,000,000.00	
Miscellaneous Federal Grants	599	160,000.00	
<b>TOTAL SPECIAL REVENUE APPROPRIATIONS</b>			<b>\$2,681,400.00</b>
<b>Capital Project Funds</b>			
Permanent Improvement Fund	003	140,000.00	
<b>TOTAL CAPITAL PROJECT APPROPRIATIONS</b>			<b>\$140,000.00</b>
<b><u>PROPRIETARY FUND CLASS</u></b>			
<b>Internal Service Fund</b>			
Self Insurance	024	50,000.00	
<b>TOTAL INTERNAL SERVICE FUND APPROPRIATIONS</b>			<b>\$50,000.00</b>
<b><u>FIDUCIARY FUND CLASS</u></b>			
<b>Private Purpose Trust Funds</b>			
Endowments	008	1,000.00	
<b>TOTAL PRIVATE PURPOSE TRUST APPROPRIATIONS</b>			<b>\$1,000.00</b>
<b>Agency Fund</b>			
District Agency	022	7,000.00	
Student Managed Activity	200	30,000.00	
<b>TOTAL AGENCY FUND APPROPRIATIONS</b>			<b>\$37,000.00</b>
<b>TOTAL APPROPRIATION ALL FUND TYPES</b>			<b>\$9,916,400.00</b>

H. The following FY2023 Supplemental Appropriations:

<b>FUND</b>	<b>AMOUNT</b>
Permanent Improvement Fund (003)	+\$25,000.00
<b>TOTAL</b>	<b>+\$25,000.00</b>

I. Property, Violence, Automobile, and Liability insurance with Schools of Ohio Risk Sharing Authority for the period of July 1, 2023 through June 30, 2024 in the amount of \$88,529.00.

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**Approve Treasurer’s Items (Cont’d)**

J. The following advances:

FROM	TO	AMOUNT
General Fund 001	Athletic Fund (300-9300)	\$12,000.00

- K. Class Intent Form to transfer the remaining balance of the Class of 2023 to the Class of 2024 after all bills have been paid
- L. Transfer of \$2,887.88, the current balance, from the Elementary Field Day Account (300-9355) to the Elementary Principal’s Fund (018-9100) and close the Elementary Field Day Account
- M. Payment of purchase order #78876 to Scholastic Book Fairs in the amount of \$3,929.00 for the middle school spring book fair
- N. Transfer of \$20,000.00 from the General Fund (001) to the Athletic Fund (300-9300)
- O. Establish a Severance Fund (035) and transfer \$200,000.00 from the general fund for the purpose of accumulating resources for the payment of accumulated sick leave, personal leave, and vacation leave upon the termination of employment or the retirement of officers and employees of the School District
- P. Recommendation to transfer from the General Fund (001) to the Capital project Fund in accordance with Ohio Revised Code Section 5705.13(C).

Fund	Description	Transfer	Purpose
070-9023	Capital Projects - Athletic Facilities	\$500,000.00	Purchase and repairs of Athletic Facilities

The roll call vote was:

Aye: Cook, Fador, White, Zanders, Jacob  
Motion approved

**Superintendent’s Report**

**District**

- Currently interviewing for HS Math, 5-12 Multi-Handicapped Teacher, Special Education Director, and Special Education Aide
- Communication committee meeting with Allerton Hill on the 22<sup>nd</sup>
- Paving exit ramp and courtyard of HS/MS in July
- New Door locking and Camera system currently being installed
- New chiller ship date has been changed from early April to June
- New radio system (Repeaters are installed, and radios are being programmed)
- Cybersecurity (working with Forward Edge to get this installed)

**Curriculum**

- OELPA scores have been released. Six students have exited the program!
- Preliminary results have been released from the Spring 2023 testing windows. The district has shown significant improvement and continues to grow!

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**Superintendent's Report / Curriculum (Cont'd)**

- The school social worker grant has proven to be successful. Many students have had the opportunity to participate in counseling, lunch bunches, and group activities - even throughout the summer. Stronger Connections Grant Application has been submitted.
- Professional Development schedule for the fall is underway. Teachers will participate in training relating to Project Based Learning, Daily Math Sense, and Restorative Behavior practices. An opening speaker will kick off the school year to all staff!

**Middle School**

- Master Schedule Complete for 2023-24
- 2023-24 Open House August 17<sup>th</sup>, 5-7 pm
- Building cleaning and maintenance in full swing
- Currently one aide position is open, and possibly MH

**High School**

- Master Schedule complete
- Orientations scheduled for August 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup>
- Pursuing partnership with Building Bridges to Careers to help facilitate educator/employer partnerships and Problem-Based Learning

**Elementary School**

- Partnered with Girl Scout Troop 1002 and Rotary to update playground - painted USA map and several recess games on the blacktop last week
- Classroom lists and building schedule complete for August
- Plans in the works for Back to School Orientation on August 17<sup>th</sup> from 3-5pm - "Aim for the Stars" theme
- Custodians are doing an amazing job of getting our classrooms and hallways ready - currently, they are ahead of schedule! Shout out to custodians and maintenance for all of their help and the speediness of their work!
- Switching gears from PAX behavior management to fully implementing Character Counts program and Restorative Justice discipline- coordinating with guidance counselor on the roll out of this to our staff in August

**Dates to Remember:**

- July 12 - Board Meeting

**Approve Personnel Items**

Upon the recommendation of Superintendent Skaggs, Mr. White moved and Mr. Fador seconded that the Board approve the following:

1. Rebecca Elizeus - Transfer to Special Education Aide (Grades 5-12) for the 2023-24 school year
2. Ben Frye - Payment of \$4,000.00 for computer services for home track and field meets paid from the Middle and High School Athletic funds
3. Shaylah Gazdik - Transfer to Middle School Intervention Specialist effective for the 2023-24 school year
4. Mindy Husek - Gifted Coordinator for the 2023-2024 school year

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**Approve Personnel Items (Cont'd)**

5. Brianna Jacob - Resignation as an Intervention Specialist effective at the end of the 2022-2023 school year
6. E. Alex Krupa - Middle School Math Teacher for the 2023-2024 school year and issue a one-year contract
7. Jacqui Sall - Up to fifteen (15) extended days for the 2023-2024 school year
8. Stephen Petrochko - Resignation as High School Physics Teacher effective at the end of the 2022-2023 school year
9. Eric Trio - Payment of conference and travel expenses for attending the American Orff-Schulwerk Association's national conference in Albuquerque, NM, on November 1-4, 2023
10. Jamie Wilson - Multi-Handicapped Intervention Specialist (grades 5-12), pending all required paperwork, for the 2023-2024 school year and issue a one-year contract
11. Elaine Wood - Transfer to Middle School STEM Exploration Teacher effective for the 2023-2024 school year
12. Christine Herink - Substitute Speech-Language Pathologist to be paid an hourly rate of \$45.00 for the 2023-24 school year
13. Regina Knox - Title I Teacher/Tutor for St. Mary's Central Grade School for the 2023-24 school year
14. Lois Lane-Unger - Title I Teacher/Tutor for St. Mary's Grade School for the 2023-2024 school year
15. The following Temporary Maintenance Workers:  
Dylan Davenport      George Harrison      Parker Galloway      Garrett Sirbaugh
16. The following Classified Substitute for the 2022-2023 and 2023-2024 school years, on an as needed basis, pending receipt of proper paperwork:  
Gary Griffith - Custodian
17. The following Certified Teachers for the 2023-2024 Elementary School Jumpstart Academy:  
Caitlin Gaiser                      Kim Stan                      Kayla Starkey  
Cherish Volk                      Brittany Wendell
18. The following volunteers for the 2023-2024 school year:  
Kyle Benedict - Softball  
Lauren Florence - Golf  
Paul Pubal - Softball

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**Approve Personnel Items (Cont'd)**

19. The following Supplemental Contracts for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools' Board of Education policies.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Ryan Clifford	Boys Golf Head Coach	5 yrs	\$2,422.00
Lauren Florence	Jr High Track & Field Head Coach	4 yrs	1,790.00
Chris Patrone	Fall Facility Equipment Manager	25 yrs	1,146.00
Chris Patrone	Winter Facility Equipment Manager	25 yrs	1,146.00
Chris Patrone	Spring Facility Equipment Manager	25 yrs	1,146.00
Tom Sliva	Varsity Baseball Head Coach	25 yrs	4,753.00
Darin Wilson	B/G Varsity Cross Country Head Coach	7 yrs	4,133.00
Darin Wilson	B/G Varsity Track & Field Head Coach	10 yrs	6,717.00

20. The following Pupil Activity Contracts for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools' Board of Education policies.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Ernie Banks	Swimming Head Coach	10 yrs	\$2,785.00
Cheyenne Flowers	Reserve Volleyball Coach	2 yrs	2,402.00
Scott Kaiser	Jr High Wrestling Coach	3 yrs	1,738.00
Richard Magruder	Varsity Softball Head Coach	12 yrs	4,753.00
Dillon Nolte	Wrestling Assistant Coach	7 yrs	3,469.00
Bobby Richmond	Varsity Wrestling Head Coach	9 yrs	5,839.00
Jeffrey Roberts	Varsity Boys Soccer Head Coach	6 yrs	4,133.00
Nathaniel Verardi	Varsity Boys Soccer Assistant Coach	3 yrs	2,473.00
David Williamson	Varsity Volleyball Head Coach	4 yrs	3,757.00
Cathy Wolfe	7 <sup>th</sup> Grade Cheering Coach - Fall	8 yrs	719.00
Cathy Wolfe	7 <sup>th</sup> Grade Cheering Coach - Winter	8 yrs	719.00
Cathy Wolfe	8 <sup>th</sup> Grade Cheering Coach - Fall	8 yrs	719.00
Cathy Wolfe	8 <sup>th</sup> Grade Cheering Coach - Winter	8 yrs	719.00
Cathy Wolfe	Reserve Cheering Coach - Fall	8 yrs	1,189.00
Cathy Wolfe	Reserve Cheering Coach - Winter	8 yrs	1,189.00
James Yevincy	B/G Tennis Head Coach	11 yrs	2,785.00

The roll call vote was:

Aye: Fador, White, Zanders, Cook, Jacob  
Motion carried

**Approve Recommendations**

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Fador seconded that the Board approve the following recommendations:

1. Amended Elementary School Attendance Secretary job description. A copy is on file in the Superintendent's office.
2. The following Student/Parent Handbooks for the 2023-2024 school year (Copies are on file in the respective principal's office):

St. Clairsville Elementary School  
St. Clairsville Middle School  
St. Clairsville High School

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Approve Recommendations (Cont'd)

- 3. Payment to Alex Ross in the amount of \$1,000.00 for piano services for the St. C Singers
- 4. Agreement with the East Central Ohio Educational Services Center for Oakview for the 2023-2024 school year
- 5. The FY24 OME-RESA Member Services Agreement
- 6. Service Contract Resolution with the East Central Ohio Educational Service Center for the 2023-2024 school year
- 7. Amendment of Board Policy EEA - Student Transportation Services
- 8. The following Substitute and Special Pay Rates, effective August 1, 2023 unless otherwise noted:

Certified:

Teachers	\$136.00/day
Teachers - More than 60 days in same assignment	\$214.72/day (BA-0 daily rate for 23-24 school yr)
Tutor	\$27.80/hr.
Lead Tutor	\$28.80/hr.
Health Aide (RN Certification)	\$29.65/hr.
Sub Health Aide (RN Certification)	\$27.65/hr.
After School Detention Teacher	\$25.00
Saturday School	\$25.00
After School meeting for supt. approved committee	Per Contract
Master Teacher Meeting	Per Contract

Classified:

Aide	\$12.10/hr.
Special Ed Aide	\$12.60/hr.
Bus Driver	\$20.91/hr.
Cook	\$12.10/hr.
Custodian	\$13.10/hr.
Interpreter	\$17.80/hr.
Maintenance	\$14.10/hr.
Mechanic	\$15.10/hr.
Secretary	\$12.10/hr.
Painter	\$12.10/hr.
Maintenance Helper	\$12.10/hr.
Bus Inspection Preparation	\$12.10/hr.
Student Technology Helper	\$10.60/hr.
Work Study Students	\$ 8.60/hr.

Billable transportation Mileage Rate - Athletic & Band Competition = \$1.75 per mile after first 100 miles  
 Billable transportation Mileage Rate - Non-Athletic = \$1.75 per mile from first mile  
 Billable transportation Mileage Rate - Non-District = \$3.25 per mile from first mile  
 Plus Driver Cost for all above scenarios (Trip rate and benefits)

The roll call vote was:

Aye: White, Zanders, Cook, Fador, Jacob  
 Motion carried



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**Approve Business Advisory Council Minutes**

Mr. White moved and Mr. Fador seconded that the Board approve the Regional Business Advisory Council Meeting Minutes for May 9, 2023, as presented. The roll call vote was:

Aye: Zanders, Cook, Fador, White, Jacob  
Motion carried

**Approve New Business**

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following items:

1. Diana Kukura - Amend the current Elementary School Attendance Secretary contract to 204 calendar days, effective August 1, 2023
2. Authorize the following Notice of Public Hearing (R.C. Section 5705.314):

There will be a public hearing of the Board of Education (the "Board") of the St. Clairsville-Richland City School District, Belmont County, Ohio (the "School District") at 11:30 a.m., Wednesday, August 9, 2023, at the Administration Building, 108 Woodrow Avenue, St. Clairsville, Ohio 43950. The public hearing will solely address a proposal of the Board to change its levy within the ten mill limitation to not exceed .5 mills for permanent improvements of the School District. Such proposal would commence in Tax Levy Year 2023, and be first effective in Tax Collection Year 2024.

The change proposed by the Board may result in an increase in the amount of real property taxes levied by the Board.

Following the public hearing, the Board may pass a resolution implementing the proposal.

The roll call vote was:

Aye: Cook, Fador, White, Zanders, Jacob  
Motion carried

**Approve Board Meeting Change**

Mr. White moved and Mr. Cook seconded the Board approve moving the regular July board meeting to Thursday, July 6, 2023 at Noon. The roll call vote was:

Aye: Fador, White, Zanders, Cook, Jacob  
Motion carried

**Executive Session**

Mr. Fador moved and Mr. Cook seconded that the Board go into executive session under Ohio Revised Code 121.22(G)(2). The roll call vote was:

Aye: White, Zanders, Cook, Fador, Jacob  
Motion carried

Time In: 12:40 p.m.

Time Out: 1:36 p.m. - Announcement made to come out of executive session

Internet went down at 1:20 pm; therefore the meeting did not reload in Zoom.

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**Adjournment**

There being no further business brought before the Board, President Jacob adjourned the meeting at 1:36 p.m.

The next regularly scheduled Board of Education meeting is Thursday, July 6, 2023 at Noon.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer