

Melbourne School District

Superintendent: Tim Massey
65 Bearkat Drive, P.O. Box 250 Melbourne, AR 72556



Melbourne High School
Principal: Tara Rush
Dean Of Students: Jason Qualls
310 Bearkat Drive
Phone: (870)368-4345 Fax: (870)368-4349

Melbourne Elementary
Principal: Steven Chaney
Assistant Principal: Sadie Jenkins
200 Bearkat Drive
Phone: (870)368-4365 Fax: (870)368-0343

Director of Pre-School/Day Care: Romona Haney
Phone: (870)368-7070 Fax: (870)368-7071
www.bearkat.k12.ar.us

Dear Parent of Guardian:

Our school receives federal funds for programs that are part of the *Elementary and Secondary Act (ESEA)*. Throughout the school year, we will continue to provide you with important information about this law and your child's education. Based on the current education law, teachers must have earned State certification and licensure. State certifications and licensure is the training required to be a teacher.

We are very proud of our teachers and feel they are prepared to give your child a high-quality education. You have the right to request information about the professional qualifications of your child's teacher(s) or paraprofessional(s). A paraprofessional provides academic and other support for students under the direct supervision of a teacher. If you request this information, the district will provide you with the following as soon as possible.

- If the teacher has met state certification and licensing requirements for the grade level and subject for which the teacher provides instruction;
- If the teacher is teaching under emergency or provisional status because of special circumstances
- If the teacher is teaching in the field of discipline for which they are certified or licensed;
- If the teacher has met State-approved certification, licensing, registration, or other comparable requirements. These requirements apply to the professional discipline in which the teacher is working and may include providing special education or related services to student with disabilities.
- If your child is receiving Title I or special education services from paraprofessionals, his or her qualifications.

If at any time your child has been taught for four (4) consecutive weeks by a teacher(s) that is not highly qualified, you will be notified by the school. Our staff is committed to helping your child develop the social, academic and critical think he or she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals are highly skilled.

If you would like to request information about your child's teacher(s) or paraprofessional(s), please contact your child's school by phone or email.

Sincerely,

A handwritten signature in black ink that reads 'Nichole Parks'. The signature is written in a cursive, flowing style.

Nichole Parks
Federal Program Coordinator