

Minutes1 Call to Order

The meeting was called to order at 7:10 pm. Mr. Toner read the opening statement.

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the Palmyra Post Office, Delaware Avenue School, Charles Street School, Palmyra Middle & High School and the Board Offices, and mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on June 7, 2024.

2 Moment of Silent Meditation3 Salute to the Flag4. Roll Call

Present: (11) Ms. Allen-Yoakum, Ms. Austin, Ms. Belton, Ms. Broadbelt, Ms. Campbell, Ms. Celley, Mr. Dickinson, Ms. Falicki, Dr. Mossgrove, Mr. Toner, Ms. Ottenbreit
Absent: (0)

Ms. Austin requested that item 6.0 be moved to the end of the agenda. Ms. Campbell so moved to put item 6.0 at the end of the agenda.

Voice Vote by Full Board:

Motion: Ms. Austin
Second: Ms. Campbell
Vote: Unanimous

5 Presentations - Including musical entertainment by a student trio

- 5.01 Grayhawk Construction Presentation
- 5.02 Students of the Month

Dr. Mossgrove, Ms. Watson, Ms. Lee presented the award for students of the month at Charles Street School to:

- Grade 3 – Mia Messineo
- Grade 5 – Emanuely De Souza

Dr. Mossgrove and Mr. Pease presented the awards for student of the month at Palmyra High School/Palmyra Middle School to:

- Grade 6 – Sophia Briscoe
- Grade 10 – Zaria Welch
- Grade 11 – Nico Jones

- 5.03 Senior Showcase
- 5.04 Recognition of our Retirees

6 Closed Session - Moved to the end of the agenda

7 Reports7.01 **Superintendent Report**

- Congratulations Palmyra Public Schools & Stockton University! You have been listed on the national early college database.
- Care Solace will be used by the District for 2024-2025 as a way to continue to put the mental health needs of our students, parents and staff in the forefront to support our school community.
- **Palmyra Middle/High School**
 - Tuesday, May 28th, Panthers with Heart delivered several containers and bags filled with clothes, blankets, food, toiletries, and more, at an estimated value of \$1500.00, to Valley Youth House in Philadelphia
 - On a related note, this brings the total donations that PWH has donated to various charities throughout the year close to \$8000
 - Congratulations to the following students for being selected for the Western Burlington County Honors Band:
 - Olivia Ottenbreit – Flute
 - Thomas Sacca – Baritone Saxophone
 - Sawyer McNab – Flute
 - Joshua Carter – Clarinet
 - David Sarmiento-Hoyos – Trumpet
 - Brock Weaver – Trombone
 - Charlie Rosica – Trombone
 - Aidan Quesnel – Baritone
 - Melody Morales-Sanchez – Percussion
 - Simon Jacobs - Clarinet
 - Aidan Quesnel was selected for the All-South Jersey Jazz Band. He is the first student in over 30 years to be selected for this honor.
 - The Palmyra Arts department held their annual Spring Concert and Living Arts Night on Thursday May 9th. All of the musical groups had performances which included all of the bands and the high school choir. The art classes also had displays of projects they completed throughout the year.
 - The Palmyra Marching band performed for the towns Memorial Day Observation. David Sarmientos-Hoyos perform Taps in honor of the fallen veterans.
 - Freshman Olivia Gallagher was recently selected for the All-State Choir, which will have a performance in November at the NJMEA state convention in AC.
 - On Wednesday 5/1, Anna Paszkiewicz attended her first NJ State Board of Education Meeting as the newly elected NJASC student representative.
 - The Junior Student Council attended the NJASC Spring Conference at Six Flags on May 29. Members attended an awards ceremony where State Officer Simon Jacobs read Governor Murphy's proclamation making the week of May 26 - June 1 Student Council Week in the state of New Jersey. They also announced the new state charity for next year: Ava's Voice. An organization focused on empowering youth with Usher syndrome. Usher syndrome is a rare genetic disorder that causes hearing loss and vision impairment, and sometimes balance problems.
 - Ms. Haws's Social Studies class worked on a Holocaust Remembrance Day Project for May 6th (has turned into a week-long event). The class discussed the similarities and differences between the Holocaust and World War II & The Oct 7th attack on Israel and the Israeli-Hamas War.
 - The Palmyra class of 2025 hosted an amazing Prom night for the juniors and seniors at the Adventure Aquarium on Friday May 31st. Over 200 students and guests in attendance experienced a truly unique setting. The junior class voted Jaleel Latimore as the Prom Prince and Keronja (KJ) Watson as the Prom Princess. The senior class voted Abdul Iyiola as Prom King and Calli Carr as the Prom Queen.
 - On May 30th, the 8th grade took a class trip to Camp Dark Waters in Medford. Students participated in team building activities, as well as archery, canoeing, and the big swing. MS. VanZandt organized a memorable day for our 8th graders!

- The PTA organized and sponsored the 8th Grade Dance on May 17th at the Palmyra Harbour Club. A fun time was had by all.
- **Charles Street School**
 - Mrs. Berenato attended the DREAMS award ceremony on May 21st to support two CSS students who have embraced Nurtured Heart as a school initiative. Congratulations to Ny'Zira Shipton and Ronald Clarkson.
 - PTA held an ice cream social at CSS on May 22nd over 400 people attending. Special thanks to the Project Interact Students for coming and serving ice cream.
 - On May 23rd, Grade 4 had their Wax Museum. Students shared important information and life achievements of a person of their choice.
 - On May 28th, CSS and students and teachers participated in a pancake breakfast sponsored by Nurtured Heart's Dr. Sturgis and her community partners to celebrate the greatness of our students and staff. It was a school community building event!
 - On May 30th, Drama Club students performed *Folk Tails* at the CSS Walnut Street Theater. Thank you to Mrs. Michaels for directing and producing a wonderful performance!
 - June 1st was CSS's annual Fitness Day. Students, room parents, and volunteers had a wonderful time outdoors. We had over 100 volunteers. Special thanks to the PTA and the Department of Human Services Division of Behavioral Health and Youth Services that provided literature and games to students and parents on learning responsibility, dealing with emotions, saying no to drugs, and character building.
 - June will end with several celebrations:
 - Fifth grade dance, trip and picnic
 - CSS preschool graduation
 - Kindergarten walking trip to Legion Field and Flag Day parade
 - Last student of the month clap out and lunch with the principal
 - Schoolwide last day of school celebrations
- **Curriculum and Instruction**
 - Attended the last TCNJ PDSN meeting of the year and discussed options for a TCNJ/PHS partnership for Early College High School
 - Collaborated with other Burlington County Directors on summer PD opportunities and the updated learning standards.
 - Attended the DREAMS Community Awards of Excellence where Palmyra School District staff were awarded for being Community Partners
- **Buildings and Grounds**
 - The B&G Department has completed over 200 work orders for the month of May.
 - The Main breaker issue at CSS has been resolved
 - Getting ready for the graduations and moving up ceremonies, PMS 6/4/2024, Pre-K 6/12/2024, PHS high school 6/14/2024
 - Preparing for the moves that will begin on 6/18/2024
 - Preparing for the construction this summer on all three buildings

7.02 Board Committees

7.02a Policy & Curriculum

Ms. Campbell reported that the committee met on June 5, 2024 to discuss the following: honoring student achievement, a policy to permit our staff members to send their children to our Pre-K, and the cell phone policy.

7.02b Finance & Physical Plant

Ms. Austin reported that the committee met on June 5, 2024, to discuss the following: security scanners, a new grant for our Pre-K building, interviews for Construction Managers, unit pricing, the After Care Program, student debt in Food Service, the Charles Street School Roof Project, and the repairs to the Matt Curtis Stadium.

7.02c Human Resources & Negotiation

Mr. Dickinson reported that the committee met on May 15, 2024 to discuss the following: the contracts of the Business Administrator and Interim Superintendent, and updates on construction to be taking place this summer.

7.02d Strategic Planning

Ms. Allen-Yoakum reported that the committee met on June 12, 2024 to discuss the following: the district goals for the upcoming year, staffing decisions, policy updates, and

plans for the next meeting to take place this summer.

7.02e **Executive**

Mr. Toner reported that the committee did not meet.

7.03 **Sending District Reports**

7.03a Beverly – no report

7.03b **Riverton**

Ms. Falicki reported that the Riverton Board of Education met on May 28, 2024 to honor a retiree and to celebrate the accomplishments of their 8th grade students.

7.04 **Student Representative**

Ms. Ottenbreit reported on various student activities and athletic news from Palmyra High School including the following: Mr. PHS, the PHS Prom, the accomplishments of Abdul Iyiola in Boys' Track, Fitness Day, her gratitude to the Senior Class Advisor (Mr. Nahrwold), her gratitude to the Retirees of the Palmyra School District, her gratitude to the Palmyra Board of Education, and her gratitude to the entire Palmyra School District for a great twelve years.

8 Correspondence – None

9 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other's views and maintain civility during the meeting.

Arvid Gifford • 140 W. Fifth Street

Mr. Gifford had a comment on item 13.10 on the pricing for a psychiatric evaluation. He felt the price was a bit high and encouraged the district to investigate the matter.

10 Consent Agenda Reports

10.01 BE IT RESOLVED that the following reports are hereby accepted and approved

10.01a +Enrollment Report – May 2024

10.01b +Health Report – May 2024

10.01c +HIB/SSDS Report – May 2024

10.01d +Fire & Safety Drills – May 2024

10.01e +Bill List – ending May 31, 2024

10.01f +Board Secretary Report and the Treasurer Report for April 30, 2024 which have been found to be in agreement

10.01g +Transfer Report – April 30, 2024

10.01h +Student Activity Account Report - April 30, 2024

10.01i +Minutes of the Regular Meeting of – May 8, 2024

10.01j Volunteers – approve the following volunteer paraprofessional coaches for the 2024-2025 school year, pending criminal history background checks as necessary:

- Boys Soccer: Tim Brett, Liam Brett, Jason Ewing, Matthew Lynch, Giovanni Nahrwold
- Girls Soccer: Madison Hartman, Liza Tait

- Softball: Dan Mackafee, April Dixon, Morgan Ciandella, Julianna Mackafee, Megan Dixon, Juliana Rex
- Girls Tennis: Rachel Losinno
- MS Boys Soccer: Justin Ridgway, Eric Pfeiffer
- Track & Field: Gerald Griffin, Tim Beck, Kevin Potor
- Baseball: Paul Gerstle, John Begonja
- Wrestling: Tyler Domask, Zachary Kahana, Scott Warnock
- Boys Basketball: Mark Tumelty, David Curcie
- Football: Will Brown, Gerald Griffin, Mike Collins, Jimmy Lindsay Sr, Yasir Perry, Connor Falicki, Takashi Johnson, Marquis Scott, Cliff Glaze, Morris Atkins

11 Old Business – None12 Policy and Curriculum

12.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

12.01a District Policies and Regulations

- P 5111 Eligibility of Resident/Non-Resident Students - revised
- R 5440 Honoring Student Achievement – revised
- P2361 Acceptable Use of Computer Network/Computers and Resources - revised

12.01b Approve the following Job Descriptions

- D-12.1 Preschool Intervention and Referral Specialist (PIRS) - new
- D-12.2 Preschool Instructional Coach - new
- E-15.1 Community and Parent Involvement Specialist (CPIS) - new

12.01c Approve Senator Singleton's Summer Lunch Program for Friday, 7/26/2024 from 1:00 pm to 2:00 pm in the PHS parking lot (or other school location as may be necessitated by construction)

12.01d +Approve the 2024-2027 Language Instruction Educational Program (LIEP) Plan for the Palmyra School District to ensure an equitable and appropriate educational learning environment for students who are in the process of learning academic English for the 2024-2025 school year.

12.01e +Accept the submission of the 2024 Bilingual Waiver

12.01f Approve the Charles Street Child Care Program to oversee the Before and After School Program at the Delaware Avenue School for the 2024-2025 school year

12.01g Approve Band Camp to be held at Palmyra High School from 7/29/2024 through 8/9/2024 as follows:

- Monday and Wednesday - 5:00 pm to 9:00 pm
- Tuesday, Thursday and Friday – 8:00 am to 3:00 pm

12.01h Approve the Dual Credit Agreement with William Patterson University for the 2024-2025 school year

12.01i +Approve the Emergency Virtual or Remote Instruction Plan for 2024-2025

12.02 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

12.02a +Approve the 2024 Palmyra Middle School and Palmyra High School JV and Varsity Fall Athletic Schedules and any NJSIAA playoffs and consolation matches that are added at the end of the regular season

12.02b +Approve the official start dates for fall athletic practices per NJSIAA rules

12.02c +Allow the Palmyra High School athletic teams to practice on school property during the NJSIAA Summer Recess Period in accordance with the NJSIAA Summer Recess Policy and following all NJSIAA and NJDOH guidelines

12.02d +Allow the PHS athletic teams to use the stadium, weight room, practice football field, CSS school fields, PHS gymnasium and other areas, as well as any equipment as needed, during summer recess practice period

12.02e +Allow Riverton students in Grades 6, 7 and 8 to join the Palmyra Middle School Field Hockey Team and the Palmyra Middle School Wrestling Team for the 2024-2025 school year

12.03 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

12.03a Approve the 2024-2025 District Goals as follows:

Goal 1: Facilitate the work needed to ensure academic success and growth for all students by creating a clear vision of requisite attributes, increasing the numbers of students performing on or above expectations at critical benchmarks in district assessment, and ultimately improving the academic success of our Middle School students with specific and measurable goal objectives.

- Organize professional development workshops to align staff understanding and commitment to the district's vision.
- Encourage collaborative planning sessions among teachers to articulate the essential attributes students need to succeed academically.
- Analyze district assessment data to identify areas where students are underperforming and develop targeted intervention strategies.
- Provide ongoing teacher training on effective instructional strategies aligned with district standards and assessments.
- Establish specific academic goals for middle school students, such as increasing proficiency in core subjects like math and language arts.
- Implement student progress monitoring systems to track individual student growth and identify areas for improvement.
- Collaborate with middle school teachers to develop differentiated instruction plans that meet the diverse needs of students.
- Regularly assess progress towards these objectives through data analysis and reporting mechanisms.
- Adjust instructional strategies and interventions based on ongoing assessment data to ensure continuous improvement.

Goal 2: Research and facilitate changes to ensure that all students are reflected and supported equitably in our staffing, curriculum, instructional practices, intervention, advanced learning opportunities, and behavior management through specific and measurable objectives.

- Provide training for teachers on culturally responsive teaching strategies and differentiated instruction to meet the needs of diverse learners.
- Develop and implement instructional practices that promote equity, such as project-based learning, cooperative learning, and inquiry-based instruction.
- Identify students who may be disproportionately impacted by academic or behavioral challenges and provide targeted intervention and support services.
- Implement strategies to identify and support underrepresented groups in advanced learning programs, such as outreach initiatives and mentorship programs.
- Review discipline data to identify any disparities in disciplinary actions and ensure that disciplinary policies are applied equitably.
- Provide training for staff on restorative justice practices and positive behavior interventions to create a supportive and inclusive school climate.
- Implement strategies to address implicit bias and promote culturally responsive approaches to behavior management.
- Hold staff accountable for implementing equitable practices and achieving measurable outcomes supporting all students.

Goal 3: Strengthen a mutually supportive relationship with our surrounding and regional communities. Develop partnerships that will support the success of our students and the Palmyra School District.

- Host forums/special programs and engage stakeholders.
- Collaborate with local businesses and organizations.
- Organize volunteer opportunities.
- Partner with local institutions.
- Develop career programs with local/regional employers.

12.04 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

12.04a +Pre-Approve the following categories of fundraisers for 2024-2025; all fundraising forms must be submitted throughout the year following the established protocols:

- Dress Down Days
- Baked goods/pretzel/package food sales that are held in the building during the school day
- Event Concession Stand Sales (i.e. sports, concerts, plays, etc)
- Dine and Donate events
- Team/Club Gear Sales
- School Dances
- Yard/Lawn Sign Sales
- Penny Wars
- Toy, Food or other Charitable Collection Drives
- Blood Drives
- Babysitting Events
- Program Ad Sales
- Yearbook and Yearbook Ad Sales
- Holiday-Gram Sales

13 Business, Finance and Operations

13.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of April 30, 2024 after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13.02 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

- 13.02a +Approve the Vendor List for 2024-2025 on file with the Business Office
- 13.02b +Approve the Unit Pricing Rates as presented to the Finance Committee be utilized and applied as required for the 2024-2025 school year
- 13.02c Approve Lincoln Investment, NEA, and Equitable AXA as the district's 403(b) providers
- 13.02d Approve Lincoln Investment as the district's 403(b) Roth provider
- 13.02e Approve the contract with RFP Solutions for maintenance contract on the phone and paging systems for the Palmyra School District as on file in the Business Office for 2024-2025 school year
- 13.02f Approve the contract with Care Solace for the 2024-2025 school year as on file in the Business Office
- 13.02g Approve the contract with CommonLit for the 2024-2025 school year as on file in the Business Office
- 13.02h Approve the professional services contract with Millennium Strategies for the 2024-2025 school year as on file in the Business Office

- 13.02i Approve the contract with Teaching Strategies for 2024-2025 as on file in the Business Office
- 13.02j Approve the renewal of the Nutri Serve Food Management food service for the 2024-2025 school year (2nd year of a 5-year agreement) with a Management Fee of \$28,785 and a projected annual gain of \$15,000 and No Guarantee. The estimated cost of the agreement is \$515,500.70 for the fiscal year
- 13.02k Renew the agreement with OMNI to serve as the District third-party cafeteria plan administrator
- 13.02l Renew the District's health insurance with AmeriHealth under Brown & Brown pursuant to the proposal on file in the Business Office for the 2024-2025 school year.
- 13.02m Renew CSI Accounting & Personnel software contract for the 2024-2025 school year pursuant to the proposal on file in the Business Office
- 13.02n Renew Frontline software (AESOP, IEP Direct, and Professional Learning Management) contract for 2024-2025 school year in accordance with contract on file in the Business Office
- 13.02o Approve the contract with Raptor Technologies to provide security scanners at the front door of all buildings in district as on file in the Business Office
- 13.02p Approve the contract with Greyhawk Construction Management Services to serve as the Construction Management Team for all projects approved in the Bond Referendum as on file in the Business Office.
- 13.02q Authorize to submit the following grant applications pursuant to this action
- IDEA Basic
 - IDEA PreK
 - Title I
 - Title II
 - Title III
 - Title IV
 - Title I SIA
- 13.03 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:
- 13.03a Pursuant to PL 2015, Chapter 47, renew, award, or permit to expire the contracts previously awarded by the Board of Education per Attachment. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
- 13.04 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:
- 13.04a + That the purchase of Construction Services for a roof replacement at the Charles Street School from NJ State approved vendor WJ Gross be approved at a cost of approximately \$2,833,050
- 13.05 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:
- 13.05a Renew the district's membership in NJSIAA and BCSL, and pay the required membership fees, for the 2024-2025 school year
- 13.05b +Approve billing Riverton Board of Education \$200.00 per student who joins the Palmyra Middle School Field Hockey or Palmyra Middle School Wrestling team; billing to be done at the end of the winter sports season (approximately 2/28/2025)
- 13.06 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

That Citizens Bank is hereby appointed as the depository for school district funds for the 2024-2025 school year;

That checks drawn on the Palmyra School District General Account, #1000585209, Payroll Account #1000585214 and Agency Account #1000585228 in Citizens Bank, be signed by the Board President, Business Administrator, and School Treasurer;

That checks drawn on the Palmyra School District Unemployment Account, #1000585247, Cafeteria Account #1000585252, Child Care Account #1000585266, Flexible Spending Account #1000585271, and Reserve Account #1000585285 in Citizens Bank, be signed by the Business Administrator;

That checks drawn on the Palmyra School District Student Activity Account #1000585233, Palmyra Disney Account #6323305090, and Referendum 2024 Account #6323306194, in Citizens Bank, be signed by the Superintendent and Business Administrator; and

That the Business Administrator is hereby authorized to initiate fund transfers on all Palmyra School District accounts in Citizens Bank.

That the Business Administrator is authorized to process invoices for payment with Board confirmation at the next regular meeting. The Business Administrator is authorized to complete account transfers with Board confirmation at the next regular meeting.

- 13.07 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

That petty cash accounts be established for the 2024-2025 school year in accordance with District Policy 6620 in the amounts and under the direction of staff as follows with the maximum expenditure that may be made from each school or department account is seventy-five dollars (\$75). The maximum expenditure that may be made from the Business Office account is two-hundred dollars (\$200).

Business Office	\$350	Business Administrator
Charles Street School	\$125	Principal
Palmyra High School	\$125	Principal
Buildings & Grounds	\$125	Maintenance Supervisor

- 13.08 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Palmyra Board of Education wishes to deposit anticipated current year surplus into a capital reserve and maintenance reserve account at year end, and

WHEREAS, the Palmyra Board of Education anticipates current year surplus will be available for this purpose,

NOW THEREFORE BE IT RESOLVED that the School Business Administrator is hereby authorized to make a transfer of up to \$2,000,000.00 to capital reserve and a transfer up to \$500,000.00 to maintenance reserve consistent with all applicable laws and regulations.

- 13.09 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 12,2024 the governing body of the Palmyra Board of Education, County of Burlington, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Palmyra Board of Education

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Interim Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

- 13.10 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:
- 13.10a Approve the use of Centra Psychotherapy and Psychiatric Associates for the 2024-2025 school year to conduct Psychiatric Evaluations as needed for the programming of students IEPs. Rates are as followed:
 - Psychiatric Evaluation \$550.00
 - 13.10b Approve the use of REM Audiology Associates for the 2024-2025 school year to conduct evaluations for the hearing-impaired classified students. Rates are as followed:
 - Comprehensive diagnostic audiological Evaluations \$295.00
 - Central Auditory Processing Disorder Evaluations \$595.00
 - 13.10c Approve the use of Hewitt Psychiatric PC for the 2024-2025 school year to conduct Psychiatric Evaluations as needed for the programming of students with IEPs. Rates are as followed:
 - Psychiatric Evaluation \$600.00
 - Neuropsychiatric / Neurodevelopmental \$700.00
 - 13.10d Approve the use of Ms. Jennifer Wierski, LDT/C for the 2024-2025 school year to conduct Learning Evaluations as needed for the programming of students with IEPs. Rates are as followed:
 - Learning Evaluation \$400.00
 - No Show Fee \$50.00
 - 13.10e Approve the use of GHR Education for the 2024-2025 school year to provide services to a student placed at Marie Katzenbach (ID # 9870573034) for the 2024 – 2025 school year:
 - Physical Therapy \$100.00 per hour
 - Occupational Therapy \$100.00 per hour
 - Speech Therapy \$105.00 per hour
 - 13.10f Approve the use of Paraplus Translations Inc., for on-site and over the phone translations during IEP meetings. Services are to begin on July 1, 2024 and terminate on June 30, 2025.

- 13.10g Approve the use of The Bilingual Child Study Team for the 2024-2025 school year to conduct bilingual evaluations for students with IEPs. or during the initial testing process. Rates for all languages are as followed:
- Psychological Evaluation \$1,100.00
 - Educational Evaluation \$1,100.00
 - Speech Evaluation \$1,100.00
 - Social Evaluation \$1,100.00
 - Batelle Evaluation \$1,100.00
- 13.10h Approve the use of Brett DiNovi and Associates, LLC., for the 2024-2025 school year for the following services:
- Clinical Associates \$57.50 per hour
 - Behavioral Consultation \$135.00 per hour
- 13.10i Approve the use of Dr. Thomas O'Reilly Medford Psychiatry for the 2024-2025 school year to conduct Psychiatric Evaluations as needed for the programming of students with IEPs. Rates are as followed:
- Psychiatric Evaluation \$575.00
 - No show fee \$100.00
- 13.10j Approve the use of Cooper Health Neurology for the 2024-2025 school year to conduct Neurological Evaluations as needed for the programming of students with IEPs. Rates are as followed:
- Neurological Evaluation \$450.00
- 13.11 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:
- 13.11a Approve the following Out-of-District (OOD) placements:
- Student ID # 1606861590, Bancroft Moorestown, 9/5/24-6/30/25, Regular school year tuition \$71,037.00, 2:1 Aide \$45,000.
 - Student ID # 7897190913, Bancroft Moorestown, 9/5/24-6/30/25, Regular school year tuition \$71,037.00, 2:1 Aide \$45,000.
 - Student ID #4961723946, Bancroft Moorestown, 7/8/24-8/16/24, ESY tuition \$11,839.50. Regular school year tuition is \$71,037.00. ESY Aide \$7,500.00. Regular school year Aide \$45,000.00.
- 13.12 BE IT RESOLVED that the following Business, Financial and Operational actions are hereby approved as recommended by the Superintendent:
- That the following Professional Service contracts are awarded pursuant to N.J.S.A. 18A:18A 5(a)(1). The contract period for all contracts listed below is one-year beginning 1 July 2024 and ending on 30 June 2025. That a copy of this action as well as the contracts be placed on file with the Board Secretary and that a notice specifying these awards be published in accordance with the Public-School Contracts Law:
- Joseph Betley, Esq. of Capehart & Scatchard, School Solicitor - not to exceed \$40,000.00
 - Wilentz, Goldman, & Spitzer PA, Bond Counsel of Record – cost vary depending upon services rendered
 - Nightlinger, Colavita, & Volpa PA, Auditor – audit fee \$30,667.00 (anticipated)
 - Garrison Architects, Architect of Record – cost vary depending upon services rendered
 - The Barclay Group Risk Management Consultant - no costs anticipated
 - Brown & Brown Insurance, Health Benefits Advisor - no costs anticipated
 - Phoenix Advisors Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record – not to exceed \$20,350.00
 - Dr. Anthony W. Bonett, MD, School Physician - not to exceed \$20,000.00
 - KD National Force Security, LLC, School Security Service – not to exceed \$59,850.00
 - Newborn Nurses, Nursing Service, cost vary depending upon services rendered

- Professional Medical Staffing, Nursing Service, cost vary depending upon services rendered
- Soliant, Nursing Service, cost vary depending upon services rendered
- Delta T Group, Educational Staffing Services, cost vary depending upon services rendered
- Bryson & Yates. Engineer-Bond Referendum Projects, costs not to exceed \$238,125.00

Personnel

- 14.01 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent:
- 14.01a Accept a letter of resignation from Lianne Kane, Director of Student Services, effective July 15, 2024
- 14.01b Approve the following administrative appointments for 2024-2025
- Lisa Sabo, Principal of Palmyra Middle/High School, Grades 7-12, effective 7/1/2024
 - Octavia Lee, Principal of Charles Street School, Grades K-6, effective 7/1/2024
 - Florencia Norton, Preschool Principal and Director of C & I, effective 7/15/2024
 - Kenneth Holloway, Director of the Child Study Team, effective 7/15/2024
- 14.01c +Approve the PHS and the PMS-PHS Combined Extracurricular and Athletics appointments for 2024-2025 on Appendix A
- 14.01d +Accept a letter of resignation from Danielle Wolf, HS Physical Education teacher, effective July 1, 2024
- 14.01e +Appoint Carson McBain as a HS Business Teacher for the 2024-2025 school year at a salary of \$64,607.00 (BA, Step 8); pending criminal history background check and district employment paperwork on file
- 14.01f +Approve Cheyney University student Amirah Weston to shadow the CST staff members during summer ESY 2024
- 14.02 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent:
- 14.02a Approve the contract for Jared M. Toscano, Business Administrator/Board Secretary, for the period of July 1, 2024 through June 30, 2025 pursuant to Executive County Superintendent review and approval
- 14.03 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent:
- 14.03a Approve the contract for Mark Pease, Interim Superintendent, for the period of July 1, 2024 through June 30, 2025 pursuant to Executive County Superintendent review and approval
- 14.04 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:
- That the Superintendent is authorized to appoint and transfer certificated and non-certificated staff during the periods of June 13, 2024 through August 6, 2024 and August 8, 2024 through September 10, 2024, with Board confirmation to occur at the next regular meeting
- 14.05 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent:
- 14.05a Appointment the following personnel to the positions listed for the 2024-2025 school year:
- Florencia Norton: Affirmative Action Officer; BCPDI; Homeless Liaison, RTI Coordinator
 - Mike Papenberg: Title IX Officer; 504 Officer PMS/PHS; District HIB Coordinator
 - Octavia Lee: 504 Officer CSS
 - Victoria Berenato: HIB Specialist CSS
 - Kyra Denish: HIB Specialist PMS/PHS

- Ronald Holt: CEFM; AHERA Manager; IPM Coordinator; Right to Know Coordinator
- Ken Holloway: School Safety Specialist; Chemical Hygiene Officer; Substance Abuse Awareness Officer
- Patrica Holt: Alternate Board Secretary
- Jared Toscano: Board Secretary; Agency Compliance Officer; Custodian of School Records; School Alliance Insurance Commissioner; Purchasing Agent Compliance Officer for Affirmative Action
- Mark Pease: Liaison to the BurlCo Prosecutor's Office; Liaison to the Palmyra Police Department

14.06 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent:

14.06a Approve the following personnel for event staffing for the 2024-2025 school year:

- Event Security/Clock Operator/Site Coordinator/Ticket Seller/Ticket Taker:
 - Ken Miller
 - Nick Nahrwold
 - Sean Brady
 - Greg Rizzo (substitute teacher)
 - Melanie Sharkey
 - Joy Butler
 - Dominic Coppola
 - Jennifer Walter
 - Linda Furter
 - Hillary Franklin Weaver
 - Vicki Agnew
 - Helene Mantagas
 - Lisa Jablonski
 - Jack Geisel
 - Karen Adams
 - Matthew Bowen
 - Amanda Fox
- Site Coordinator for Wrestling Tournament:
 - Buddy Maurer

14.07 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent:

14.07a Approve the following personnel to attend Summer 2024 IEP meetings as needed; rate of pay in accordance with the current Collective Bargaining Agreement:

- Ms. Elizabeth Haws, Special Education Teacher
- Ms. Melanie Sharkey, General Education Teacher
- Ms. Courtney Craig, Special Education Teacher
- Ms. Lorita Foster, General Education Teacher
- Ms. Karen Adams, General Education Teacher
- Ms. Jamie Patchel, Special Education Teacher
- Ms. Michelle Trefz, Special Education Teacher
- Ms. Michelle McCann, Special Education Teacher
- Ms. Agatha Williams, General Education Teacher
- Ms. Stacy Pogoda, Special Education Teacher

14.07b Approve the following personnel to work during the summer for IEP meetings and testing when needed and to be paid per the collective bargaining agreement for the 2024-2025 school year:

- Ms. Karyn Frengs – School Psychologist
- Mr. Alexander Brown – School Psychologist
- Mr. Mitchell Leysath – School Social Worker
- Ms. Christine Gilliss – Speech and Language Pathologist

14.07c Approve the following personnel to serve as Extended School Year staff from 7/8/24 – 8/8/24 and to be paid per the collective bargaining agreement for the 2024-2025 school year:

- Ms. Michele Trefz – Special Education Teacher

Roll Call Vote by Full Board:

Motion: Ms. Campbell Second: Mr. Dickinson

Ayes: (10) Ms. Belton, Ms. Broadbelt, Ms. Campbell, Ms. Celley, Mr. Dickinson, Ms. Falicki (except 10.01j), Dr. Mossgrove, Mr. Toner, Ms. Allen-Yoakum, Ms. Austin

Nays: (0)

Abstentions: (1) Ms. Falicki (10.01j only)

15 Policy and Curriculum PreK-8

15.01 BE IT RESOLVED that the following Policy and Curriculum actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent:

15.01a Accept the Cinnaminson Police Dept K-9 demonstration for Grade 3 on 5/24/2024

15.01b +Approve the CSS Proposed Field Trip list for 2024-2025

16 Personnel PreK-8

16.01 BE IT RESOLVED that the following Personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent:

16.01a Approve the following staff transfer(s) for the 2024-2025 school year:

- Casey Megna, teacher, from PMS to CSS
- Deborah Streeper, paraprofessional, from PMS to CSS

16.01b +Accept a letter of resignation from Shannon Perry, paraprofessional, effective 6/3/2024

16.01c +Accept a letter of resignation from Carly Pfeifer, cafeteria aide, effective 6/17/2024

16.02d +Approve the PMS Extracurricular and Athletics appointments for 2024-2025 on Appendix B

16.02e +Approve the CSS Extracurricular appointments for 2024-2025 on Appendix C

16.02f +Appoint Deanna Robinson as a Full-Time Preschool

16.02g +Accept a letter of resignation from Shyla Thompson-Bell, paraprofessional, effective 6/30/2024

Roll Call Vote Palmyra Board

Motion: Ms. Allen-Yoakum Second: Ms. Celley

Ayes: (9) Ms. Broadbelt, Ms. Campbell, Ms. Celley, Mr. Dickinson, Dr. Mossgrove, Mr. Toner, Ms. Allen-Yoakum, Ms. Austin, Ms. Belton

Nays: (0)

Abstentions: (0)

17 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

Return from Closed Session

Voice Vote by Full Board

Motion: Ms. Campbell
Second: Mr. Dickinson
Vote: Unanimous
Time: 10:46 pm

18 Adjournment

Voice Vote by Full Board

Motion: Dr. Mossgrove
Second: Ms. Celley
Vote: Unanimous
Time: 10:46 pm

Respectfully submitted,



Jared M. Toscano
Business Administrator/Board Secretary

SEE APPENDICES BELOW

Pursuant to Board Policy, the public comment portion of our meeting shall be limited to 30 minutes. In the event that the number of speakers will not be accommodated in 30 minutes, the Board President may limit each speaker to 3 minutes, in order to give everyone the opportunity to speak.

No member of the public may speak more than once on a given topic until all others who wish to speak have been heard.

We ask all speakers and members of the public show respect for other’s views and maintain civility during the meeting

17.01 Recognition of members of the Public

No member of the public wished to be recognized at this time

17.02 Recognition of members of the Board

Mr. Dickinson

Spoke on his experience seeing the CSS Players and how impressed he was with the performance. He also congratulated the retirees and expressed his gratitude for their service.

Ms. Campbell

Congratulated all our graduates and thanked our retirees for their service to the district. She then discussed recent developments at the New Jersey School Boards of Burlington County Association.

18 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Palmyra Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, in approximately 45 minutes this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Voice Vote by Full Board

Motion: Campbell
Second: Dickinson
Vote: Unanimous
Time: 9:01pm

**APPENDIX A: PHS AND PMS/PHS COMBINED EXTRACURRICULAR
AND ATHLETICS APPOINTMENTS 2024-2025**

Jacob Edmonds	Band Front Director	PMS/PHS
Jeffrey Moore	Band and Travel Director	PMS/PHS
Luke Ambrose	Chess Club	PMS/PHS
Margaret Schweikert	Environmental Club	PMS/PHS
Carrie Tretola	Environmental Club	PMS/PHS
Corey Romeyn	GSA Club	PMS/PHS
Jennifer McCoy	Renaissance Club	PMS/PHS
Kyra Denish	Renaissance Club	PMS/PHS
Jeremy Nevitt	STEAM technology	PMS/PHS
Laurel Deming	Volleyball	PMS/PHS
Michael George	HS Art Club	PHS
Katherine Futia	Book Club	PHS
Donica Sico	BSU and Cultivating Culture	PHS
Nicholas Nahrwold	Class Advisor – Freshman	PHS
Travis DiMartino	Class Advisor – Sophomore	PHS
Alex Torrance	Class Advisor – Junior	PHS
Danielle Willard	Class Advisor – Senior	PHS
Katherine Futia	Craft Club	PHS
Katie DeMarco	German Club/German NHS	PHS
Kelly Jones	Health Occupations Students	PHS
Christine Nevitt	Interact Club	PHS
Caitlin Fox	Interact Club	PHS
Sabrina Bonner	National Honor Society	PHS
Kenneth Miller	Panthers with Heart	PHS
Katie Salvo	Spanish Club/Spanish NHS	PHS
Kim Martino	PHS Student Council	PHS
Kelly Jones	PHS Student Council	PHS
Jeremy Nevitt	Technology Student Association	PHS
Meredith Tenety-McGrath	Tillicum Yearbook	PHS
Nicholas Nahrwold	Baseball - Varsity Coach	PHS
Matthew Bowen	Baseball - JV Coach	PHS
Christopher Rodgers	Basketball – Boys Varsity Coach	PHS
Sean Brady	Basketball – Girls Varsity Coach	PHS
Kenneth Miller	Basketball – Girls JV Coach	PHS
Leigh Bridge	Cheerleading Coach – Fall	PHS
Jennifer Walter	Cheerleading Coach – Winter	PHS
John Slocum	Cross Country Coach	PHS
Danielle Willard	Field Hockey Coach	PHS
Mitchell Leysath	Football – JV Coach	PHS
Travis DiMartino	Football – JV Coach	PHS
Michael Papenberg	Soccer – Boys Varsity Coach	PHS
Nicholas Nahrwold	Soccer – Boys JV Coach	PHS
Kenneth Miller	Soccer – Girls JV Coach	PHS
Kenneth Miller	Softball – Varsity Coach	PHS
Melanie Sharkey	Softball – JV Coach	PHS
Jeremy Nevitt	Tennis – Boys Coach	PHS
Jeremy Nevitt	Tennis – Girls Coach	PHS
John Solcum	Track – Winter Varsity Coach	PHS
Michele Trefz	Track – Winter JV Coach	PHS
John Slocum	Track – Spring Boys Varsity Coach	PHS
Jack Geisel	Track – Spring Boys JV Coach	PHS
Michele Trefz	Track – Spring Girls Varsity Coach	PHS

Dwayne Robinson
Nicholas Nahrwold

Track – Spring Girls JV Coach
Wrestling – Varsity Coach

PHS
PHS

**APPENDIX B: PMS EXTRACURRICULAR
AND ATHLETICS APPOINTMENTS 2024-2025**

Katherine Futia	Battle of the Books	PMS
Jennifer Van Zandt	MS Student Council	PMS
Raleigh Ruff	MS Field Hockey	PMS
Amanda Fox	MS Girls Soccer Coach	PMS
Matthew Bowen	MS Boys Soccer Coach	PMS
Kathleen Faucett	MS Girls Basketball Coach	PMS
Mitchell Leysath	MS Boys Basketball Coach	PMS
Michael George	MS Boys/Girls Spring Track Coach	PMS

**APPENDIX C: CSS EXTRACURRICULAR
AND ATHLETICS APPOINTMENTS 2024-2025**

Karen Adams	After School Tutoring - BSI Math	CSS
Victoria Berenato	Wellness Activity - Fall	CSS
Victoria Berenato	Wellness Activity - Spring	CSS
Dominic Coppola	Wellness Activity – Winter	CSS
Courtney Craig	After School Tutoring - Grades 1-2	CSS
Courtney Craig	After School Tutoring - Grades 3-4	CSS
Mary Del Rossi-Bishop	Central Detention	CSS
Malissa Eckhardt	Book Club – Grades 5-6	CSS
Jacob Edmonds	Choir Director	CSS
Jacqueline Gaffney	Central Detention	CSS
Jacqueline Gaffney	Student Council – Grades 5-6	CSS
Marina Graovac	Book Club – Grades 3-4	CSS
Marina Graovac	STEAM Club – Grades 3-4	CSS
Kathryn Hagmann	Computer Club	CSS
Renee Hoffecker	Art Club	CSS
Michelle McCann	STEAM Club – Grades 5-6	CSS
Nicole Michaels	Drama Director	CSS
Raleigh Ruff	Field Hockey	CSS
Raleigh Ruff	Safety Patrol	CSS
Danielle Watson	American Sign Language	CSS