

# Kincheloe Elementary School



Building Times: 8:51 am – 3:47 pm

Half Day Dismissal 12:01 pm

Principal: Ryan Zietlow [rzietlow@dowagiacschools.org](mailto:rzietlow@dowagiacschools.org)

Secretary: Patti Wiggins [pwiggins@dowagiacschools.org](mailto:pwiggins@dowagiacschools.org)

[www.dowagiacschools.org](http://www.dowagiacschools.org)  
School Office 269-782-4464  
Administration 269-782-4400

## Building Schedule of Events

2023-2024 Newsletter 13 December 1, 2023

- Dec 4 Music Program 7 PM at the Middle School PAC (Kdg, 1st, 2nd performing)
- Dec 4 Bake Sale after music program
- Dec 19 PTO meeting @ 4:00 PM media center (Set up for Santa's Workshop)
- Dec 20-21 Santa's Workshop
- Dec 22 1/2 Day of School
- Dec 23-Jan 7 Winter Break School Resumes on Jan 8th

**PTO:** We encourage all of our parents to be involved with our PTO. We welcome any and all suggestions and volunteers. You will need to have a volunteer form on file. Our next meeting is on December 19th. We will be setting up for Santa's workshop. Please see the signup sheet on our website to help at Santa's Workshop. The class that brings in the most baked goods for our Bake Sale will get a pizza party. Baked goods will can be dropped off at the school office or bring to the Dowagiac Middle school Monday night.

**We've been asked to participate in Project Pajama.** Impact a child's life in our community with pajamas that create hope, warmth, and love. Accepting new/never worn pajama donations for school-aged children through December 8th. Donations will be accepted in our school office. Please consider donating. Thank you.



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**Reminder:** Tennis shoes are required for PE class. **Also, please watch the weather reports and dress your students accordingly. Boots and snow pants are a must for our wet & snowy playground.**

**Students should bring their own refillable water bottle for the school day.**

**Please label all of your students belongings. We have a lost and found table with items still unclaimed. If your child is missing a coat, hoodie, etc. Please come and check out our lost and found.**

**BOX TOPS FOR EDUCATION:** Kincheloe can benefit from your participation in the Box Tops program. Download the app and choose Kincheloe as the school that the proceeds go to. Then shop and scan your receipts. Thanks for your support. <https://www.boxtops4education.com/s/get-the-app>

## **Message from the School Nurse-**

As we are entering winter, I just wanted to give the parents of our students some reminders. The winter months bring many types of bugs. Illness bugs, head lice bugs, and bed bugs. So parents please be on the lookout for these bugs. We have resources available for you and your child if he/she is found to have head lice. Please let us know if you are interested in any of these resources.

**If your child is ill and you keep him/her home from school, please contact the main office to let our secretaries know why your child is missing school.** The information regarding student illness is used to determine what types and amount of illnesses are being seen in our buildings. Please know that if a staff member or myself feel that your child is ill enough to go home we will contact you. Also make sure that your contact information and that of your child's emergency contacts is up to date. If there is any situation or emergency with your child, we need to be able to get a hold of someone. Thank you and as always please feel free to contact me with any questions or concerns at [sdorman@dowagiacschools.org](mailto:sdorman@dowagiacschools.org).

Suzanne Dorman RN, MSN  
District School Nurse