

2024-25 Cambridge School District Online Registration Instructions

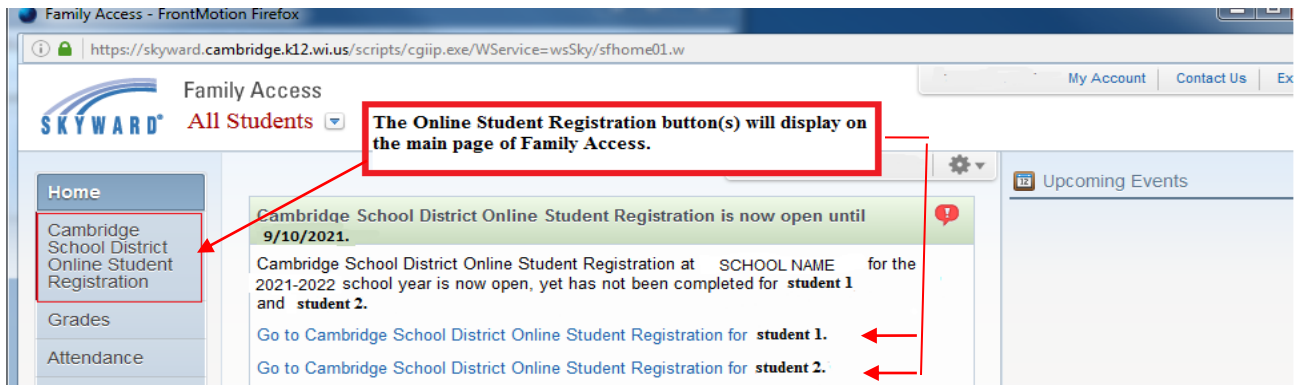
WILL NOT BE AVAILABLE UNTIL JULY 31, 2024

Cambridge School District will once again utilize Skyward Family Access to process all required registration materials. Skyward **FAMILY ACCESS** can be found on School District of Cambridge Website – www.cambridge.k12.wi.us by clicking on “MENU”, “FAMILY RESOURCES”, “PARENT RESOURCES”, “FAMILY ACCESS” and then “Skyward Family Access Log In”.

1st: Log in to Skyward Family Access with your Login Id/User Name and Password

If you are unable to login to Skyward Family Access, please refer to the personalized letter that was mailed to your home July 31 or to the Skyward Family Access Login Instructions on the website

2nd: Click on any “Online Student Registration” link.



3rd: Clicking the “Online Student Registration” link and then your student’s name the District Message will display. Then click on 1 a. Student Information the screen below will display. Navigate through the steps - carefully following the directions for each. You must complete every step!

For each step:

Read and perform the directions displayed for the step. If it doesn't allow you to make changes/additions in any field contact your child's school office.

When step is completed click on “Complete Step 1a and move to Step 1b”. When completed with Step 1b you will be directed to continue to Step 1c etc. Choose this at the completion of each step.

4th: *IMPORTANT FINAL STEP***** Complete Cambridge School District Online Student Registration. This displays the screen below. Two more steps to go!

Family Access Cambridge School District Online Student Registration - Google Chrome
https://skyward.cambridge.k12.wi.us/scripts/wsisa.dll/WService=wsSky/sfonlinereg001.w

Parent Name My Account Contact Us

Family Access
STUDENT'S NAME

Cambridge School District Online Student Registration

Student's Name and School Print

Step 11. Complete Cambridge School District Online Student Registration (Required)
By completing Cambridge School District Online Student Registration, you are confirming that the Steps below have been finished.
Are you sure you want to complete Cambridge School District Online Student Registration for student's name?

Review Cambridge School District Online Student Registration Steps

Step	Step Name	Status
Step 1)	Verify Student Information	Completed on...
Step 2)	Verify Ethnicity/Race	Completed on...
Step 3)	Verify Health Information	Completed on...
Step 4)	Notice for Directory Information Acknowledgement	Completed on...
Step 5)	Handbook Acknowledgement	Completed on...
Step 6)	Local Field Trip Permission Form	Completed on...
Step 7)	Bus Transportation Request Form	Completed on...
Step 8)	District Registration & Picture day	skipped
Step 9)	Add a Food Service Application	skipped
Step 10)	Pay Fees Online	skipped

Guardian Name: Guardian Name Guardian Address: Guardian Address

Submit Cambridge School District Online Student Registration

District Message

1. Verify Student Information
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Contacts
2. Verify Ethnicity/Race
3. Verify Health Information
4. Notice for Directory Information Acknowledgement
5. Handbook Acknowledgement
6. Local Field Trip Permission Form
7. Bus Transportation Request Form
8. District Registration & Picture day
9. Add a Food Service Application
10. Pay Fees Online
11. Complete Cambridge School District Online Student Registration

Previous Step Next Step

Close and Finish

Click on "Print" if you would like to print a copy for your records.

Click the "Close and Finish" button

After you click the "Close and Finish" button, you are brought back to the Family Access main page.

Family Access
Student's Name

My Account Contact Us Exit

Home

Cambridge School District Online Student Registration

Gradebook

Attendance

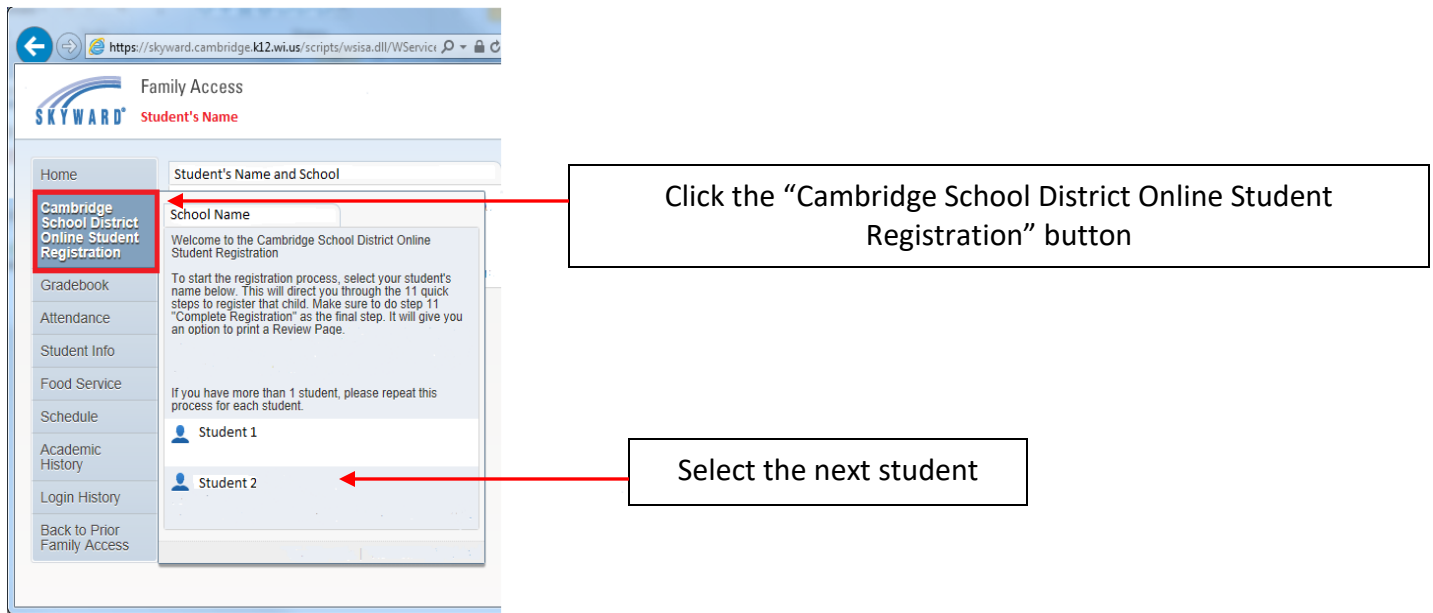
Student's Name and School

✓ Cambridge School District Online Student Registration was successfully completed for Student's Name on Date by Guardian's Name

Go back to review completed steps

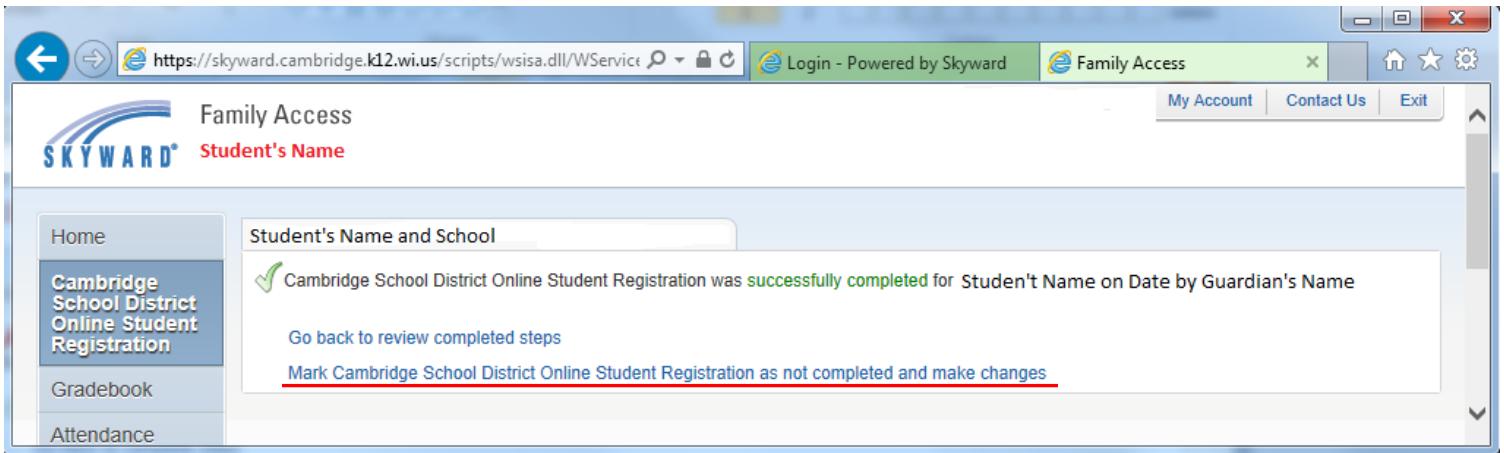
Mark Cambridge School District Online Student Registration as not completed and make changes

If you have more than one student, you will need to complete the entire process for each student.
To select the next student to register,



The screenshot shows the Skyward Family Access interface. On the left is a navigation menu with 'Cambridge School District Online Student Registration' highlighted in a red box. A red arrow points from this box to a callout box that says 'Click the "Cambridge School District Online Student Registration" button'. Below the navigation menu, there is a list of students: 'Student 1' and 'Student 2'. A red arrow points from 'Student 2' to a callout box that says 'Select the next student'. The main content area shows a 'Welcome to the Cambridge School District Online Student Registration' message and instructions to select a student's name.

If you need to make changes before the online registration window closes: Click "Mark Cambridge School District Online Registration as not completed to make changes".



The screenshot shows the Skyward Family Access interface after successful registration. A green checkmark icon is followed by the text: 'Cambridge School District Online Student Registration was successfully completed for Student's Name on Date by Guardian's Name'. Below this message are two links: 'Go back to review completed steps' and 'Mark Cambridge School District Online Student Registration as not completed and make changes'. The 'Mark Cambridge School District Online Student Registration as not completed and make changes' link is underlined in red.

This takes you back into the registration process. Select the step that contains the data to be updated. Uncheck the "I have completed this step" box, make the changes, and then recheck the "I have completed this step" box.

IMPORTANT Make sure to execute the Final Step again to mark the registration as complete.