



- BOARD OF EDUCATION
- ADMINISTRATION
- FAMILY
- TEACHERS
- DISTRICT / SCHOOL STAFF
- COMMUNITY

BOARD OF EDUCATION (BOE) ROLES & RESPONSIBILITIES

Develop a shared **VISION** for the district. Example: Strategic Plan 2023.

Establish and approve **POLICY** that support the district's vision and mission.

Ensure **ACCOUNTABILITY** of District operations, fiscal responsibility, continuous improvement and maintaining a level of excellence.

Maintain a productive and respectful **GOVERNANCE TEAM RELATIONSHIP**.



Reference: The Key Work of School Boards, Fourth Edition

EXPECTATIONS

"**Effective board members** are aware of the differences between their role and that of school administrators."

"An open mind and **readiness to learn**."

"A commitment to the belief that **all children of the school district** are entitled to have available to them a beneficial educational program."

"A willingness **to attend seminars and workshops** which can help them **make intelligent decisions in school affairs**. *[The first WASB event for newly elected school board members are the New School Board Member Gatherings held in late April in 15 regions throughout the state to briefly review school board member responsibilities and introduce the new members to the services and information provided by the WASB.]*"

"A willingness **to invest the hours** that will be necessary to faithfully discharge their duties."

"The ability to act with other school board members **to advance the best interests** of the school district."

Reference: Guide for Candidates - 2024 Spring Election

PARTICIPATION IN MONTHLY MEETINGS DURING SCHOOL YEAR & SUMMER

1. BOE FULL BOARD MEETING
2. BOE COMMITTEE MEETINGS (each member in at least 2-3 committees)
 - Curriculum
 - Communications
 - Finance/Transportation
 - Policy
 - Severson Learning Center
3. BOE REPRESENTATIVE MEETINGS (1 BOE member in each)
 - Koshkonong Trails
 - CAP Board
 - Historic School
4. SPECIAL MEETINGS AS NEEDED

CANDIDACY REQUIREMENTS

All candidates must meet the age and residency requirements established for the office to which they are seeking election.

1. A qualified elector is defined in Wis. Stat. § 6.02, as a U.S. citizen, 18 years of age or older, who has resided in the election district for at least 28 consecutive days before an election at which they offer to vote and who is not disqualified by virtue of one or more of the impediments described in Wis. Stat. § 6.03.

2. A candidate for school district office must be a qualified elector of the school district at the time of filing a Declaration of Candidacy (EL-162sd). Wis. Stats. §§ 120.05(1)(d), 120.06(2), (6)(b)2, 120.06(7)(a). Therefore, a candidate for school board must have satisfied the 28-day residency requirement before filing a Declaration of Candidacy (EL-162sd).

HOW TO APPLY

1. REVIEW SCHOOL BOARD CANDIDATE PACKET: [Guide for Candidates - 2024 Spring Election Edition](#)

2. COMPLETE REQUIRED FORMS: [2024 Ballot Access Checklist for School District Candidates](#)

3. RETURN FORMS TO THE SCHOOL DISTRICT OFFICE: 403 Blue Jay Way, Cambridge, Wisconsin **no later than 5:00 pm on Tuesday, January 2, 2024**. The district office does provide notary service.

QUESTIONS? Contact Mary Kay Raether, District Office Administrative Assistant, at 608-423-4345, ext. 4107 or via email at mraether@cambridge.k12.wi.us

Learn from the past, Achieve in the present and Envision the future.