

Hopewell Valley Regional School District

TEMPORARY WITHDRAWAL FORM

In signing this form, the parent/legal guardian understands that he/she has effectively withdrawn his/her child from the Hopewell Valley Regional School District. The parent/legal guardian maintains the right to re-enroll their child in the District so long as the domiciliary requirements are satisfied in accordance with NJSA 8A:38. Further, the parent/legal guardian further understands that a request for transfer of their child's student records must be approved in writing and such records will be sent directly to the receiving school. The permanent records of a student who withdraws from the District will be retained in accordance with the Retention and Destruction of Pupil records NJAC 6:3-6:8, 6A:14-2.9, and provisions of the Destruction of Public Records Law, NJSA 47:3-15 et seq.

For Office Use: OC Student ID# _____ NJ State ID# _____

Student Name: _____ Birth Date: _____

Current School: _____ Grade: _____

Home Address: _____

Home Phone: _____ Ethnicity: _____

Date range of temporary withdrawal: _____

Reason for withdrawal: _____

Please initial each statement to verify that you have read and understand the following when temporarily withdrawing a student from the district. This form is required for a planned absence from school for ten or more consecutive school days.

_____ 1. Access to any rostered technology subscription, including Oncourse, IXL, etc., will be turned off. It may take up to 48 hours for access to be restored once the student returns.

_____ 2. Report cards will only be assessed for the standards for which they were present and instructed. Other standards may be given an "N/E" (not evaluated).

_____ 3. Secondary students may be required to complete missed work. Marking period grades may be assessed on a numeric or pass/fail basis. The grading method will be determined at the discretion of the school/district.

_____ 4. Students must return school equipment prior to withdrawal or a fine may be given. This includes chromebooks, library books, athletic equipment, uniforms, etc.

_____ 5. The district will make every effort to place the student in their original class placement and schedule; however, we cannot guarantee identical placement.

Print Name of Parent/Legal Guardian

Relationship to Student

Signature of Parent/Legal Guardian

Date

This form should be returned to the district registrar (registrar@hvrsd.org) or your school secretary. Please contact either if your withdrawal dates change.