

**ACTION WEST SONOMA COUNTY
SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM**

Office: 7050 Covey Road
Forestville, CA 95436

Meeting Locations:

18620 Fort Ross Rd. Cazadero, CA 95421- DO

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Meeting ID: 976 4043 8638

Passcode: 488332

Minutes

March 8, 2023

8:30-10:00 AM

I. CALL TO ORDER 8:34 am

II. ROLL CALL

Matt Dunkle, Forestville Union SD **present**

Joelene Morasch Guerneville SD **present**

Ed Navarro, Monte Rio Union SD (Vice Chair) **present**

Amber Stringfellow, Oak Grove Union SD **present**

Anna-Maria Guzman, Twin Hills Union SD **proxy***

* Jessica Romero

Jennifer Dudley, Fort Ross SD **present**

Matthew Morgan, Harmony Union SD(Chair)**Present**

Laurie Mason, Montgomery SD

Linda Irving, Sebastopol Union SD **present**

Chris Meredith, WSCUHSD **present**

III. APPROVAL OF AGENDA

ACTION ITEM

1. Approval of Amended Agenda for March 8, 2023

Attachment

Board Motion: To approve amended agenda Motion: Navarro Second: Morasch

Action: All Nays: 0 Abstentions: 0

IV. CONSENT AGENDA

ACTION ITEM

1. Approval of [February 8, 2023 minutes](#)

Attachment

Board Motion: To approve consent agenda Motion: Irving Second: Dudley

Action: All Nays: 0 Abstentions: 0

V. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

At this time the public may address the Consortium Council on any closed session items on the agenda. Presentations are limited to THREE minutes per person per topic. When addressing the Council, please state your name and your position (e.g. teacher, parent, concerned citizen, etc.). It should be noted that the Council will not respond to presentations.

No public comments

VI. CLOSED SESSION 8:36 am

With respect to the below item of business to be discussed in closed session pursuant to Gov. Code Section 54957.6, the Council will adjourn to closed session to consider or take action on the following item:

1. Personnel Issue

VII. RETURN TO OPEN SESSION 8:39 am

The Council will report on any action items taken in closed session.

No Action taken

VIII. PUBLIC COMMENTS

- a. Under this item, the public is invited to address the Consortium Council regarding items which are *not listed* on today's agenda. Presentations are limited to three (3) minutes per person per topic. When addressing the Council, please state your name and your position (e.g. teacher, parent, concerned citizen, etc.). It should be noted that the Council will not respond to presentations. Members of the public, who would like to address the Council remotely, may contact Rose Velasquez at rvelasquez@wscuhsd.org prior to the start of the meeting. Staff will make all attempts to share and record any submissions received prior to the meeting.
- b. Under this item, the public is invited to address the Consortium Council regarding items that *are* on the agenda *as each item is addressed*. The public will speak first followed by council discussion. Each person will be given three (3) minutes to speak on the agenda topic. When addressing the Council, please state your name and your position (e.g. teacher, parent, concerned citizen, etc.). Once all public who wish to speak have spoken once, the time for public comments is closed. It is noted that the Council will not respond to comments made by the public.

No Public Comments

IX. DISCUSSION AND ACTION ITEMS:

A. Update on 2nd Interim Budget

DISCUSSION/ACTION ITEM

CBO Soliz reviewed the updated 2nd interim budget, which included removing items to reflect current actual expenditures, and a correction to the salary schedule for specialists from 1.0% above teacher salary schedule to 1.5% starting in the 21-22 school year.

Board Motion: To approve updated 2nd interim budget Motion: Dudley Second: Guzman

Action: All Nays: 0 Abstentions: 0

B. Revisiting MOU and RSP services

ACTION/DISCUSSION ITEM

Jennifer Nix- recommendations on RSP services

Director Velasquez reviewed the recommendations from legal regarding the Consortium hiring an ed specialist (mild/mod) for Fort Ross and Montgomery. Jennifer Nix recommended language for the MOU that stated the Consortium would notify the districts if the position could not be filled by a deadline such as July 1st. Based on the legal advice, Director Velasquez suggested we look at hiring .4 for the districts and .4 or .6 for the Consortium as a behavior specialist. Added to the responsibilities would be a roving substitute. The Consortium has had to date over 240 classroom absences. Superintendent Meredith expressed a concern over an unfilled position, which is that hiring an agency person for unfilled positions could bring a grievance from the WSCTA. Superintendent Dudley, asked if the district could continue to search for the ed specialist after July 1st. The district could do so without hiring an agency. Superintendent Meredith would like a small group to sit down and hammer this MOU language out. Director will get together with Superintendent Meredith and HR to look this over.

C. Recommendations for classroom changes 23-24 SY

DISCUSSION ITEM

Director Velasquez shared the numbers of students in classrooms for next year. Further concern over preschool numbers indicate a very large preschool program

with limited ability to expand, which could impact districts. Superintendent Stringfellow voiced another preschool teacher might give the program more options. Discussion ensued regarding finding another location for the upper elementary classroom. This will be put on the agenda for next month. Harmony might be able to accommodate and Twin Hills might as well.

- D. Tracking IEP services minutes** **DISCUSSION ITEM**
Director Velasquez went over the State required monitoring. Dates for data collection are March 1st through April 27th. The director will share the sample data spreadsheet the Consortium staff is using. Attendance and logs are already part of the job description and would be used to document minutes. The Consortium's sample tracker will be shared with all the Superintendents.

- E. ELO-P** **DISCUSSION ITEM**
There is no new information from the state on ELO-P and students with moderate to severe disabilities. Director Velasquez has reached out to all the identified families who are eligible with minimal response. Districts were notified of families who do want more information. The director will reach out on behalf of Sebastopol Union and see if there are behavior assistants interested in providing assistance in after school program for Consortium students. The group discussed some parameters for meeting the ELO-P grant requirements including non school days.

X. REPORTS/ANNOUNCEMENTS

- Consortium Director Report: will update the Council on items of interest from the Consortium Programs and the SELPA Steering Committee.
 - a) CPR/First Aid Training scheduled for March 29th and 30th- 21 staff members are doing a blended model of training.
 - b) ESY- June 5 through June 30th. The director will check the lists of ESY and ELOP to see if there is overlap.
 - c) CPI- School nurse, Natalie Johnson, is a certified trainer and has training days scheduled for a group at Twin Hills and has spoken to others about the variety of options available for this preventative/restraint training. SELPA is picking up the tab but CBO Soliz shared some input on the timesheets Natalie would complete.
- LEA/SELPA Superintendent Council Report: Chris Meredith and Amber Stringfellow will update the Council on items of interest from the high school district and the SELPA Superintendent's committee.
 - a) Out-of-Home care monies will be redistributed to district between July 1st to July 6th
- Consortium Director General Announcements and Updates- none
- Announcements: Consortium Council Members

XI. FUTURE AGENDA ITEMS:

Next meeting: April 12, 2023

Classroom location

MOU language on the split Ed Specialist (mild/mod) and behavior specialist

XII. ADJOURNMENT 9:59 pm

**Board Motion: To adjourn Motion: Stringfellow Second: Dudley
Action: All Nays: 0 Abstentions: 0**

Date Posted: Monday, March 6, 2023

ADA Compliance: In compliance with Government Code §54954.2 (a), the West Sonoma County Consortium, will, on request, make this agenda available in appropriate alternative formats to persons with disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Consortium Administrative Assistant Dawnelle Drew at (707)824-7911 or ddrew@wscuhd.org.

The mission of the Special Education Consortium program is to use best practice strategies and a positive environment to honor the individual needs of the students we serve. We work collaboratively with families and districts to help children meet the highest level of independence and achievement possible