

# Travel Voucher



Wellsville USD #289  
602 Walnut St.  
Wellsville, KS  
US  
66092  
Phone: 785-883-2388  
Fax: 785-883-4453  
<http://www.wellsville-usd289.org>

Date:

Name:

Position:

Address:

City:

State:

Zip/Postal Code:

For the period being:  and ending:

Date	Travel From:	Travel To:	Miles	Daily Subsistence	Other Expenses	Daily Lodging	Nature of Business
		Totals:					
		Cents/Mile .65					
Receipts must be submitted for all claims to be reimbursed.							\$0.00

I do hereby certify that the above bill is just, correct and remains due and unpaid.

Signature:

Date:

Authorized By:

**Internal Use Only**

Amount Paid	Check No.	Date