

## MEETING MINUTES

### Discovery Health Sciences Foundation Board of Directors Monday, October 23, 2023, 4:15 p.m.

#### Regular Board Meeting

A meeting of the Board of Trustees of the Discovery Health Sciences Foundation, Inc. is held at Kenner Discovery Health Sciences Academy Loyola Campus, Wayne Thomas Board Room (3837 Loyola Drive, Kenner, LA 70065).

- I. Call to Order
  - A. **Ms. Nugent Smith called the meeting to order at 4:20 pm.**
- II. Roll Call

	<i>Board of Directors</i>	<i>Present</i>	<i>Absent</i>
1	Ms. Lynda Nugent Smith, Chair	X	
2	Mr. Ronnie Slone, Vice-Chair	X	
3	Ms. Emily Arata *5:05	X	
4	Mr. Joe Caldarera	X	
5	Dr. Patty Glaser, ex officio member	X	
6	Ms. Diane Hollis	X	
7	Mr. Jim Hudson	X	
8	Dr. Vinicio Madrigal		X
9	Ms. Jeanne Monte	X	
10	Dr. Lacey Ellis	X	
11	Mr. Henry Shane	X	
12	Ms. Allison Sharai		X
13	Mr. David Sherman	X	
14	Mr. Chuck Toney, Jr.	X	
15	Mr. Todd Thomas	X	
16	Ms. Beth Walker	X	

Non-Board members in attendance: Faith Broussard (development), Kevin Guiterrez (development), Nicole Morris (DJOD principal), Sharon Preen (CAO), Candice Schott, Jesse Watson (recruitment), Don Wheat (CFO), Lee Reid (legal)

*\*Denotes time joined the meeting.*

III. Pledge of Allegiance

IV. Approval of Minutes

- A. ACTION ITEM: Ms. Nugent Smith moved to approve the minutes from the October 23, 2023 Regular Board meeting. Ms. Hollis seconded the motion. All in favor. Minutes approved.**

V. CFO Report, Don Wheat

- A. Mr. Wheat turns over to Mr. Philip Rebowe to present the annual audit to the Board. Mr. Rebowe explains the details of the audits and allows the Board to discuss. The Board has no comments.
- B. Mr. Wheat presents a CFO report to the Board providing an overview of financial reporting for the Discovery HUB, KDHSA, DJOD, BROD, Friends of Discovery, and consolidated financial statements.
- C. Mr. Wheat announced to the Board on his departure from Discovery Schools. The Board wishes Mr. Wheat well on his future endeavors.

VI. CAO Report, Sharon Preen

- A. Ms. Preen presents to the Board a report on teacher retention incentives
- B. Professional Development
- C. LEAP preparations
- D. Ms. Preen announces the new principal of DJOD, Ms. Nicole Morris. Ms. Morris introduced herself to the Board.

VII. CEO/Head of School Report, Patty Glaser

- A. Dr. Glaser presents to the Board the current academic standing for Discovery Schools. Many of the slides are the ones presented to Charter School Growth Fund. The presentation covered school performance data, school performance by subgroup data, school growth, culture, and education to career pipeline.
- B. The Application window opened on October 10, 2023 and will close on February 2, 2024.
- C. Special Funds - The school is working closely with the District to spend and get reimbursed for funds related to SWD (IDEA) and ESSER (pandemic funds). The school is working closely with FEMA to get reimbursed for BROD expenses.
- D. Development
  - The gala is scheduled for Friday, March 15, 2023
  - The Emeril Lagasse Fondation hosted its annual beneficiary luncheon at DJOD on November 3, 2023. It was a great success and it was wonderful having them on our campus
  - Discovery presented to Charter School Growth Fund in Colorado November 7-8, 2023 to present on funding need. The presentation went well and we will hear back officially by mid-December.
- E. BROD
  - BROD is getting daily support from HUB for the first semester of school and will reassess in December.
  - BROD is getting close to being fully staffed.

F. Loyola

- The parking lot should be complete in late November
- The arts and athletic center project is on time and going smoothly. A “Topping Out” ceremony was held on November 17th to celebrate the metal building framing and roof installation completion.

G. Security

- We are continuing to upgrade security at all campuses
- Installation of film was complete at all Jefferson Parish campuses.
- BROD is getting a 2nd security gate installed for additional security.
- Any and all threats will be taken seriously

H. Challenges

- The KDHSA Middle School wing
- The KDHSA Lower School wing

VIII. OLD BUSINESS

A. None

IX. NEW BUSINESS

A. None

X. Executive Session

- A. Ms. Nugent Smith calls a motion to enter an executive session. Mr. Slone first. Ms. Hollis seconds the motion. The Board entered the executive session at 5:35 and adjourned at 5:45. No action was taken.**

XI. PUBLIC COMMENT (3 minutes per person)

A. None

XI. ADJOURNMENT

- A. Ms. Nugent Smith calls to adjourn the meeting at 5:45 PM. Mr. Thomas motions to adjourn. Ms. Hollis seconds. Meeting adjourned.**