

MEETING MINUTES

Discovery Health Sciences Foundation Board of Directors Monday, January 22, 2024, 4:15 p.m.

Regular Board Meeting

A meeting of the Board of Trustees of the Discovery Health Sciences Foundation, Inc. is held at Kenner Discovery Health Sciences Academy Loyola Campus, Wayne Thomas Board Room (3837 Loyola Drive, Kenner, LA 70065).

- I. Call to Order
 - A. **Ms. Nugent Smith called the meeting to order at 4:20 pm.**
- II. Roll Call

	<i>Board of Directors</i>	<i>Present</i>	<i>Absent</i>
1	Ms. Lynda Nugent Smith, Chair	X	
2	Mr. Ronnie Slone, Vice-Chair	X	
3	Ms. Emily Arata		x
4	Mr. Joe Caldarera		x
5	Dr. Patty Glaser, ex officio member	X	
6	Ms. Diane Hollis	X	
7	Mr. Jim Hudson	X	
8	Dr. Vinicio Madrigal		X
9	Ms. Jeanne Monte	X	
10	Dr. Lacey Ellis		x
11	Mr. Henry Shane	X	
12	Ms. Allison Sharai		X
13	Mr. David Sherman		x
14	Mr. Chuck Toney, Jr.	X	
15	Mr. Todd Thomas	X	
16	Ms. Beth Walker		x

Non-Board members in attendance: Faith Broussard (development), Kevin Guiterrez (development), Sharon Preen (CAO), Jesse Watson (recruitment), Nhi Rusck (finance), Kevin Cox (4th Sector/transitional CFO)

**Denotes time joined the meeting.*

III. Pledge of Allegiance

IV. Approval of Minutes

- A. Ms. Nugent Smith requested a motion to defer the approval of the November Board meeting minutes until the next Board meeting. Ms. Hollis motions to defer the approval of the November minutes. Ms. Monte seconded the motion. No Objections. Motion carried.**

V. Board Elections

- A. Ms. Hollis motions to keep the executive Board member positions the same. Mr. Shane seconded the motion. No Objections. Motion carried.**

VI. Amendment to Jefferson Parish CEA

- A. Mr. Slone Ronnie motions to amend the CEA with Jefferson Parish allocating ESSER funds to the Arts & Athletic Performance Center. Mr. Thomas seconded the motion. No Objections. Motion carried.**

VII. CFO Report, Kevin Cox

- A. Mr. Cox presents a finance report to the board. He stated Covid-19 funding will need to be spent by September 30, 2024.
- B. The FY22-23 audit has been completed and issued to the District
- C. Mr. Cox provided an overview of financials for the Discovery HUB, KDHSA, DJOD, BROD, Friends of Discovery, and consolidated financial statements through October 31, 2023. Expenses are on pace with the budget.
- D. Also included in the report are balance sheets and statements of activities.

VIII. CAO Report, Sharon Preen

- A. Discovery will soon roll out accountability
- B. NORLI visit - Thank you Dr. Watson for coordinating.
- C. Recruitment - intent to return will go out soon to current staff to determine staffing needs for the following school year. Discovery is hosting 2 teacher fairs this spring. One at DJOD and one at BROD.

IX. CEO/Head of School Report, Patty Glaser

- A. The Application window opened on October 10, 2023, and will close on February 2, 2024. Dr. Glaser reviews the open seats for next year for each school.
- B. Special Funds - The school is working closely with the District to spend and get reimbursed for funds related to SWD (IDEA) and ESSER (pandemic funds). The school is working closely with FEMA to get reimbursed for BROD expenses.
- C. Development
 - The gala is scheduled for Friday, March 15, 2024
 - Funding got the baseball/softball field was passed at the December Jefferson Parish City Council meeting. Two Board members are working with elected officials on funding.

D. BROD

- BROD's ribbon cutting ceremony is scheduled for January 31, 2024
- Phase 2 renovations will likely be spring/summer, 2025

E. Loyola

- The arts and athletic center project is on time and going smoothly. We should have access to the building by late April/early May.

F. Challenges

- The KDHSA Middle School wing and architect plans
- The KDHSA Lower School wing

X. OLD BUSINESS

- A. None

XI. NEW BUSINESS

- A. None

XII. Executive Session

- A. Ms. Nugent Smith calls a motion to enter an executive session. Mr. Slone first. Ms. Hollis seconds the motion. The Board entered the executive session at 5:35 and adjourned at 6:10. No action was taken.**

XIII. PUBLIC COMMENT (3 minutes per person)

- A. None

XI. ADJOURNMENT

- A. Ms. Nugent Smith calls to adjourn the meeting at 6:12 PM. Ms. Hollis motions to adjourn. Mr. Slone seconds. Meeting adjourned.**