

## MEETING MINUTES

### Discovery Health Sciences Foundation Board of Directors Monday, October 23, 2023, 4:15 p.m.

#### Regular Board Meeting

A meeting of the Board of Trustees of the Discovery Health Sciences Foundation, Inc. is held at Kenner Discovery Health Sciences Academy Loyola Campus, Wayne Thomas Board Room (3837 Loyola Drive, Kenner, LA 70065).

- I. Call to Order
  - A. **Ms. Nugent Smith called the meeting to order at 4:20 pm.**
- II. Roll Call

	<i>Board of Directors</i>	<i>Present</i>	<i>Absent</i>
1	Ms. Lynda Nugent Smith, Chair	X	
2	Mr. Ronnie Slone, Vice-Chair	X	
3	Ms. Emily Arata		X
4	Mr. Joe Caldarera		X
5	Dr. Patty Glaser, ex officio member	X	
6	Ms. Diane Hollis	X	
7	Mr. Jim Hudson	X	
8	Dr. Vinicio Madrigal	X	
9	Ms. Jeanne Monte		X
10	Dr. Lacey Ellis	X	
11	Mr. Henry Shane	X	
12	Ms. Allison Sharai		X
13	Mr. David Sherman	X *4:30	
14	Mr. Chuck Toney, Jr.		X
15	Mr. Todd Thomas	X	
16	Ms. Beth Walker	X	

Non-Board members in attendance: Faith Broussard (development), Carlos Calix (Ochsner), Kassie Cusachs (HS principal), Kevin Guiterrez (development), Sharon Preen (CAO), Jesse Watson (recruitment), Don Wheat (CFO), Lee Reid (legal)

*\*Denotes time joined the meeting.*

III. Pledge of Allegiance

IV. Approval of Minutes

- A. ACTION ITEM: Dr. Madrigal moved to approve the minutes from the June Regular Board meeting. Ms. Hollis seconded the motion. All in favor. Motion adopted by a unanimous vote.**

V. Presentation on Workforce Development Opportunities

- A. Mr. Calix and Ms. Cusachs presented to the Board the ways the Ochsner partnership is impacting student experiential learning at the high school. At Kenner Discovery, Ochsner is involved with the community garden, science fair judging, teacher advisory board members, HOSA club support, health fair, and the internship pilot.

VI. CFO Report, Don Wheat

- A. Mr. Wheat presented a CFO report to the Board providing an overview of financial reporting for the Discovery HUB, KDHSA, DJOD, BROD, Friends of Discovery, and consolidated financial statements.
- B. Mr. Wheat updates the Board on the audits (workmans comp, 401k/benefits, and financial statements). Due to the District on October 31, 2023.

VII. CEO/Head of School Report, Patty Glaser

- A. Dr. Glaser provided a report on all Discovery schools. Each school held its Back to School night in August/early September.
- B. The Application window opened on October 10, 2023 and will close on February 2, 2024. The schools received over 650 applicants so far. Admissions department anticipates KDHSA and DJOD to be fully enrolled for 24-25 school year. The school anticipates 3 Pre-k classes and 2 Kindergarten classes at BROD. The goal for Discovery Fusion is 150-300 5th-8th graders.
- C. Visitors at BROD: 3 leaders from LDOE office school choice visited BROD.
- D. Professional Development
- Aurora Institute was attended by Chrisy Aymami, Patty Glaser, and Candice Schott.
- E. Special Funds - The school is working closely with the District to spend and get reimbursed for funds related to SWD (IDEA) and ESSER (pandemic funds). The school is working closely with FEMA to get reimbursed for BROD expenses.
- F. Development
- The gala is scheduled for Friday, March 15, 2023
  - The Emeril Lagasse Fondation will host its annual beneficiary luncheon at DJOD on November 3, 2023
  - Charter School Growth Fund has invited Discovery to go to their headquarters in Colorado from November 7-8, 2023 to present on funding need.
- G. BROD
- Playground equipment was installed.

- BROD is getting daily support from HUB for the first semester of school and will reassess in December.
- BROD is getting close to being fully staffed.

H. Loyola

- Parking lot should be complete late November
- The arts and athletic center project is on time and going smoothly

I. Security

- We are continuing to upgrade security at all campuses
- Installation of film was complete at all Jefferson Parish campuses.
- BROD is getting s 2nd security gate installed for additional security.
- Any and all threats will be taken seriously

J. Challenges

- The KDHSA Middle School wing
- The KDHSA Lower School wing

VIII. OLD BUSINESS

- A. None

IX. NEW BUSINESS

- A. Mr. Gutterrez issues a form to be completed for BROD by the Board members.

X. EXECUTIVE SESSION

- A. The Board enters executive session at 5:18PM. The Board adjourned executive session at 6:00 PM. No action taken.

XI. PUBLIC COMMENT (3 minutes per person)

- A. None

XI. ADJOURNMENT

- A. **Ms. Nugent Smith calls to adjourn the meeting at 6:00 PM. Mr. Thomas motions to adjourn. Ms. Hollis seconds. Meeting adjourned.**