

## MEETING MINUTES

### Discovery Health Sciences Foundation Board of Directors Monday, August 21, 2023, 4:15 p.m.

#### Regular Board Meeting

A meeting of the Board of Trustees of the Discovery Health Sciences Foundation, Inc. is held at Kenner Discovery Health Sciences Academy Loyola Campus, Wayne Thomas Board Room (3837 Loyola Drive, Kenner, LA 70065).

- I. Call to Order
  - A. **Ms. Nugent Smith called the meeting to order at 4:23 pm.**
- II. Roll Call

|    | <i>Board of Directors</i>           | <i>Present</i> | <i>Absent</i> |
|----|-------------------------------------|----------------|---------------|
| 1  | Ms. Lynda Nugent Smith, Chair       | X              |               |
| 2  | Mr. Ronnie Slone, Vice-Chair        | X              |               |
| 3  | Ms. Emily Arata                     | X              |               |
| 4  | Mr. Joe Caldarera                   | X              |               |
| 5  | Dr. Patty Glaser, ex officio member | X              |               |
| 6  | Ms. Diane Hollis                    | X              |               |
| 7  | Mr. Jim Hudson                      |                | X             |
| 8  | Dr. Vinicio Madrigal                | X              |               |
| 9  | Ms. Jeanne Monte                    | X              |               |
| 10 | Dr. Lacey Ellis                     |                | X             |
| 11 | Mr. Henry Shane                     | X              |               |
| 12 | Ms. Allison Sharai                  |                | X             |
| 13 | Mr. David Sherman                   |                | X             |
| 14 | Mr. Chuck Toney, Jr.                | X              |               |
| 15 | Mr. Todd Thomas                     | X              |               |
| 16 | Ms. Beth Walker                     | X              |               |

Non-Board members in attendance: Christy Aymami (technology), Faith Broussard (development), Kassie Cusachs (HS principal), Kevin Guiterrez (development), Sharon Preen (CAO), Candice Schott (curriculum), Jesse Watson (recruitment), and Don Wheat (CFO)

*\*Denotes time joined the meeting.*

III. Pledge of Allegiance

IV. Approval of Minutes

- A. ACTION ITEM: Dr. Madrigal moved to approve the minutes from the June Regular Board meeting. Ms. Monte seconded the motion. All in favor. Motion adopted by a unanimous vote.**

V. CFO Report, Don Wheat

- A. Mr. Wheat presented a CFO report to the Board providing an overview of financial reporting for the Discovery HUB, KDHSA, DJOD, BROD, Friends of Discovery, and consolidated financial statements.
- B. Mr. Wheat is preparing for the upcoming audit

VI. CAO/Asst. Head of School, Sharon Preen

- A. Ms. Preen provided a summary of the closing of the 22-23 school year, summer and start of the 23-24 school year.
- A leadership retreat was held in late July for the entire extended leadership team.
  - Professional development was held for all staff the first week of August. Shout out to Ronnie Slone for conducting Emergenetics to all staff.
  - The start of the 23-24 school year has been smooth across the 3 schools and 5 campuses. Thank you to Ochsner for providing 2 early learning literacy interventionists to the DJOD campus.
- B. Staffing has been a challenge. The school is working to fill remaining teacher vacancies.

VII. CEO/Head of School Report, Patty Glaser

- A. Dr. Glaser provided a report on the growing Discovery network. Dr. Glaser announced Candice Schott as Executive Director of Teaching and Learning (6th-12th), Kassie Cusachs as the high school principal, and Christy Aymami as the Discovery Fusion principal.
- B. DJOD is the top performing open enrollment school in Jefferson Parish. Kenner Discovery is the third highest performing school in Jefferson Parish.
- C. BROD is open with 144 students. Planning for a slow growth.
- D. Starting planning phase of BROD Fusion hybrid/virtual learning.
- E. Dr. Glaser provides an overview of the LEAP scores.
- F. The theme for the 23-24 school year is HAL: Honor the past, Act on the Present, Lay the groundwork for the future. Glaser laser on academic assessment index.
- G. Special funds: Discovery is working with the district on the spending and reimbursement related to SWD (IDEA) and ESSER funds.
- H. Development: Emeril Lagasse Foundation will hold its annual luncheon at DJOD on November 3, 2023. Charter School Growth Fund has invited Discovery to go through their due diligence process. Discovery Bash is March 15, 2024
- I. Construction: BROD construction is complete except for a small punch list. The project came in on time and slightly under budget. Lemoine has been a pleasure

to work with. The Ochsner team oversight has been a huge asset. Playground equipment is being installed next week.

- Loyola construction project for the arts and athletic center is going well and on time.
- J. Security: The school is working to upgrade security on all campuses. Installation of film will be in early September. Discovery's response to threats will continue to be on point.
- K. Action Items: PG requests the board for a motion - Child Internet Protection Act (CIPA) Update
  - Motion to support Vector Safe Schools training will be the PD role to train our staff on cyber security.
- L. Challenges: MS wing, LS wing
- M. Dr. Glaser presents a gift to Mr. Henry Shane.

ACTION ITEMS:

- A. Ms. Hollis motions for Discovery to comply with the Child Internet Protection Act (CIPA). Mr. Thomas seconds the motion. All in favor. No objections. Motion carries.**
- B. Ms. Walker motions to support Discovery using the Vector Safe Schools training as a professional development tool to train staff on cyber security. Mr. Slone seconded the motion. All in favor. No objections. Motion carries.**

VIII. OLD BUSINESS

- A. None

IX. NEW BUSINESS

- A. Mr. Shane funded a cyber security test and the school received an A+ score.

X. PUBLIC COMMENT (3 minutes per person)

- A. None

XI. ADJOURNMENT

- A. Ms. Nugent Smith calls to adjourn the meeting at 5:45 PM. Mr. Caldarera motions to adjourn. Ms. Monte seconds. No objections. The motion carried unanimously.**