

## Sunset PTO/Title I Meeting Minutes

Location: Sunset Elementary School Library

Date: January 16, 2024

Time: 3:30

Attendees: Board: Sunny Merritt, Kelly McQuiston, Eeve Greer, Tessa Binkley  
Teachers: Deborah Kolbe-Blanchard, Tiana Lee, Jaime Reinker, Shane Roemmich, Angie Foley, Jay McCarten (Principal)

### Agenda Items

1. Welcome by Vice President, Kelly McQuiston
2. Title I Report
  - a. Title One Carnival Activity coming up on February 13th and 15th in the gym during Parent Teacher Conferences from 3:30-7:00 p.m.
    - i. Volunteers needed to bring cupcakes for the cake walk activity
  - b. Benchmark testing and teacher input have been used to update reading group assignments.
    - i. Six data points from testing are used to form a trendline for at risk students
3. Treasurer Report
  - a. Beginning Balance: \$48,513.52
  - b. Total Deposits: \$0.00
  - c. Total Withdrawals: \$300.3
  - d. Ending balance \$48,213.16
4. Upcoming Events
  - a. Kids' Night Out possibly cancelled due to lack of volunteers on suggested dates.
    - i. PTO needs 3-4 teachers to help
    - ii. Mr. McCarten will send out an email to get interest for March 15
    - iii. Possibly use high school volunteers from NHS and CAN
  - b. Book Fair February 12th-15th
    - i. Volunteers needed for Monday and Wednesday 3:00-4:30, Tuesday and Thursday 3:00-7:00 through sign up genius
  - c. Parent Teacher Conference Meal on February 15th
    - i. Breadboard subs ordered
    - ii. Need volunteers to bring soup, salad and dessert through sign up genius
  - d. Sweetheart Pancake Breakfast on February 16th in the cafeteria from 8:15-10:30
    - i. Sunny will purchase materials and ingredients
    - ii. Eeve will provide allergy free options
  - e. Graduating Senior Scholarship applications opening soon
    - i. New selection committee comprised of Kelly McQuiston, Annette Meiers, Angie Foley and Jamie Renker
5. Teacher/Staff Requests

- a. Kindergarten- Kindergarten is starting hot chocolate Fridays and is in need of a hot water carafe. PTO will allow them to use ours from the storage closet.
6. Next PTO/Title I meeting held on February 27, 2024 at 3:30 in the Sunset Elementary Library
7. Meeting adjourned at 4:15